

STUKELEY PARISH COUNCIL

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Minutes Monday 2nd March 2026

Stukeley Parish Council's Parish Meeting will be held on Monday 2nd March 2026 at 19.15pm at The Club 4 Meeting Room, Second Floor, Alconbury Weald.

Present – Cllr T Close (Vice Chair), Cllr P Pearce, Cllr G Evans, Cllr P Digby, Paul Murfin (Urban & Civic), Shelley Cant (Nene Park Trust), Daniel Crawshaw (Cambridgeshire Council)

Emily Pacey – Clerk and RFO

Due to Cllr T Pinner not available to attend the PC meeting, Cllr T Close chaired the meeting.

Full Council Meeting

01/03/2026 Public Participation.

Daniel Crawshaw, Project Manager for Complex Infrastructure at Cambridgeshire County Council, attended the Stukeley Parish Council meeting to deliver a detailed PowerPoint briefing on the proposed Huntingdon–Alconbury Weald shared-use footway and cycleway.

Overview of the scheme

The project is being funded through a combination of Active Travel England and Section 106 contributions. The intention is to create a safer, more accessible route for walking and cycling, supporting public health, reducing inequality, and encouraging sustainable travel.

Because current funding is not sufficient to deliver the entire route in one phase, construction will begin at the northern end, with later phases dependent on securing additional funding once initial costs are confirmed.

Key elements of the proposal

The scheme focuses on upgrading and widening the existing footway between Huntingdon and Alconbury Weald. Core features include:

- A new 3-metre-wide shared-use path for pedestrians and cyclists
- Realignment of kerb lines at several points to create the required width
- A new signal-controlled crossing at the southern end near the Shell Garage on the A141

- Additional informal crossing points along the route
 - New kerbing and tactile paving
 - Fencing and drainage improvements
 - Carriageway narrowing in selected locations to accommodate the new layout
 - Carriageway resurfacing
 - Reinstatement of traffic-calming features
 - Revised junction layouts to improve safety and accessibility
- Daniel also noted that planned development at the southern end of the route may influence the final layout in that area.

Purpose and expected benefits

The scheme aims to:

- Improve safety for pedestrians, cyclists, and drivers
- Support healthier, more sustainable travel choices
- Create a long-term green infrastructure asset for the community
- Enhance the overall condition and usability of the route through coordinated maintenance and upgrades

For any questions or further information, please contact Daniel Crawshaw at Daniel.Crawshaw@cambridgeshire.gov.uk

02/03/2026 Presentation from Urban and Civic and Nene Park Trust.

Paul Murfin from Urban & Civic and Shelley Cant from Nene Park Trust attended the Stukeley Parish Council meeting to deliver a detailed PowerPoint on the update of Prestly Country Park and Stukeley Hall Parks.

Infrastructure and Earthworks

- Northern section of the road is scheduled to begin in May, alongside construction of the basins.
- North–south road alignment works will involve earth removal through to the end of the year, remaining within the 25 km corridor.
- Earthworks for the basin and two ponds east of the farmhouse will continue for several weeks.
- Demolition of the Grange Farm House outbuildings and remediation of the surrounding area is expected to start around May. For safety, the track will be diverted onto the formal PROW route during this period.

New Homes

- Parcel A (northeast corner, Barratt Homes): Planning submission expected late Spring. On-site activity unlikely before July.
- Parcel B (David Wilson Homes): Will follow Parcel A, with on-site works not anticipated until early 2027.
- Nene Park Trust: Timber posts and Heras fencing are expected between April and July (tbc). Initial installation may focus on Parcel A if Parcel B's planning application has not yet been submitted.

Build-to-Rent Scheme

- Plans have been submitted for new rental homes at Alconbury Weald.
- The scheme proposes 63 energy-efficient homes located between Garland Park and the future Runway Park.
- The mix includes 2, 3 and 4-bedroom houses.

Phase 4 Consultation

- Further information and feedback opportunities are available at consultation.alconburyweald.co.uk or in person at The Club during office hours.
- Deadline for comments on the Phase 4 framework plans is 5pm on Monday, 23 March 2026.

Development Update

Third Building and Health Centre

- Third Building: Forecast start on site March 2026, with a 27-week programme.
- Glade NHS Centre: Forecast start on site April 2026, with a 21-week programme.

