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THE STUKELEYS PARISH COUNCIL

Minutes of the Meeting held on 3rd November 2014 at 7:30pm at the Great Stukeley Village Hall

Present: Stuart Bell
Councillors: Barrie James
Philip Hobson
Michael Monk
Sue Parkin.

Clerk: Carole Pollock

County and District Councillors: County Councillor Peter Ashcroft

Members of the Public: 3 members of the public

122 To receive and approve Apologies for Absence

Apologies received and approved from Councillors Paul Vincent, Stef van den Haak, Karl Gasson and Sally Smith. Apologies received from District Councillor Keith Baker.

123 Councillors' Declaration of Disclosable Pecuniary and Other Interests

Cllr Michael Monk declared a non-pecuniary interest in item 130.

124 Public Participation Session

One resident felt that the recent public meeting held by Urban & Civic was an excellent presentation of the Alconbury Weald development, he did however, have a number of observations. He was concerned about the effect of another entrance onto Ermine Street, although he understood why it had been included on the plan, traffic must be minimized in the Stukeleys. The plan shows layout and management schemes to encourage traffic to go one way or the other but he felt that this entrance would attract more traffic than phase 1a. Entrance use should be monitored and if the approach and turning counts exceed what was expected; other measures should be imposed. Cllr Michael Monk understood the issue and it has been raised with Urban & Civic. However, Tim Slater (Consultant) advised that the design code had not been submitted officially, so the Parish Council were not yet able to discuss and respond to the issue. Cllr Michael Monk felt the Parish Council should continue to ask HDC to note their continued disapproval of the access. The interim access should only be in use until the main building works are undertaken, then the Boulevard access will be used. The resident was also concerned that there should be more clarity with regard to the number of different styles of houses being built and efforts should be made to avoid a situation experienced in another local village, where some of the larger houses on a new development, were subdivided to provide more dwellings, which had an impact on parking and traffic. He also felt that the signage for Alconbury Weald was not adequate, more was needed. Urban & Civic are in discussion with the Highways Agency about additional signage, but it will take a few months before it can be scheduled. Another resident suggested grants or donations should be capped.

125 County/District Councillors' Update

County Councillor Peter Ashcroft advised the Council he would keep abreast of the continual development of the A14 and the link up with Alconbury Weald. Cambridgeshire County Council are looking at ways of achieving more efficiency for less money.

126 Minutes of the Previous Meeting

The Minutes of the meeting held on the 6th October 2014 were approved as a correct record.

127 Matters Arising from the previous meeting

Unfortunately there are now no Councillors available to attend the Flood Forum on the 19th November. The Minutes Action Plan from the previous meeting was reviewed. Huntree Fencing have informed the Clerk that they would reset and concrete all the posts of the gates in the Playing Fields in Great Stukeley that do not close. The work is scheduled for mid-December. The Tree Warden advised the Council that of the two rows of trees in Ermine Street, one Oak was dead as well as possibly one or two flowering trees, she would identify what flowering trees need replacing, once the plants start shooting and would refer to the original plan.

128 For Information Only

None available.

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129 CARE – Network – Potential Coffee Mornings

The initiative was discussed but it was felt that as Great Stukeley already holds a community coffee morning (run by the WI) which is well attended; there was no need for more coffee mornings within the villages.

130 Local Government Reorganisation

The Council considered the implications of the proposed local government reorganisation upon the parish, Cllr Michael Monk is also looking at this issue for Cambridgeshire ACRE. Cllr Michael Monk felt it would be better to strength regional and district councils rather than have a Cambridgeshire Unitary Authority.

131 Local Joint Committee Rural Areas - Monday 24 November 2014

Cllr Stuart Bell to attend the first meeting, an agenda for the meeting is to be received.

132 CAPALC - Huntingdonshire District Forum

The Council considered a response to the request of, as to whether to resurrect the forum, it was **RESOLVED** that no response was necessary as the Council were unable to see the value of this forum. The Parish Clerk will request further information on the purpose of the proposed forum

133 Training

Cllr Philip Hobson will attend Councillor Training Sessions 1, 2, 3 and Cllr Barrie James Chairmanship Training Sessions 1 and 2 at a cost of £35 per session per Councillor.

The Training Statement of Intent Policy was reviewed. It was proposed by Cllr Philip Hobson and seconded by Cllr Stuart Bell that the Training Statement of Intent Policy be adopted. It was **RESOLVED** that the policy be adopted

134 Broadband Survey

An update on the results on the broadband survey carried out in the villages has been published in the Parish Magazine. Cllr Barrie James has been in discussion with Connecting Cambridge, which was set up to fast track fibre installation across the county. A high percentage of the residents in the villages have fibre but are not getting a good service. It was **RESOLVED** to pass survey results data (postcodes only) illustrating the bad service received in the villages, onto Connecting Cambridge, providing representatives from Connecting Cambridge would attend a Parish Council Meeting to explain the reason for the variations in the broadband service received by residents.

135 Village Maintenance and Repairs

After discussion it was **RESOLVED** that the Parish Council would participate in the Parish Tree Planting Scheme 2014/15.

The Street Lighting Committee to call a meeting to discuss the current condition of Parish owned village street lighting and report with recommendations to the next Parish Council Meeting.

136 Highway Issues, Faults and Repairs

None to report.

137 To receive updates and reports on current issues on the following:

a Playing Fields

i Review of quarterly inspection reports

No report available

ii Items for repair

None to report

b Rights of Way

Cllr Philip Hobson attended the Parish Partner Networking Meeting for the Huntingdonshire Area and discussed Footpath 11 with Simeon Caroll. Cllr Philip Hobson also advised the meeting that Rebecca Briton had kindly offered to report on the current position of Footpath 11 which was to be converted to a Bridleway. Rebecca Briton had stated that Urban & Civic are broadly happy and ready to proceed with the application, now they have agreement about the route protecting the heritage assets at the end of Green End. Urban & Civic would review the paperwork and hope to have an application submitted by the end of November. Urban and Civil have also been in discussion with Mr. Smith, who they understand would be progressing his planned fencing in line with the new route.

