

DRAFT

THE STUKELEYS PARISH COUNCIL

Minutes of the Meeting held on 6th October 2014 at 7:30pm at the Little Stukeley Village Hall

Present:	Stuart Bell
Councillors:	Barrie James Karl Gasson Stef van den Haak Philip Hobson Michael Monk Sally Smith Paul Vincent
Clerk:	Carole Pollock
County and District Councillors:	County Councillor Peter Ashcroft County Councillor Sir Peter Brown District Councillor Keith Baker
Members of the Public:	2 members of the public

101 To receive and approve Apologies for Absence

Apologies received and approved from Councillor Sue Parkin.

102 Councillors' Declaration of Disclosable Pecuniary and Other Interests

Cllr Michael Monk declared a non-pecuniary interest in item 115c.

103 Public Participation Session

No presentations made.

104 County/District Councillors' Update

County Councillor Peter Ashcroft gave an update on the progress of the A14 project. Cambridgeshire County Council are to discuss the Long Term Transport Strategy on 21st October, public feedback will be considered but all was still very fluid.

County Councillor Sir Peter Brown advised the meeting that education provision in the area will need to be looked at in the light of the Alconbury Weald development. Other new developments in Huntingdon may also put a strain on other local schools. Cllr Sally Smith expressed concern for the Stukeleys residents and their children's educational requirements. Cllr Stef van den Haak felt that as there was no school within the villages that this has an impact on attracting families to the area. Urban & Civil are working closely with Cambridgeshire County Council on this issue, lessons have been learnt from the Cambourne development and a school at Alconbury Weald will be open early on during the development and will have capacity to take children from The Stukeleys. Cllr Michael Monk believed that the new development at Alconbury Weald will attract families and the school will eventually become oversubscribed leaving no capacity to take children from The Stukeleys. Cllr Stuart Bell felt the Council should consider writing to the Cambridgeshire County Council to express the Council's concern regarding school catchment areas and inadequate school provision for children in The Stukeleys. County Councillor Sir Peter Brown informed the Council that the Cromwell Museum will most likely now be run by a trust. Huntingdonshire District Council and South Cambridgeshire District Council are collaborating to save costs. Cambridgeshire County Council are to look at how the District Councils and County Councils are structured to try and make it easier for the public to understand what Council is responsible for what.

District Councillor Keith Baker advised the meeting that planning application 1200797FUL is no longer at appeal and that an enquiry will be held instead.

105 Minutes of the Previous Meeting

The Minutes of the meeting held on the 1st September were approved as a correct record.

106 Matters Arising from the previous meeting

The Local Highway Improvement Scheme 2015/16 applications will be considered at meetings on Wednesday 5th and Friday 7th November. The Parish Clerk has requested that the Council's application will be presented at the Friday 7th November 11:30am slot. It was **RESOLVED** that Cllr Stef van den Haak will speak on behalf on the Council and Cllr Sue Parkin will also attend the meeting.

107 For Information Only

None available.

108 Review of Committees/Advisory Groups Membership

a Planning Advisory Group

Cllr Michael Monk proposed Cllr Stef van der Haak as nominee for the Planning Advisory Group, seconded by Cllr Stuart Bell. **RESOLVED** Cllr Stef van den Haak to be a member of the Planning Advisory Group.

b Maintenance of Public Open Spaces and Verges Warden

Cllr Michael Monk proposed Cllr Stef van der Haak to be Maintenance of Public Open Spaces and Verges Warden seconded by Cllr Stuart Bell. **RESOLVED** Cllr Stef van den Haak to be the Maintenance of Public Open Spaces and Verges Warden. Cllr Paul Vincent offered his assistance if required. Cllr Stef van den Haak to investigate what areas need maintenance and to ascertain who is responsible for maintaining them. Cllr Stuart Bell felt that the Cambridgeshire County Council were not proactive in enforcing hedge maintenance and clearance of obstructions with landholders. County Councillor Sir Peter Brown offered to put a question to Cambridgeshire County Council on this subject. It was **RESOLVED** that Cllr Stuart Bell should compose a brief report on the issues on behalf of the Council which should be forwarded to the Parish Clerk for onward submission to County Councillor Sir Peter Brown.

