

THE STUKELEYS PARISH COUNCIL

Minutes of the Meeting held on 7th July 2014 at 7:30pm at the Great Stukeley Village Hall

Present: Stuart Bell
Councillors: Philip Hobson
Barrie James
Michael Monk
Sue Parkin (Chairman)
Sally Smith
Paul Vincent

Clerk: Carole Pollock

County and District Councillors: County Councillor Peter Ashcroft
District Councillor Keith Baker

Members of the Public: 1 member of the public

27 To receive and approve Apologies for Absence

Apologies received and approved from Councillor Karl Gasson and apologies were also received from County Councillor Sir Peter Brown.

28 Councillors' Declaration of Disclosable Pecuniary and Other Interests

Cllr Sally Smith declared a non-pecuniary interest concerning agenda item no 48 Planning d(ii) and Cllr Stuart Bell declared a non-pecuniary interest concerning agenda item no 36.

29 Public Participation Session

No presentations made.

30 County Councillors' Update

County Councillor Peter Ashcroft had nothing new to report this month.

31 District Councillors' Update

District Councillor Keith Baker apologized for his non attendance at the previous four meetings. He reported that there had been a big staff shakeup and with sharing services with other District Councils, these changes should enable Huntingdonshire District Council to make budget savings. District Councillor Keith Baker also expressed his concerns over the flooding in Church Close, Great Stukeley.

32 Minutes of the Previous Meeting

The Minutes of the meeting held on the 2nd June were approved as a correct record and signed.

33 Matters Arising from the previous meeting

Cllr Philip Hobson signed a declaration of acceptance of office which were witnessed by the Parish Clerk. The street furniture has been assessed and checked by Councillors Sally Smith and Paul Vincent. The tree seat has been installed in the Stukeley Allotments, eventually a tree will need to be planted, possibly a crab apple. The Parish Clerk has contacted Glen Moulds to request a quotation for the renovation of both village signs.

34 For Information Only

Cllr Stuart Bell reported that a query he had received for provision of litter bin outside The Stukeleys Parish has been passed to Huntingdonshire District Council.

35 Huntingdonshire Local Development Scheme 2014

Cllr Michael Monk advised the Council that the Planning Group had reviewed the scheme, and felt that it was a simple revision outlining the delay in the progress of developing the Draft Local Plan and

therefore it was **RESOLVED** not to respond to the consultation.

36 Consultation on transport strategy in Cambridgeshire

The Planning Group noted a proposal to divert the A141 through the area of Ermine Business Park extension and the "Northbridge" area, the group recommended that the Parish Council strongly supported this safeguarding route and would support development on the Huntingdon side of the route and not at The Stukeleys, which should remain in agricultural use. It was **RESOLVED** to advise Cambridgeshire County Council that The Stukeleys Parish Council strongly supports the proposed new route to be safeguarded for the A141 through the parish (in the area adjacent to the Ermine Business Park and the area known as "Northbridge") and that this should be the final limit of the built development of Huntingdon.

District Councillor Keith Baker left the meeting.

37 Co-option for Parish Councillor Vacancy

Cllr Michael Monk commented that of the applicants, two were from Little Stukeley. Cllr Barrie James felt it was important to consider the skill sets the applicants had and also the desire to bring "new blood" to the Parish Council. It was also noted that one of the candidates could bring a huge amount of experience of the village to the Council.

The Chairman called for nominations for the Parish Councillor vacancy; Stef van den haak was proposed by Cllr Sally Smith and seconded by Cllr Paul Vincent. A vote was taken and the Chairman declared Stef van den haak duly elected and thereby co-opted to the Parish Council

38 Webmaster

The Parish Council considered appointment of new Webmaster. Cllr Karl Gasson was proposed by Cllr Sally Smith and seconded by Cllr Stuart Bell. There being no other nominations it was **RESOLVED** Cllr Karl Gasson to be the Webmaster for the current year.

39 Local Highways Improvement Scheme 2015-16

The Parish Council considered submitting a bid to the Local Highways Improvement Scheme 2015-16 and it was **RESOLVED** to bid for funding for a new bus shelter in Little Stukeley under the scheme. Cllrs Sally Smith, Stuart Bell and Michael Monk to investigate and complete bid application.

40 Huntingdonshire Communities First Workshop 24th July 2014

Attendance at the workshop was discussed and the Parish Council considered no further expertise would be gained by attending therefore it was **RESOLVED** not to send a Parish Council representative to the workshop.

41 Bus Shelter

A bid for funding is to be submitted under the Local Highways Improvement Scheme 2015-16 and other funding streams to be investigated.