Stukeley Hall Park – A Friends of Stukeley Hall Park Group is being established, with the first meeting scheduled for 4 March at 1.00pm. The purpose of the Group is to work collaboratively to meet with Lattenbury Farm to co-create a vision and mission for the Park, develop an activity plan, and form a volunteer sub-committee.

Prestley Country Park Update – Stukeley Hall Park and Prestley Country Park will be connected as part of the wider project, but the design work is still to be completed. Once a proposed design is ready, a public consultation will take place. This is a long-term initiative expected to span more than five years. It will begin as a community-led group and is intended to evolve over time, with the aim of eventually becoming a charitable organisation.

From March to May, topsoil will be laid and the landscape mounds formed. Sheep grazing will be introduced to help establish meadow areas, and fencing will be installed. All signage will be put in place before any works or grazing begin.

03/03/2026 Reports from County and District Councillors.

No reports received.

04/03/2026 To receive declarations of interest.

No members declared an interest on this agenda.

05/03/2026 To receive and approve apologies for absence.

Cllr T Pinner, Cllr SJ Gaule, Cllr S Bowie, Cllr P Tuck, CCllr R Martin, DCllr A Blackwell and DCllr T Sanderson sent their apologies.

06/03/2026 To receive and approve the minutes of the previous full council meeting held on 2nd February 2026.

As only Cllr T Close was present who had attended the meeting of 5th February, the minutes of that meeting could not be approved. It was therefore resolved that approval of the February minutes be deferred to the April meeting, when a greater number of councillors are expected to be in attendance.

07/03/2026 Finance.

7.1 – It was agreed to approve the schedule of payments for March 2026, Cllr P Pearce proposed, Cllr T Close seconded and all were in favour.

Stukeley Parish Council - Schedule of payments - March 2026

<u>PAYEE</u>	<u>Description</u>	<u>Total</u>	<u>Method</u>	<u>Powers</u>
<u>Expenditure</u>	-	-	-	-
E Pacey	Payroll	£980.52	S/O	LGHA 1989 s7
HMRC	Employee Deductions	£19.40	Bacs	LGHA 1989 s7
HMRC	Employer NI Deductions	£87.44	Bacs	LGHA 1989 s7
Peterborough Print	PC Magazine Feb / March	£1,060.00	Bacs	LGA 1972,s 133
Glasdon	Dog waste bin x1	£309.67	Bacs	Highways Act 1980
Npower	Electricity Bill – February	£439.60	Bacs	Highways Act 1980
RHD Building	Installation of defibs	£885.60	BACS	CIL
T&S Gardening	Village maintenance	£190.00	BACS	Highways Act 1980
GS Village Hall	Meeting room hire	£56.00	BACS	LGA 1972
	Total	£4,028.23		

7.2 – It was agreed to approve the below Financial Officers Financial Review Report, Cllr P Pearce proposed, Cllr P Digby seconded and all were in favour.

(1) Financial Statement

Appended is a statement for the Revenue including the full precept account £64,127.00 as at 28/02/2026 showing an expenditure of £181,537.62 and an income of £382,835.88 along with a budget control, bank statements and a bank reconciliation statement.

(2) Bank Reconciliation

Balances B/Fwd at 31st March 2025

Current Account	£69,900.82
CIL	£495,273.21
Nationwide	£91,006.53
Cambridge Bank	£87,757.28

Less unrepresented cheques		
		0.00
		0.00
Add outstanding credits	41,428.12	41,428.12
		785,365.96
		785,365.96

Balances as of 28/02/2026

Current Account		£91,186.74	
CIL		£721,211.82	
Nationwide		£91,006.53	
Cambridge Bank		£87,757.28	
Less unrepresented payments	-4,513.15		
Plus outstanding credits	15.00		
	-4,498.15		
		-4,498.15	
		986,664.22	
		986,664.22	
Movement			-201,298.26
Cash Book			
Expenditure	(Excl investments)	-181,537.62	
Income	(Excl investments)	382,835.88	201,298.26

(3) Insurance Review

Stukeley Parish Council renewed its insurance policy with Gallagher on 5 June 2025 for a further twelve-month period, extending cover until 5 June 2026. The policy provides comprehensive protection for all Parish Council assets, includes all-risks cover, incorporates data-protection-related risks, and maintains public liability insurance as part of the Council's core risk-management arrangements.