109 Huntingdonshire Flood Forum – 19th November 2014

It was **RESOLVED** that Cllr Michael Monk will represent the Council at the Huntingdonshire Flood Forum.

110 Parish Partner Networking Meeting for the Huntingdonshire Area – 29th October 2014

It was **RESOLVED** that Cllr Philip Hobson will represent the Council at the Parish Partner Networking Meeting.

111 Training

The Training Statement of Intent Policy to be considered for adoption at the next Parish Meeting. The Parish Clerk had circulated details of the forthcoming Councillor/Chairman training dates to the Council members. The cost per session per Councillor was £35. It was **RESOLVED** that Councillors should inform the Parish Clerk of their training requirements by Friday 17th October.

District Councillor Keith Baker left the meeting.

112 Broadband Survey

Cllr Barrie James gave an update on the broadband survey of the villages, two advertisements appeared in the Parish Magazine and 100 leaflets were distributed. The percentage of villagers that replied in Great Stukeley was 19% and in Little Stukeley 20% (or 21%/22% if non-computer users are excluded). The lowest download speed reported was 0.8Mb. He has also been in contact with Connecting Cambridgeshire and a local consultant engineer has offered to review the survey findings.

113 Village Maintenance and Repairs

The condition of the telephone box in Church Road, Great Stukeley was discussed, it was **RESOLVED** that Cllr Karl Gasson would investigate as to whom is responsible for the upkeep of the telephone box and then a letter requesting that the box be renovated to be sent. The condition of the aeroplane outside the base was discussed, it needs to be cleaned and painted. It was **RESOLVED** that Cllr Barrie James would compose a brief note to be forwarded to the Parish Clerk, who would send a letter to the Base Commander and the official in charge of Public Relations.

The general condition of the village was discussed and Cllr Stef van dan Haak is to investigate what areas need attention and who is responsible for the maintenance. As Agreserves Ltd are still busy, it was **RESOLVED** to ask Terry Pond to cut the grass/weeds around the two rows of trees in Ermine Street. It was noted that some of the trees had died, the Tree Warden to investigate and report her finding to the Council at the next meeting.

The Parish Clerk advised the meeting that Glyn Moulds informed her that the village signs were in reasonable condition but would benefit from a colour enhancer and varnish next year in May at a cost of £250 for both signs. Michael Newman and Paul Vincent were thanked for refurbishing the village seats.

114 Highway Issues, Faults and Repairs

The Parish Clerk to chase Chris Allen (HDC) for a response to her email regarding flooding issues at 11-12

Church Close, Great Stukeley. Cllr Sally Smith reported a problem with water in the road outside 17-19 Low Road Little Stukeley, the Parish Clerk will report the problem to CCC Highways.