42 Villages Maintenance and Repairs

Cllr Paul Vincent reported that following his inspection of the street furniture in Great Stukeley that some of the benches needed screws tightening and to be repainted. It was **RESOLVED** that Cllr Paul Vincent would tighten the bench screws and repaint the benches within the next few months. The Parish Council will provide the necessary materials. It was noted that the Youth Shelter in Great Stukeley would probably need repainting next year. Cllr Sally Smith reported all the street furniture in Little Stukeley was in good order. The general state of the village was discussed and it was felt that there are a number of verges, gardens and hedges need attention in the village. It was noted that the hedge and trees at The Rectory on Church Road, Great Stukeley need trimming as it is difficult to walk pass on the footpath. Also the Leylandii needs removal as it is overbearing and felt to damage the setting of the church. **RESOLVED** the Parish Clerk/Cllr Philip Hobson to contact the owners.

43 Highway Issues, Faults and Repairs

The gullies behind the kerbs in Church Road, Great Stukeley are full of weeds and need to be cleared;

it was **RESOLVED** for the Parish Clerk to contact CCC Highways to arrange for clearance of the weeds. It had been reported that there was a hole in the road Church Close, Great Stukeley at the far end outside number 11 Church Close, it was **RESOLVED** for the Parish Clerk to contact CCC Highways to arrange for repair. Vegetation growth in Ermine Street between Green End and the Three Horseshoes Public House and between Church Way and the village Gateway (Little Stukeley) are a concern. **RESOLVED** the Parish Clerk to contact CCC Highways to arrange for the vegetation to be removed from the 30 miles per hour sign at the Gateway (Little Stukeley). Concerned parishioners, Cllrs Michael Monk and Stuart Bell to provide the Parish Clerk further details on the continual flooding in Church Close, Great Stukeley so it can be fully reported to CCC Highways.

44 Bin Collection

It was noted that Huntingdon District Council are taking a very strict approach to waste collection and if a recycling bin has green waste in it, it was not be collected and emptied.

45 The Stukeleys Broadband Connection

The available broadband download speed in the villages was discussed, which seems to vary from road to road. Cllr Barrie James reported that according to CCC figures twice the amount of residents work from their own home in The Stukeleys than there is in Huntingdon. It was **RESOLVED** that Cllr Barrie James should submit an article to the Parish Magazine on conducting a survey on the available internet speeds within the villages. Cllr Barrie James to liaise with Parish Clerk.

46 To receive updates and reports on current issues on the following:

a Playing Fields

There are two trees with broken branches in Gt Stukeley Playing Fields, which could be a danger to children. **RESOLVED** that the Parish Clerk to instruct Terry Pond to remove broken branches and liaise with Cllr Paul Vincent.

The grass cuttings in Little Stukeley Playing Fields need raking and clearing it was **RESOLVED** that the Parish Clerk to instruct Terry Pond to remove the grass cuttings. Keith Winter has requested that the grass at Little Stukeley Playing Fields be cut before an event to be held on Sunday 13th July and on the 6th September, it was **RESOLVED** that the Parish Clerk would contact the Terry Pond to request whether the grass could be cut before the 13th July event, but it was noted that in future more notice was required before events.

b Rights of Way

The condition of the village footpaths were discussed and it was **RESOLVED** that the Parish Clerk would contact Simeon Carroll to request that Footpath 11 and 24 be cleared and to report the uneven surface of Footpath 4.

c Market Town Transport Strategy

No report available

d Traffic Group

Notes of the 10th June Traffic Group meeting was distributed and noted.

e Allotments

Cllr Paul Vincent has obtained two quotes to cut grass, strim around tress and allotment perimeter. After review it was **RESOLVED** to instruct Terry Pond to carry out the required work. Ground maintenance around the allotment was discussed and it was **RESOLVED** that next year a path be mowed around the edge of the field to the allotment trees and around the allotment perimeter and the rest of the area to be managed as meadow land. Cllr Paul Vincent has received two quotes for a communal storage unit which are rather expensive, he will continue to request further quotations and investigate other alternatives and funding.

47 Financial Matters

a RESOLVED that the following accounts be approved and paid:

i	T & S Gardening	Chq 1724	Grass Cutting	£ 1,014.87
ii	E-on	Chq 1725	Electricity	£ 57.42
				plus VAT
iii	Clerk's salary	Chq 1726	C. Pollock (June)	£ 340.52

iv	Clerk's Expenses	Chq 1727	Office Space Allowance	£	26.00
v	Clerk's Expenses	Chq 1727	C Pollock (June)	£	11.25
					plus VAT
vi	Clerk's salary	Chq 1728	M Newman (Mar-Jun 14)	£	306.10
vii	Clerk's Expenses	Chq 1729	M Newman (Mar-Jun 14)	£	13.80
viii	M Newman	Chq 1729	Plants	£	25.00
ix	HAPC	Chq 1730	Hire of Office Equipment	£	14.44
x	Staples	Chq 1731	Stationery & Postage	£	59.63
					plus VAT
xi	Anglian Water	Chq 1732	Allotment Water Chgs	£	13.46
xii	Easiprint	Chq 1733	Printing Chgs June/July	£	360.00

b **RESOLVED** that the following expenditure be approved

i	CAPALC	Clerks Annual Catch Up			
		Day 2014 –Training (50%)	£	12.50	

c The quarterly Financial Statements were received and considered.

