

A meeting of the Stukeley's Parish Council held at Great Stukeley village hall on Monday 7th May 2012 at 7.30.pm

ATTENDANCE	M/s M. Monk, H. Raby, Mrs. S. Parkin, Mrs. N Sly, M/s P. Ryan, R. Hulstrom and P Hobson and two members of the public
OPEN MEETING	Mr. Cook from Little Stukeley enquired what the latest situation was with the proposed allotments and also whether plots would be available to Lt. Stukeley residents. Mr. Ryan said that he was working with Urban & Civic on the provision of land in Owl End for this purpose, an allotment society had been formed and that several plots had already been requested but that all plots would be subject to availability but also that there was the possibility of acquiring extra area if the need arose, he added that full size, half and quarter sizes may be available. He also so said that water provision was providing some 'head aches' as mains pressure was very low in the area but that a water 'run off' catchment scheme was being investigated with U&C engineers.
APOLOGIES	Were received from Mr. Vincent who had a prior engagement. Also from both County representatives and the District Councillor.
17.MINUTES	On a proposal by Mr. Raby, seconded by Mr. Monk the minutes of the meeting of 2 nd April 2012 were approved and were then signed by the Chairman.
19. MEMBERS DECLARATION OF INTEREST	Mr. Ryan declared a possible interest in both agenda item 26 & 27 due to his charitable work for a group that hired space from Urban & Civic at the Alconbury airbase site, and also due to his close proximity to a disputed footpath in Owl End.
20.COUNCIL VACANCY	The Clerk advised that there had been no request for an election in the specified period so co-option was now available to members. It was then agreed unanimously to invite Mrs. Sally Smith of 16. Low Road, Little Stukeley to become a member to replace Mr. Pinner, the clerk was asked to write to her to invite her and also supply her with the necessary documentation for signage.
21. COUNTY ISSUES	Neither Councillor was present.
22.DISTRICT ISSUES	Mr. Baker was not present but the clerk distributed copies of his Annual Report to all members
23. ACCOUNTS	(a)The following monthly accounts were agreed for settlement on a proposal by Mr. Hulstrom, seconded by Mr. Ryan and approved by the meeting EON Electric for May supply £59.16. M. J. Newman, clerks April Salary £159.57. net. Plus agreed allowances £28.00. T&S Gardening for Grass maintenance work £518.17. Came & Company for Parish Council Insurance £1447.81. 34SP.COM for website hosting £47.40. (b) Income The clerk reported the following income for the period. Magazine Adverts £271.00. VAT Refund £4256.68. Cambs. CC grass cutting grant £923.69 and HDC precept payment £8000.00. (c) The issue of replacement of the Council computer was discussed along with broadband. Research had revealed the only broadband available that would give an improved service was BT Infinity, which was recently made available in the villages, it was agreed eventually on a proposal by Mr. Hulstrom, seconded by Mr. Ryan that the clerk order this when convenient, when installed either of the two aforementioned would visit the clerk and change over the email system to a similar one already used on the Parish Website. (d) The Clerk produced copies of the Annual Accounts for members together with a budget update and bank reconciliation all for the year ending 31 st March 2012. Mr. Ryan pointed out a discrepancy in the Asset Register in which the

ITEM	DETAIL	ACTION
	<p>clerk had not deleted the ‘scraped’ equipment in Lt. Stukeley, also in the budget update the heading ‘Postages etc’ he considered was misleading and it was agreed that this be changed to ‘Office Expenditure etc.’ to reflect more accurately the contents under this heading, the clerk agreed to make the necessary changes and bring the updated accounts to the next meeting for signature.</p> <p>The contents of the Annual return were explained to the members and there responsibility to assure themselves that they were completely satisfied that all measures in the Annual Governance Statement were true. Mr. Ryan then proposed and Mr Monk seconded that the chairman and clerk sign the Annual Return as a true reflection of the Parish Councils Financial position as at 31st March 2012, this was agreed unanimously and the Return was to be sent by the clerk to the External auditor after it had been signed by the Internal Auditor when she visited on 9th May 2012.</p>	
24.PLANNING	<p>To determine the following applications.</p> <p>Application No 1200509LBC for extra rooflights at College Farm, Mr. Ryan reported to members that the DC website revealed that this application had now been withdrawn, although the clerk reported that he had not been informed. The clerk was then instructed to write to the planning authority to register the Councils disappointment at not being informed of the withdrawal situation as it had been an agenda item, this being the case no judgement had been recorded on the application.</p> <p>Application No 1200544FUL for a four bedroom dwelling, double garage, plus a new garage for Denmark House, between 4&10 Ermine Street, Gt. Stukeley. On a proposal by Mr. Monk, seconded by Mrs. Sly it was agreed that the Parish Council had no objections to this development as it was in the existing building line and was viewed as ‘infilling’ and the new access was into a service road and not directly onto Ermine Street which was more acceptable, there are also no issues with the design or the materials proposed for the property. There was still however concern about drainage issues in this area as drainage channels run from Owl End, under Ermine Street(culvert entrance in front of the proposal site)and also under the proposed site, therefore extreme care must be ensured if and when foundation excavations commence. Although this is a large house the Parish Councils previous objections on size being overbearing on neighbouring property don’t apply, but it must be emphasised that these concerns still exist if and when any future development of the remainder of the site is proposed.</p>	
25.LOCALISM	<p>Mr. Monk suggested that members look at these proposals in a proactive manner and view the invitation positively as an opportunity to work with partners in the decision making process. He suggested that Mrs. Parkin represent the Council on these proposed committees, this was seconded by Mrs. Sly and approved by the meeting, Mrs. Parkin agreed to attend, Mr. Monk was agreed as a substitute, when needed, this proposed by Mr. Ryan and seconded by Mr. Raby.</p> <p>There was however one area for concern in the constitution of these committees, that was the fact that Alconbury and the Stukeleys had been grouped with the urban areas of Huntingdon, Godmanchester and Brampton with only a 26% input into discussions. It was unanimously agreed that, considering the immense nature of the proposals for the old air base site at RAF Alconbury a better grouping would be that of the Rural Parishes most directly affected, namely, The Stukeleys, Abbots Ripton, Kings Ripton, Woodwalton, Upwood and The Raveley’s, Alconbury and Alconbury Weston. These</p>	