115 To receive updates and reports on current issues on the following:

- a** Playing Fields
- i** Review of quarterly inspection reports
The Parish Clerk explained that Playing Fields inspection reports must be regularly reviewed at Parish Council Meetings to ensure the Parish Council is not negligent in its duty to ensure the Playing Fields are safely maintained. It was **RESOLVED** that the designated Playing Fields Council inspectors to forward the Clerk their quarterly reports.
It had been reported by a resident that the two of the wooden wood chip retaining board skirtings had come adrift at the Little Stukeley Playing Fields, it was **RESOLVED** that Terry Pond to be instructed to rectify the problem.
- ii** Items for repair
Cllr Sue Parkin and the Parish Clerk met with a representative from Huntree Fencing Ltd on site at Great Stukeley to inspect all the gates into the Playing Fields on the 2nd October. The Huntree Fencing representative agreed that the posts had moved and therefore the gates were unable to close (3 x 0.9mt wide gates and 1 x 3.0mt wide gate). He will contact the Parish Clerk after discussion with his colleagues. It was suggested that Great Stukeley Playing Fields could incorporate a segregated dog run similar to the one at the Playing Fields at Hill Rise in St Ives. Cllr Barrie James to investigate and report to the Council at the next meeting
- b** Rights of Way
Cllr Philip Hobson was concerned with the progress with the proposed diversion of Footpath 11 (and upgrading to a Bridleway). Rebecca Britton (Urban & Civic) will check what progress has been made. Cllr Philip Hobson also reported that the signs are dilapidated and obscured, on one metal gate there is a sign indicating it is electrified and beyond Grange Farm towards Great Stukeley Lodge the path is very difficult to follow. The Parish Clerk to report problems to the Rights of Way Team (CCC).
- c** Market Town Transport Strategy
Paul Ryan's written report was received and reviewed. The Godmanchester to Hartford link road issue was not discussed formally at a Parish Council Meeting so the Council's MTTs representative Paul Ryan could not made any formal comment during a recent MTTs meeting. It was felt that as the road is outside our parish and did not have any impact on the villages. The consultation has closed so any parish comment would not be considered, but if there is a further consultation on the future, the Council would consider a response.
- d** Traffic Group
No report available
- e** Allotments
- i** The allotment rental fees were reviewed and the it was **RESOLVED** that there would be no increase this year, the fees would remain at £25 for a full plot and £15 for a half plot. It was noted that the cutting the grass around the Stukeley allotments was a public issue and not purely for the allotment holders' benefit.
- ii** The allotment tenancy agreements were reviewed and it was noted that two plot holders have advised the Parish Council that they do not wish to renew their agreements, but there are two other applicants on the waiting list that will now be offered the vacant plots.
- iii** Options for a central allotment storage unit will considered at the next meeting.
- iv** It was confirmed that allotment holders as well as other villagers may enter entries to the Great Stukeley Flower and Garden Show

116 Financial Matters

- a** **RESOLVED** that the following accounts be approved and paid:
- | | | | | | |
|------------|------------------|----------|--------------------|---|--------|
| i | T & S Gardening | Chq 1750 | Grass Cutting | £ | 839.10 |
| ii | HDC | Chq 1751 | Electoral Services | £ | 135.00 |
| iii | Clerk's salary | Chq 1752 | C. Pollock (Sept) | £ | 413.70 |
| iv | Clerk's Expenses | Chq 1753 | Office Exps (Sept) | £ | 26.00 |

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Chairman.....

Date.....

v	The National Allotment Society	Chq 1754	Affiliation Fees	£ 55.00 plus VAT	
vi	Easiprint	Chq 1755	Printing Chgs Sept/Oct	£ 360.00	
vii	Staples	Chq 1756	Stationery (50%) and Postage	£ 49.29 plus VAT	
viii	Gardening Direct (Paul Vincent)	Chq 1757	Plants for Gt Stukeley	£ 17.99	
ix	HAPC	Chq 1758	Hire of Office Equipment	£ 14.44	
x	MJ Newman	Chq 1759	Preparation and painting of eight village seats	£ 379.47	
xi	Anglian Water	Chq 1760	Water charges for Allotments	£ 15.57	
xii	E-on	Chq 1761	Street Lighting Energy costs	£ 57.42 plus VAT	
xiii	PKF Littlejohn	Chq 1762	External Audit Fees	£ 200.00 plus VAT	
xiv	Canalbs Ltd	Chq 1763	Internal Audit Fees	£ 143.47	
b	RESOLVED that the following receipts were noted				
i	SMYFC	Field Rent (July)	£ 35.00		
ii	HDC	Recycling credit	£ 66.45		iii
	Cons Stock	Dividend received	£ 2.51		
iv	Wiser Recycling	Recycling credit	£ 165.16		
c	RESOLVED that the following expenditure be authorised and approved for payment:				
i	Remembrance Sunday wreaths from the Royal British Legion (Section 137)		£ 40.00		
ii	HAPC (50% of Office Equipment less 6 months hire charge)		£ 259.94		
d	RESOLVED that the transfer to £21,250 to Bonus Saver Account be authorised.				
e	The External Audit Report 13/14 was received and considered.				
f	The quarterly Financial Statements were received and considered.				
g	The Council considered donation/grant requests from the Citizens Advice Bureau – Rural Cambs and CHIA – Disabled Facilities Grants, but felt as neither organisation brought direct benefit to the villages so it was RESOLVED that the Council would not grant their requests. A Voluntary and Community Sector Grants Policy to be considered for adoption at the next Parish Meeting.				