d The 2013-14 Internal Audit Report was reviewed and it was noted in the report that excellent progress on Council procedures had been made during the transition period which had taken place since the appointment of the new clerk and the election of some new Councillors. Also mentioned in the report was that the village magazine is now produced in colour and that there is now, no longer any danger of making a profit on this venture. The report also stated that the precept is now set at a realistic level.

48 Planning

a **Outstanding Matters**

No status to report

b **Application determined by HDC**

No outcome to report

c **Applications awaiting determination by HDC**

No outcome to report

d **New Applications**

i **10 Church Way, Little Stukeley – 1400767FUL** – Proposed single storey rear extension to replace existing flat roof projection.
Following recommendation from the Planning group and further discussion it was **RESOLVED** to recommend approval as the proposed extension would have not adverse impact on the neighbours, neighbourhood or the street scene.

ii **Church Cottage, Church Way, Little Stukeley – 1400976FUL** – Erection of extension following demolition of existing conservatory and installation of 1st floor window to front.

Following recommendation from the Planning group and further discussion it was **RESOLVED** to recommend approval as the proposed extension would have not adverse impact on the neighbours, neighbourhood or the street scene.

iii **Land North of 13 Moorfield Way, Great Stukeley – 1400909FUL** – Proposed 3 bedroom detached dwelling with double garage.

Following a discussion it was **RESOLVED** to recommend refusal as there was inadequate assurance that drainage arrangements on the site had been satisfactory dealt with and because the proposed building would be overbearing and incompatible with its surroundings. However, the Parish Council would recommend approval for a single storey dwelling when the drainage issues had been resolved.

49 Alconbury Weald Update

a Tim Slater, Planning Consultant for the Alconbury Weald development introduced himself to the Council. Tim Slater is an independent Planning Consultant engaged to advise the Parish Council on various planning applications and issues effecting the Alconbury Weald development. His appointment arose out of a Parish Council initiative and after much negotiation was engaged with no cost to the Parish Council. Urban & Civil have recently renewed Tim Slater's contract to support the Parish Council for another year. Tim Slater gave the following update on the Alconbury Weald Development. Negotiations concerning Section

106 have now been concluded and the contract ready to be signed. Outline planning permission for the development will probably be issued within a month or so. Urban and Civil still have to submit a drainage strategy to Huntingdonshire District Council and they wish to start consultation with the Parish Council on various conditional discharges that will be required for the site. Urban & Civic would like to arrange to give a presentation on the development to the Parish Council.

Cllr Michael Monk expressed his concern that the Parish Council are still in the dark with regard to Urban & Civic's plans for the first phase of housing development and frustrated that the Parish Council have not been involved in the development of these plans. The next JPCLG meeting is to be held on the 17th July, the Parish Clerk sent her apologies as she will be unable to attend.

50 Correspondence

Correspondence noted as received:

- a** Emails: Rural Services Network- Weekly News Digests
- b** Email: CCC - Odd job's around the home - Handyperson H: Tell us what you think
- c** Email: Godmanchester TC – Mayor 2014-15
- d** Email: Cambs ACRE News Digest June 2014
- e** Email: M Womersley-Carter -22 Church Road
- f** Emails: HDC Town and Parish Alert May/June 2014
- g** Email: CCC – Local Highways Improvement Scheme 2015-16
- h** Email: Jonathan Djanogly MP - Newsletter
- i** Emails: e-cops – Allotment Thefts/New Sergeant
- j** Email: M. Womersley-Carter – 22 Church Road
- k** Email: CFT – Working Group Meeting.
- l** Email: CCC – Huntingdon Communities First Workshop 24th July 2014
- m** Email: M Redmore – Council Tax
- n** Email: B Crean - Allotments

51 Publications Received

None received.

52 Matters for Future Consideration

None received.

Meeting closed at 10:00 pm

Next Meetings

- Monday 4th August 2014 at 7:30pm - Little Stukeley Village Hall, Low Road, Little Stukeley
- Monday 1st September 2014 at 7:30pm – Great Stukeley Village Hall, Low Road, Great Stukeley
- Monday 6th October 2014 at 7:30pm - Little Stukeley Village Hall, Low Road, Little Stukeley