ITEM	DETAIL	ACTION
	<p>thoughts were to be communicated to the District department by the Clerk.</p>	
26.ALCONBURY	<p>Mr. Monk suggested that the Parish Council had to decide how it was to approach the consultation process with regard to plans for the old air base, this in the particular context of how to involve our village residents prior to the submission of the draft proposals and the master plan by Urban & Civic. After much discussion, Mr. Hulstrom proposed, supported by Mr. Ryan that public exhibitions be held in both villages, in Gt. Stukeley on a Saturday between midday and 3pm, in Lt. Stukeley between 7pm and 8pm, both hosted by Urban and Civic personnel and followed by an open Q&A session for the public which would be chaired by Mrs. Parkin. This would be followed by a formal Parish Council meeting within three to four days so that the main issues raised could be discussed in conjunction with the members own thoughts, together these would be formed into a document to submit to Urban & Civic for their consideration prior to proposals being submitted to the District Planning Authority. These thoughts were to be communicated to Urban & Civic for their consideration and to agree the timing schedule.</p>	
27.RIGHTS OF WAY	<p>It was reported that Mr. Hobson had attended a site meeting with Rebecca Britton and John Cooper to decide on the type of gate and the position where it should be sited, the original gatepost had been located so that was the position decided upon, the type of gate was shown to members in a catalogue supplied by Mr. Hobson, this prevented vehicular access except to agreed key holders, but allowed unrestricted passage for both pedestrians and horse riders. Mr. Ryan said that with footpath 11 he was going to have to ‘chase up’ the archaeological department of the County Council to see what the situation was with the upgrade of this path which was being held up because of their research into the significant status or otherwise of the required extra land. Mr. Ryan also reported no significant progress in the re-introduction of the link between Little Stukeley and Alconbury via the now severed footpath two.</p>	
28.ALLOTMENTS	<p>Mr. Ryan reported that the allotment society had met with ‘Simon’ from RGA to discuss the siting of the plots, he had suggested a move north/east away from the road to avoid ‘shade’ pollution of the area, he reported that a great deal of research had been done into ‘passive’ water collection through a system of swales that are directed into an excavated pond, there would also be a storage system under the central building to collect all run off from that structure, it was hoped that collection from both sources through the winter months would provide sufficient water for allotment use during the summer. Mr. Ryan also reported that he had to contact Rebecca Britton to urge the provision of some legal detail proposals for the Council tenure of the site.</p>	
29.TRAFFIC ISSUES	<p>Mr. Monk reported a recent meeting, for which the minutes were as yet unavailable. He said that a representative from Alconbury village neighbourhood watch was a new attendee. He said the issue of HDC vehicles through the villages was discussed again and that Stuart Bell of the District was going to speak with the transport section to see if the matter could be resolved. Mr. Monk reported that he and Mr. Hobson were going to visit Eye and Castor to see how their traffic calming following re-routing of the highway in that area, had been evolved and how it was working. He said that Emma Murden of the County Council was going to investigate the Councils concerns over the signage situation for the new entrance to RAF Alconbury.</p>	
30.CORRESPONDENCE	<p>Mrs. Parkin advised a letter from HDC which offered ‘large’ container grown trees available through the Free Parish planting scheme, to celebrate the Diamond Jubilee. It was agreed that one should be sited in the recreation field</p>	

ITEM	DETAIL	ACTION
	<p>at Great Stukeley, this together with the two trees already provided by Mrs. Gifford, Mr. Raby and Mrs. Parkin were to meet on site to select a suitable place.</p>	
31. ITEMS TO REPORT	<p>It was reported that there were still ongoing problems with contactors vehicles from the building site on Ermine Street, parking in Church Road, Gt. Stukeley, the clerk was to advise the areas PCSO.</p> <p>As some members thought there ought to be some alterations to the Council Website this issue was to be on next moths agenda as was the issue as to whether it was advisable for the Parish Council to be represented on Community committees if invited.</p> <p>Mr. Ryan asked that a review of our standing orders be put on the agenda as well as he considered there should be some additions and some alterations that would address conflict between those and financial regulations.</p> <p>Mr. Hobson requested that the introduction of a financial advisory committee be considered as well.</p>	
32. NEXT MEETINGS	<p>On Wednesday 6th June 2012 at the village hall, Low Road, Little Stukeley commencing at 7.30pm.</p> <p>On Monday 2nd July 2012 at the village hall, Ermine Street, Great Stukeley commencing at 7.30pm.</p> <p>On Monday 6th August 2012 at the village hall, Low Road, Little Stukeley commencing at 7.30pm.</p> <p>On Monday 3rd September 2012 at the village hall, Ermine Street, Great Stukeley commencing at 7.30pm.</p> <p>On Monday 1st October 2012 at the village hall, Low Road, Little Stukeley commencing at 7.30pm.</p> <p>On Monday 5th November 2012 at the village hall, Ermine Street, Great Stukeley commencing at 7.30pm.</p>	