117 Planning

a Outstanding Matters

To receive a report on the status and progress

b Application determined by HDC

To note the outcome

c Applications awaiting determination by HDC

To note the outcome

d New Applications

To consider new applications

i Church of Jesus Christ of Latter Day Saints, Ermine Street, Great Stukeley - 1401239FUL – Installation of 2 single storey temporary buildings

The application was discussed and it was **RESOLVED** to recommend refusal as the proposed "temporary" buildings would significantly add to the proportion of the site which is built over, further damaging the character of this part of the village and be detrimental to the street scene.

e Relocation of Headquarters of Huntingdonshire Football Association Ltd

The HFA Ltd had requested that the Parish Council consider and explore possible suitable sites that the association could relocate to within the villages. A 2000 sq ft building was required, which would be difficult to find an area big enough to accommodate it and it was felt that the facility should be in a more central district location to serve all the association's members. It was therefore **RESOLVED** that a site within the villages could not be suggested.

118 Alconbury Weald

a Consultant Tim Slater's update report was received and reviewed.

Meeting adjourned at 10:10 pm

Rebecca Britton (Urban & Civic) advised the Council that unfortunately they were unable to hire Great Stukeley Village Hall for the proposed public meeting, so it will now be held in the Incubator building on Alconbury Weald. A free bus service will be run from the village to encourage visitors. Maps detailing Phase 1a, the first residential area of 127 houses to be built at Alconbury Weald was distributed to the Council. Details of Section 106 has been agreed and documents signed; which includes funds for traffic management along Ermine Street. Rebecca Britton advised the Council that Urban & Civic will consider all the Council's comments concerning the demolition issues on the site, although a number of points need to be clarified. The Parish Clerk will contact HDC Planning to enquire why the Parish Council's comments were not taken into account when this application was considered even though it was submitted within the required timescale and had been acknowledged by an automatic read receipt.

Meeting recommenced 10:20pm

119 Correspondence

The following correspondence was noted as received:

- a Emails: Rural Services Network- Weekly News Digests
- b Email: HDC Town and Parish Alert - August 2014
- c Email: Godmanchester Town Council – Mayor Civic Service invite
- d Email: CCC Highways – Hedges, verges etc.
- e Email: East of England Allotment Officer Forum invitation
- f Email: Cambridgeshire Future Transport: Area F - Revised preferred solutions
- g Email: Norris Museum Update
- h Email: CCC – Gully cleaning programme 2014-15
- i Email: Cambridgeshire ACRE News Digest - September 2014
- j Email: Paul Ryan – MTTS Update
- k Email: CST – Networking Meeting – Huntingdonshire Parish Paths - 29th October 2014
- l Email: Huntingdonshire Flood Forum invite – 29th November 2014
- m Email: U&C Update
- n Email: Cambs Citizens Advice Bureau – Donation request
- o Letter: Huntingdonshire Football Association – Relocation of Headquarters
- p Email: National Allotment Society – September Newsletter
- q Email: HDC – Mick George Specific Funding
- r Email: Hunts Forum – Awards for All session
- s Email: CCC – Emergency Flood contacts and information
- t Email: CAPALC Bulletin September 2014
- w Email: CHIA – Disabled Facilities Grants
- u Email: CCC – LHI 2015/16 Panel Meeting
- v Email: J Connolly – Land at 67 Ermine Street

120 Publications Received

121 Matters for Future Consideration

- Local government reorganisation (CCC)

Meeting closed at 10.28 pm

Next Meetings

- Monday 3rd November 2014 at 7:30pm – Great Stukeley Village Hall, Great Stukeley
- Monday 1st December 2014 at 7:30pm – Little Stukeley Village Hall, Little Stukeley

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