Coverage overview

- **Asset protection** — safeguarding buildings, equipment, and other physical assets owned by the Council.
- **All-risks cover** — ensuring protection against a broad range of unforeseen events, supporting continuity of Council operations.
- **Data protection risks** — covering liabilities associated with data handling and potential breaches.
- **Public liability** — protecting the Council against claims arising from injury or damage involving members of the public.

(4) Policy Review

Stukeley Parish Council reviewed and approved a suite of core governance policies at its Annual Meeting held on 12 May 2025. The policies reaffirmed at this meeting were Financial Regulations, Standing Orders, the Email and WhatsApp Policy, and the Freedom of Information Publication Scheme. These documents form the foundation of the Council's operational, financial, and transparency framework for the year.

Further policy approvals were completed during the year to ensure continued compliance with statutory and regulatory requirements. The Data Protection Policy was formally approved on 2 June 2025, followed by the Privacy Policy on 7 July 2025. Both policies support the Council's responsibilities under data protection legislation and strengthen its approach to information governance.

In response to new legislative requirements introduced under AGAR Assertion 10, all Parish and Town Councils are required to have an ICT Policy in place by March 2026. Stukeley Parish Council adopted its ICT Policy at the Council meeting held on 3 November 2025, ensuring compliance ahead of the statutory deadline.

(5) Risk Management

Stukeley Parish Council's risk management arrangements are current and actively maintained. The Council operates a structured internal control framework designed to ensure financial integrity, operational resilience, and compliance with statutory requirements.

Risk management approach

The Council undertakes regular reviews of its risk register, ensuring that strategic, financial, operational, and governance risks are identified, assessed, and appropriately mitigated. This process supports informed decision-making and provides assurance that the Council's activities are conducted in a safe, transparent, and accountable manner. Controls are embedded across day-to-day operations, including financial oversight, asset management, information governance, and service delivery.

Internal control framework

To support effective financial management, the Clerk issues quarterly bank statements, budget monitoring reports, and bank reconciliations to all Councillors. These documents are formally recorded in the minutes of the relevant meetings, providing a clear audit trail and demonstrating adherence to recognised standards of financial governance. This routine reporting ensures that Councillors have ongoing visibility of the Council's financial position and can respond promptly to emerging risks or variances.

The Council's internal controls also extend to policy compliance, procurement practices, data protection responsibilities, and the safeguarding of physical and digital assets. Together, these measures form a comprehensive system of assurance that underpins the Council's governance and accountability framework.

(6) Independence of the Internal Auditor

Stukeley Parish Council reviewed and confirmed the independence and suitability of the Internal Auditor in accordance with the Accounts and Audit Regulations 2015. The Council agreed that Mark Saunders be appointed to undertake the Year End Accounts for the financial year 2025–2026.

08/03/2026 Planning / Tree Works Applications Update.

- 25/02100/REM / Alconbury Weald Ermine Street Little Stukeley / Application for the approval of reserved matters of access, appearance, landscape, layout and scale for the erection of up to 272 dwellings, including associated landscaping, infrastructure, ancillary works and engineering operations, pursuant to Outline Planning Permission 1201158OUT.
Stukeley Parish Council have no comment on this planning application.
- 25/01417/REM / Alconbury Weald Ermine Street Little Stukeley / Approval of Reserved Matters following Outline Planning Permission 1201158OUT for matters of appearance, layout, landscape, access and scale in respect of the

construction of green, grey and blue infrastructure including all ancillary and associated engineering operations and earthworks.
Stukeley Parish Council have no comment on this planning application.

- 25/01665/FUL / Land Adjacent Top Farm Ermine Street Alconbury / Change of Use of Paddock Land to Storage (Use Class B8).
Stukeley Parish Council objects to this planning application due to the lack of detailed information regarding the height of the proposed containers, and the proximity of MAGPAS, where it is essential that any containers or lighting do not interfere with helicopter pilots or flight operations. Cllr P Digby proposed, Cllr P Pearce seconded and all were in favour.
- 25/02123/REM / Alconbury Weald Ermine Street Little Stukeley / Reserved Matters Application for the approval of matters of access, appearance, landscape, layout and scale in respect of the construction of 178 dwellings (including 22 affordable homes) and all associated infrastructure works pursuant to Outline Planning Permission 1201158OUT.
Stukeley Parish Council have no comment on this planning application.

