

THE STUKELEYS PARISH COUNCIL

CHAIRMAN: Terry Pinner

Clerk to the Council: -
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30 January 2019

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting** which will be held on **Monday 4 February 2019** at **7.15pm** at **Ermine Street Church Academy** to deal with the following business: **Public and Press are invited to attend.**



Ms R Mimiene – Clerk & RFO
to The Stukeleys Parish Council
30 January 2019

NOTICE and AGENDA

15 MINUTE OPEN MEETING 7.15pm to 7.30pm

Members of the council will be available between 7.15pm and 7.30pm when members of the public can address the Council in an open surgery session. Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes subject to the Chairman's discretion. This part cannot be longer than 15 minutes so that the formal meeting is started promptly at 7.30pm.

02/574 To Receive and Approve Apologies and Reasons for Non Attendance

02/575 Declarations of Interests for Members (Disclosable Pecuniary Interests)

02/576 To Receive and Approve the Minutes of the Parish Council Meeting 3 Dec 2018

02/577 Matters arising from those Minutes and previous meetings (*action plan circulated to members*)

02/578 To Consider Co-option to fill 3 Vacancies on Parish Council

02/579 HDC and CCC Cllrs reports

02/580 Councillor e-mail Addresses and Committees & Working parties

02/581 Alconbury Weald

Presentation by David Lock Associates on the pre-application consultation process and latest iteration of the Cambridgeshire County Council Civic Hub proposals at Alconbury Weald

02/582 Planning

02/582.1 To reinvigorate the Planning Committee, Cllr AH

02/582.2 Outstanding matters – list attached. PC raised a complaint with HDC re: Planning Application 17/02513/FUL. HDC response to PC now received. PC to consider further actions.

02/582.3 Applications determined by HDC – list attached

02/582.4 Applications awaiting determination by HDC – list attached

02/582.5 New Applications:

- 1) Planning in principle for the erection of one dwelling Site Address: Land Between 36 And 52A Green End Great Stukeley Reference: 19/00112/PIP
- 2) Single storey extension to front of dwelling Site Address: 26 Montagu Road Great Stukeley Huntingdon Reference: 19/00040/HHFUL
- 3) Certificate of existing lawful development for two flats Ref No 18/02707/CLED 5 Church Way, LS PE28 4BQ. Comments by 4 Feb 19 (the day of our next meeting).
- 4) Update on planning permission for LVIS gate consultation: LVIS GATE RAF ALCONBURY ERMINE STREET (REF: 18/02380/FUL) - ROAD TRAFFIC SAFETY MEASURES – outcome after the meeting

02/582.6 Neighbourhood Plan: Update on the Neighbourhood Plan, with recommendations for next steps

02/583 Finance – Budget Reports

02/583.1 Bank Balances, Cashbook and Bank reconciliation statement as at 31 Dec 18

02/583.2 Income and Expenditure against the Budget Report Dec 18

02/583.3 Change of banks: Unity Trust, update

02/583.4 Precept request for 2019/20 submitted HDC

02/583.5 Lap top for PC use – software to be obtained

02/583.6 To approve further transfer between PC accounts, the amount to be agreed.

02/583.7 To note the Expenditure approved in principle at Dec 18 PC meeting and paid on 2 January 2019

Date	Chq No.	Payee and Description	Net	VAT	Total amount
2 Jan 19	190102.1	Wages Dec 18	-	-	£1,155.42
2 Jan 19	190102.2	HMRC Tax deductions & NIC Dec 18	-	-	£270.92
2 Jan 19	190102.3	Expenses on running cost of PC Dec 18	-	-	£33.96
2 Jan 19	190102.4	NEST pensions contribution Dec 18	-	-	£150.14
		Total Jan 19 Expenditure			1,610.44

