

# THE STUKELEYS PARISH COUNCIL

CHAIRMAN: Terry Pinner

Clerk to the Council: -  
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27 March 2019

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting** which will be held on **Monday 1 April 2019 at 7.15pm** at **Little Stukeley Village Hall** to deal with the following business:  
**Public and Press are invited to attend.**



Ms R Mimiene – Clerk & RFO  
to The Stukeleys Parish Council  
27 March 2019

## NOTICE and AGENDA

### 15 MINUTE OPEN MEETING 7.15pm to 7.30pm

Members of the council will be available between 7.15pm and 7.30pm when members of the public can address the Council in an open surgery session. Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes subject to the Chairman's discretion. This part cannot be longer than 15 minutes so that the formal meeting is started promptly at 7.30pm.

**04/616 To Receive and Approve Apologies and Reasons for Non Attendance**

**04/617 Declarations of Interests for Members (Disclosable Pecuniary Interests)**

**04/618 To Receive and Approve the Minutes of the Parish Council Meeting 4 March 2019**

**04/619 Matters arising from those Minutes and previous meetings** (*action plan circulated to members*)

**04/620 To Consider Co-option to fill 3 Vacancies on Parish Council**

1 Application received. To Consider co-option.

**04/621 HDC and CCC Cllrs reports**

**04/622 Councillor e-mail Addresses and Committees & Working parties**

**04/623 Alconbury Weald, update**

To Consider the Management of the Country Park. Suggestion to name the Park under Prestley Park.

**04/624 Planning**

04/624.1 To reinvigorate the Planning Committee, Cllr AH

04/624.2 Outstanding matters – list attached. Planning Application 17/02513/FUL. Further PC actions and outcome, Cllr A Hallihan

04/624.3 Applications determined by HDC – list attached

04/624.4 Applications awaiting determination by HDC – list attached

Ramune Mimiene

The Stukeleys Parish Council

04/624.5 New Applications:

- 1) Conditional Information for 1201158OUT: Condition 9: Amended Key Phase 1. Condition 10: Amended Key Phase Framework a) Design Code b) Indicative Sequencing Plan c) Archaeological Investigation d) School Site Plan e) Key Phase Transport Assessment f) Key Phase Travel Plan & Mitigation Strategy g) Delivery Plan h) Site Wide Strategy Supplements (Water, Ecology & Code of Construction Practice) and i) Sustainability Statement. Site Address: Alconbury Airfield Ermine Street Little Stukeley Reference: 19/80094/COND – PC sought extension
- 2) Re: Submission of reserved matters (appearance, access, landscaping, layout and scale) in respect of construction of surface water drainage and attenuation infrastructure, a new highway section, re-use of existing runway/taxiway, and all associated works. Site Address: Alconbury Weald Ermine Street Little Stukeley Reference: 19/00569/REM
- 3) Ermine Street Plan HU1 – Savills act on behalf of St John’s College in relation to draft allocation HU1 at Ermine Street, Huntingdon. St John’s College own the extent of the allocation located to the north of Ermine Street and which falls within the Stukeleys Parish. Savills offered to attend PC meeting to discuss the pre-application. Application is planned to be submitted to HDC in summer 2019. Savills would like to discuss outdoor sports provision and any future management of these provisions.

04/624.6 Neighbourhood Plan: Update on the Neighbourhood Plan, with recommendations for next steps

**04/625 Finance – Budget Reports**

04/625.1. Bank Balances, Cashbook and Bank reconciliation statement for both NatWest and Unity Trust PC accounts as at 28 Feb 2019 circulated after the last PC meeting and update on the accounts to 31 Mar 19 – Year End Accounts

04/625.2 Income and Expenditure against the Budget Report Mar 2019

04/625.3 Lap top for PC use – software to be obtained

04/625.4 Internal Auditor visit set for 15 May 19

04/625.5 To review PC Assets list

04/625.6 To consider using an Account Package for PC accounts

04/625.7 As Approved at Mar PC meeting payment was made to Fenland Tree Care:

Date	Chq No.	Payee and Description	Net	VAT	Total amount
26 Mar 19	190304.10	Fenland Tree care	£870.00	£175.00	£1,044.00

04/625.8 As approved in principle at Mar PC meeting, payment to be made on the receipt of the Invoice:

Date	Chq No.	Payee and Description	Net	VAT	Total amount
27 Mar 19	190304.11	Little Stukeley VH Hire for PC meetings 2018	-	-	£180.00

04/625.9 Expenditure for approval 1 April 2019

Date	Chq No.	Payee and Description	Net	VAT	Total amount
1 Apr 19	190401.1	Wages Mar 19	-	-	£602.57
1 Apr 19	190401.2	HMRC Tax deductions from Clerk’s wages Mar 19	-	-	£24.20
1 Apr 19	190401.3	Expenses on running cost of PC Mar 19	-	-	£35.96
1 Apr 19	DD	NEST pensions contribution Mar 19	-	-	£65.98
1 Apr 19	190401.4	E-ON Electricity Mar 19 (monthly bill for PC streetlights)			£to be confirmed

1 Apr 19	190401.5	Easiprint Apr 19	-	-	£248.20
1 Apr 19	190401.6	SLCC membership renewal – split between all PCs according to the % of the hrs contracted, as per attached spreadsheet	-	-	£52.61
		Total Apr 19 Expenditure:			£To be confirmed

04/625.8 CIL (Community Infrastructure Levy) funding spending, updated report circulated

- 1) GSVH and LSVH applications, update and outcome. VAT claim prepared up to 31 Dec 2018
- 2) Quotes for bark replacement/ rubber matting – thick wet pour at LS Play Area, Cllr S Smith

**04/626 Village Maintenance and Repairs**

04/626.1 General maintenance, issues and outcome

**04/627 Highways Issues, Faults and Repairs**, to review outstanding issues;

04/627.1 HGV parking on the slip road outside Top Farm on the old A1

**04/628 To consider updates and reports on current issues on the following:**

04/628.1 Playing Fields:

04/628.1.1 Play Areas: Visual Inspection reports for GS and LC Play Areas - monthly reports from Cllrs SB and TC.

04/628.1.2 To Consider reinstating the damaged Fence at the GS Playing field

04/628.2 Rights of Way

04/628.3 Allotments

04/628.4 Website

04/628.5 Village Street Lighting

04/628.6 Parish Magazine – Update

04/628.7 Training

04/628.8 Trees in the villages:

04/628.8.1 Tree belts maintenance, outcome

**04/629 To consider the legislation re: Support and help to Churches**

**04/630 Electronic storage of PC documents: IT Issues and Repository of Correspondence**

**04/631 Relocation of the Village Sign, with U&C**

**04/632 Correspondence**

**04/633 Councillors' questions**

*Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.*

**04/634 Date of the next meeting:** The next meeting is on Mon 13 May 19 at Ermine Street Church Academy – Annual Parish Meeting/Assembly and Annual Parish Council Meeting

Signed (Clerk) Ramune Mimiene



Date: 27 March 2019