09/03/2026 To consider updates and reports on current and upcoming issues.

9.1 Play Areas risk Assessment. – Stukeley Parish Council has received the Annual Play Inspection and Valuation Report for Stukeley Village, carried out by The Play Inspection Company on 24 February. All equipment has been rated as low or very low risk. The Council will continue to monitor the play areas to ensure it remains safe for all users.

9.2 Defibrillators – All four defibrillators located at Great Stukeley Village Hall, Little Stukeley Village Hall, the Little Stukeley bus shelter, and St Bartholomew's Church are now fully operational and in service.

The defibrillator awareness presentation held on Saturday 28 February was well attended and considered a success. It was agreed to contact Urban and Civic to clarify how many defibrillators are located in Alconbury Weald.

9.3 Street Lighting – A resident reported that street light PC06 on Low Road is not working. The Clerk confirmed that an engineer has been instructed to attend and will do so at their earliest convenience.

9.4 Stukeleys Parish Magazine Update – It was agreed for the Stukeley Hotel to offer a further 3 months (6months in total) free advert and possible editorial in the Parish magazine to help get the new owners established.

9.5 Allotments – No Update

9.6 Trees & Footpaths Maintenance – Neil Smith, Tree Officer at HDC, has confirmed that the District Council does not undertake inspections of trees it does not own, which means the Parish Council would need to commission any required surveys itself. He has provided details of several contractors who are able to carry out this work.

As the Parish Council's only tree stock is at Great Stukeley Park, and those trees were planted just two years ago, Neil advised that a formal tree survey is not necessary at this stage for the wider Parish. If circumstances change or the trees mature, the need for future surveys can be reviewed.

10/03/2026 Great Stukeley Play Area Update.

The Clerk reported that three quotations for the proposed play equipment upgrade at Great Stukeley Park have still not been received from BCA Design. She confirmed that she has chased this on three occasions. BCA Design has advised that delays are due to staff shortages and a high workload, and has apologised for the inconvenience. They expect to provide all three quotations in time for the April Parish Council meeting.

It was agreed to obtain quotes for a metal storage container to be installed near the MUGA for equipment storage, with the intention of coordinating this installation alongside the new play equipment works.

11/03/2026 Alconbury Weald Community Association.

The Chair, Secretary and Treasurer of the Alconbury Weald Community Association have confirmed that they will be stepping down following the meeting held on 4 February. All three have kindly offered to remain involved as volunteers to support the group.

However, unless all three officer roles are successfully filled, the Community Interest Company (CIC) element of the Association will be wound up at the end of February. If this happens, the CIC's closure would mean the loss of the funds currently held for community use.

The Parish Council noted its sadness at the situation but confirmed that it is unfortunately unable to assist, while remaining committed to supporting the Association where possible.

12/03/2026 Brampton Cross Logistic Park Update.

North Huntingdon Growth Cluster Working Group

An update was received following the recent presentation to the Mayor. It was noted that the Working Group's remit will broaden from a single-issue focus to a wider role addressing the cumulative impacts associated with the North Huntingdon Growth Cluster. In light of this expanded scope, it is proposed that the Group moves toward a more formal governance structure.

Two draft documents have been circulated for consideration:

- a proposed Committee Structure
- Draft Terms of Reference, including a mission statement and operating principles

The intention is to establish a structure in which responsibilities are shared across participating Parish Councils and Residents' Associations, ensuring a range of perspectives, continuity, and a fair distribution of workload as future campaigns are developed.

A further meeting will be arranged to discuss the proposals and to confirm formal nominations to committee roles. Key matters for decision at that meeting will include:

- confirmation that voting rights will be limited to nominated representatives from Parish Councils and Residents' Associations
- whether membership should extend across the full North Huntingdon Growth Cluster area
- the role of stakeholders, including whether large businesses along the A14 and A141 may attend as non-voting participants (as suggested by Ellington Parish Council)
- agreement of the Terms of Reference
- election of committee roles

It was acknowledged that some roles may be difficult to fill immediately, depending on levels of participation. Where necessary, roles with similar responsibilities may be combined in the early stages to ensure the Group remains practical and proportionate. The effectiveness of the Working Group will rely on active collaboration and shared ownership across all participating councils.