Cllr Sally Smith is to investigate the condition of Footpath 1.

c Market Town Transport Strategy

No report available.

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- d Traffic Group
No report available. The next JPCLG meeting is to be held on the 11th December 2014 at 09.30am
- e Allotments
 - i To consider options for a central allotment storage
Defer to next meeting
 - ii To received update report
No report available.

138 Financial Matters

- a **RESOLVED** that the following accounts be approved and paid:

i	T & S Gardening	Chq 1764	Grass Cutting	£ 1311.88
ii	Clerk's salary	Chq 1765	C. Pollock (Oct)	£ 413.70
iii	Clerk's Expenses	Chq 1766	Office Exps (Oct)	£ 26.00
iv	Easiprint	Chq 1767	Printing Chgs (Nov)	£ 180.00
v	E-on	Chq 1768	Street Lighting Energy costs	£ 55.57
			plus VAT	
vi	Cambridgeshire CC	Chq 1769	Street Lighting Energy costs	£ 116.91
			1/10/13-30/09/14	
vii	Royal British Legion - The Stukeleys Branch	Chq 1770	Remembrance Sunday wreaths (S137 expenditure)	£ 40.00
viii	HAPC	Chq 1771	(50% of Office Equipment less 6 months hire charge)	£ 259.94
- b **RESOLVED** that the following receipts were noted

i	SMYFC	Field Rent (Sept)		£ 35.00
ii	HSBC	Interest		£ 1.94
iii	HSBC	Qtrly Bonus		£ 38.66
- c The 2014/15 Budget Forecast was reviewed and preliminary consideration of the 2015/16 Precept was discussed.
- d Cllr Michael Monk proposed and Cllr Stuart Bell seconded the proposal to adopt the Donation/Grant Policy. It was **RESOLVED** to adopt the Voluntary and Community Sector Grants Policy.

139 Planning

- a **Outstanding Matters**
To receive a report on the status and progress
- b **Application determined by HDC**
To note the outcome
- c **Applications awaiting determination by HDC**
To note the outcome
- d **New Applications**
To consider new applications
 - i **23 Church Road, Great Stukeley – 1401341FUL** – Single storey extension following removal of conservatory, removal of shed and replacement with a summerhouse, removal of gates and replacement. Internal alterations.
Following a report from the planning committee it was **RESOLVED** to recommend approval as the proposed building works would be an improvement to the existing property and did not adversely impact the historical building and setting of St Bartholomew's Church. It would secure the building as appropriate accommodation for the current century.
 - ii **Alconbury Airfield, Ermine Street, Little Stukeley -1408220COND** – Condition information for 1201158OUT – C7, C8, C9, C17, C21 C27 and C28
The briefing notes produced by consultant Tim Slater, endorsed by the planning group, were reviewed and considered. It was **RESOLVED** to response to the condition discharge as follows:
C7 Travel Plan; no comments.
C8- Site wide strategies
 - Estate management.SPC noted the options put forward and seek commitment from U&C that SPC would be involved in the implementation of the overall Estates Management Strategy and in particular the Land Trust to manage the open space around the south of the site.
 - Ecological mitigation; SPC made no comment in relation to this submission.
 - Community facilities; SPC made no comment in relation to this submission. HDC and U&C are formally requested to provide a summary sheet setting out conditions and S106

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triggers as an aide memoir for all parties.

- Water management; SPC made no comment in relation to this matter.
- Code of construction practice; SPC noted the approach proposed and expect that the monitoring and mitigation would be rigorously applied.

C9 Definition of Key Phase 1

- SPC noted the overall definition of key phase 1.
- SPC noted its continuing opposition to the second access due to its detrimental impacts on traffic through the Stukeleys.

· SPC request assurances from HDC and U&C that the access will be designed explicitly as a secondary access to phase 1 and that the internal site layout and road configuration supports this approach.

C17 Demolition method statement; SPC noted the approach proposed and expect that the monitoring and mitigation would be rigorously applied.

C21a Trees; no comment

C27 Significant buildings and wall Art; no comment

C28 Historic building recording; no comment.

140 Alconbury Weald

No report available.

141 Correspondence

The following correspondence was noted as received:

- a Emails: Rural Services Network- Weekly News Digests
- b Email: CARE Network – Potential Coffee Morning Scheme
- c Email: HDC Town and Parish Alert - September 2014
- d Email: Paul Ryan – MTTs – Link road south of Huntingdon
- e Email: HDC – Xmas Waste Collection
- f Email: HDC – 2015-16 Parish Council Expenditure
- g Email: M Newman – condition of village
- h Email: Tim Slater – SPC Briefing
- i Email: Becca Briton – Phase 1 Map
- j Email: Jonathan Djanogly - Huntingdon Constituency Report
- k Email: HDC Strategic Partnership Growth & Infrastructure Group Minutes
- l Email: Cambridgeshire ACRE News Digest - October 2014
- m Email: Paul Ryan – Your right to a .uk domain name
- n Email: Bridget Halford – HDC Parish Planting Scheme

142 Publications Received

143 Matters for Future Consideration

- Street lighting
- January Meeting date.
- Parish Magazine – Parish Council stewardship/editorship control

Meeting closed at 21:46 pm

Next Meeting:

Monday 1st December 2014 at 7:30pm – Little Stukeley Village Hall, Little Stukeley