02/583.8 Expenditure for approval 4 February 2019

Date	Chq No.	Payee and Description	Net	VAT	Total amount
4 Feb 19	190204.1	Wages Jan 19	-	-	£602.57
4 Feb 19	190204.2	HMRC Tax deductions from Clerk's wages Jan 19	-	-	£24.20
4 Feb 19	190204.3	Expenses on running cost of PC Jan 19	-	-	£41.01
4 Feb 19	190204.4	NEST pensions contribution Jan 19 – deduct £4.26 overpayment made on 9 Nov 18 for Oct 18. £65.98- £4.26 (overpayment) = £61.72	-	-	£61.72
4 Feb 19	190204.5	Ridyards Ltd: Extra grass cutting 8 Nov 18 for £180.00 & Tree belts and Hedge Cutting Nov and Dec 18 £540.00	£600.00	£120.00	£720.00
4 Feb 19	190204.6	E-ON Electricity Nov & Dec 18	£219.84	£11.00	£230.84

4 Feb 19	190204.7	Ermine Street Church Academy, room hire 5 Nov 18 for PC meeting	-	-	£30.00
4 Feb 19	190204.8	Easiprint Jan 19 £238.00 & Feb 19 £238.00	-	-	£476.00
4 Feb 19	190204.9	Re-imburse K Gasson re: BT bill	£30.17	£6.03	£36.20
4 Feb 19	190204.10	Fenland Tree Care – pollard Ash tree £650 and cut back the hedge rows £950 at GS PF	£1,600	£320.00	£1,920
4 Feb 19	190204.11	Great Stukeley Village Hall room rent	-	-	£105.00
4 Feb 19	190204.12	Wave: Stukeley Allotments Owl End	-	-	£12.10
4 Feb 19	190204.13	R Mimiene: Nov 18 expenses bounced bank – paymet returned on 5 Dec 19 as per bank statement, re-enter the payment	-	-	£35.80
		Total Feb 19 Expenditure:	2,450.01	457.03	£4,297.44

02/583.9 CIL (Community Infrastructure Levy) funding spending, updated report circulated

- 1) GSVH and LSVH applications, update and outcome. VAT claim prepared up to 31 Dec 2018
- 2) Quotes for bark replacement/ rubber matting – thick wet pour at LS Play Area, Cllr S Smith

02/584 Tour of Cambridgeshire 2019 - The event will be held on 1st and 2nd June 2019.

02/585 Village Maintenance and Repairs

02/585.1 General maintenance, issues and outcome

02/586 Highways Issues, Faults and Repairs, to review outstanding issues;

02/587 To consider updates and reports on current issues on the following:

02/587.1 Playing Fields:

02/587.1.1 Play Areas: Visual Inspection reports for GS and LC Play Areas - monthly reports from Cllrs SB and TC.

02/587.2 Rights of Way

02/587.3 Allotments

02/587.4 Website

02/587.5 Village Street Lighting

02/587.6 Parish Magazine – Update on Heritage Society and community funded advertising.

02/587.7 Training – Personnel Committee approved Councillor Training for A Hallihan and P Tuck, training is on 9 Feb 19

02/587.8 Trees in the villages:

02/587.8.1 Tree belts maintenance, outcome

02/587.8.2 An ash tree felling in the GSPF – works carried, also the hedge attended at the same time. Invoice paid tonight for £1,920 (incl VAT of £320)

02/587.8.3 To choose the best quote for works to be carried to Elm trees at GS. Also 30 trees and 30 native hedge plants donation from the Woodland Trust received (will come with stakes and cones) to be replanted to replace the dead trees on Ermine street

02/588 To consider the legislation re: Support and help to Churches

02/589 Electronic storage of PC documents: IT Issues and Repository of Correspondence

02/590 Relocation of the Village Sign, with U&C

02/591 Correspondence

02/592 Councillors' questions

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

02/593 Date of the next meeting: The next meeting is on Mon 4 March 19 at GSVH

To consider Annual Parish Council and Annual Parish Meeting/Assembly dates

Signed (Clerk) Ramune Mimiene



Date: 30 January 2019