Consideration may also be given to establishing dedicated communication channels, such as a Facebook page and a simple website, to support the sharing of updates with residents.

Parish Councils are asked to review the circulated documents at their next meeting and confirm by Friday 27 March whether they wish to continue participating in the Working Group, and to identify their nominated representative where applicable. The next meeting will be held via Microsoft Teams, with login details to be issued once participation is confirmed.

Cllr T Close advised he is happy to continue to participate in the working group and will attend the next online meeting.

13/03/2026 Correspondence and Communications.

13.1 – Second consultation due to amendments draft order : e/6069 : Footpath 230/11 leading from Great Stukeley to Abbots Ripton road, Huntingdonshire PE29 6SY. – Stukeley Parish Council have no comment on this order.

13.2 - Proposed TTRO - Green End, Great Stukeley - It is anticipated that these works will be carried out between 20 April and 22 April 2026. Access will be maintained to properties affected by this order.

13.3 - RAF Alconbury Gate Guard

The Parish Council received an update regarding the model F5 aircraft positioned outside the original main gate at RAF Alconbury. The aircraft, which has been in place since the late 1970s, is now in poor condition and is considered a potential safety risk due to its proximity to the highway. As a result, a decision has been made to remove it.

The Council was reassured that the removal does not indicate any closure of the base. The aircraft is being retired solely because of its deteriorating condition. The F5 will be removed on 1 April and transferred to RAF Sculthorpe, Norfolk, where it will be refurbished, repainted, and displayed at the heritage centre. It will continue to be recognised as the RAF Alconbury Gate Guard. RAF Sculthorpe is noted as the first USAAF Atomic Base in the UK, making this a fitting new location.

Residents were informed in advance to avoid speculation about the future of the base. While its absence will be noticeable to those familiar with the area, the Council welcomed the fact that the aircraft will be preserved rather than scrapped.

13.4-A1 Alconbury–Brampton Maintenance Works

National Highways has advised that essential maintenance will be carried out on the A1 in both directions between Alconbury and Brampton. The programme includes renewal of road markings and studs, crack repairs, replacement of marker posts, and associated safety improvements. The works aim to provide a safer, smoother and better-defined road surface.

The project will be delivered in four phases, with further details to be issued as each phase approaches. Completion is expected by May 2026.

Phases one and two are scheduled to begin on Monday 2 March 2026 and will take approximately three weeks, with work taking place weeknights between 8pm and 6am, subject to weather conditions.

To carry out the works safely, overnight closures of the A1 in both directions between Alconbury and Brampton will be required, with signed diversion routes in place.

13.5- RAF Alconbury – Equipment Testing

RAF Alconbury advised that testing of the giant voice system and associated sirens will take place on the base from 2nd March and over the coming days. This is routine equipment testing, and there is no cause for concern.

13.6 Huntingdonshire District Council's (HDC) 2026/2027 budget was presented at a meeting of the Full Council on Wednesday 25 February and approved for the forthcoming financial year. To enable the council to continue providing vital statutory services, Huntingdonshire Band D Council Tax will increase by £5 per year to £170.86 from the new financial year starting on 1 April 2026. The rise, equivalent to less than 10p a week, represents the maximum permitted increase and means the average household will pay just over £3.28 per week for all the services provided by Huntingdonshire District Council.

13.7 It was noted that all dwellings relating to planning application Pringle Farm, Pringle Way, Little Stukeley (ref. 23/02319/S73) are now occupied, yet the required highway improvements remain incomplete. The Clerk confirmed she will raise this with the planning officer.

14/03/2026 Items for next agenda.

15/03/2026 Date and Venue for 2025 PC Meetings.

13th April 2026 – Little Stukeley Village Hall.

11th May 2026 – Great Stukeley Village Hall.

1st June 2026 - The Club 4 Meeting Room, Second Floor, Alconbury Weald.

6th July 2026 - Little Stukeley Village Hall.

7th September 2026 – Great Stukeley Village Hall.

5th October 2026 – The Club 4 Meeting Room, Second Floor, Alconbury Weald.

2nd November 2026 - Little Stukeley Village Hall.

7th December 2026 - Great Stukeley Village Hall.

CLOSE OF MEETING – 20:45