

THE STUKELEYS PARISH COUNCIL

Minutes of the Meeting held on 1st December 2014 at 7:30pm at the Little Stukeley Village Hall

Present: Stuart Bell
Councillors: Karl Gasson
Barrie James
Philip Hobson
Michael Monk
Sue Parkin
Sally Smith
Stef van den Haak

Clerk: Carole Pollock

County and District Councillors: County Councillor Peter Ashcroft
District Councillor Keith Baker

Members of the Public: 11 members of the public (inc 5 speakers)

144 To receive and approve Apologies for Absence

Apologies received and approved from Councillor Paul Vincent. Apologies received from County Councillor Sir Peter Brown.

145 Councillors' Declaration of Disclosable Pecuniary and Other Interests

Cllr Stuart Bell declared a non-pecuniary interest in item 161d(i) as he is a HDC employee.

146 Public Participation Session

One resident asked what progress had been made with regard to providing a central storage building for the Stukeley Allotments. It was explained that a number of options were being considered but unfortunately the Parish Council lead on this project was not available to update the meeting. There were concerns about the proposed CCC/Balfour Beatty project to replace CCC owned streetlights within the village. Councillor Michael Monk mentioned that Urban & Civic were to review what street lighting was required along Ermine Street, as part of the street management scheme and this must be considered before any replacement of street lighting in Ermine Street by Balfour Beatty. Another resident stated that at an earlier meeting, Balfour Beatty had agreed to provide maps and give three months' notice of any work to be undertaken.

One resident expressed concern about a proposed planning application from the Church of Jesus Christ of Latter Day Saints to increase the size of their existing building and the impact that a complete wall of bricks would have on the street scene, he felt that there must be a better solution for their needs. He questioned whether the congregation had outgrown the facility and the village. Another resident, asked whether clause 9 in the allotment tenant's license could be relaxed, until a central storage unit was erected. Councillor Sally Smith said the Parish Council was continuing to work on the project of providing a central storage unit.

147 County/District Councillors' Update

County Councillor Peter Ashcroft advised the Council that due to financial pressures, some CCC planned development and projects would be delayed or referred back to local District Councils and Parishes.

148 Minutes of the Previous Meeting

The Minutes of the meeting held on the 3rd November 2014 were approved as a correct record.

149 Matters Arising from the previous meeting

The Parish Clerk advised the meeting that Huntree Fencing had agreed to start work resetting and concreting the gate posts in the Great Stukeley Playing Fields on Monday 8th December.

Cllr Barrie James inspected the dog run at Hill Rise Playing Fields in St Ives. It was built 20 years ago but he has no information on the cost but was advised that the grass is cut 8 times a year. A smaller version could be possible in Great Stukeley Playing Fields. Location, design, cost and boundaries would need to be considered. Cllr Michael Monk to investigate the possible costs involved.

The Parish Clerk has provided baseline information of ownership and location of village street lighting. A meeting of the Street Lighting Committee to be arranged by Cllr Stuart Bell and the committee report to be considered at the February Parish Council meeting.

150 For Information Only

Cllrs Michael Monk and Sue Parkin attended the Local Highways Improvement Scheme 2015/16 Panel Meeting on the 7th November, the panel had asked whether the Parish Council has considered bus shelter advertising from Adshell, it was felt that the panel were not very sympathetic to the Council's application. It was requested that if a Councillor was unable to attend a meeting at late notice, to please ensure that all the related paperwork was passed on to the new attendees. Cllr Stuart Bell attended the Local Joint Committee for Rural Parishes in Huntingdonshire meeting, he felt it was a useful neighbourhood forum that had no decision making powers and he would represent the Parish Council at the next scheduled meeting.

Item 162 was brought forward for discussion

162 Alconbury Weald

Rebecca Briton reported that Urban & Civic had received a few complaints about noise levels from the demolition on the site but Urban & Civic have fully complied with the requirements imposed by HDC. She asked for any feedback from the Stukeleys, Cllr Michael Monk stated he could hear the demolition work in his garden at Great Stukeley but this may have been the site drilling for the wind turbines and not from Alconbury Weald. Cllr Sally Smith, stated she had heard some banging but it was not overbearing and she had not received any other complaints from other residents. The next Community Newsletter will be published before Christmas. Cllr Michael Monk enquired whether there was any update on further planning submissions, Rebecca Briton reported that Urban & Civic were running slightly behind schedule. Cllr Michael Monk asked whether the environment enhancement on Ermine Street is to be in place when the 200th or 250th house is built, Rebecca Briton will check and confirm. She also advised that future job vacancies will eventually be advertised on the Urban & Civic website.

151 Alconbury Weald Proposed Primary School

Alex Russell, architect from Allford Hall Monaghan Morris gave a presentation to the meeting on the proposed Alconbury Weald Key Phase 1 Primary School. They have been working closely with Urban & Civic. The Key Phase 1 Primary School is to be built to the south of the Alconbury Weald master plan and will be a three form entry primary school. The design allows the school to be built in two phases; in the 1st phase there will be 2 classrooms per school year raising to 3 classroom per school year in the 2nd phase. Parking and the green transport plan was discussed. Cllr Stef van den Haak was concerned about the lack of drop off facilities for parents near the school although there will be a park and stride facility slighter further away. Alison Revell (CCC) agreed there is an issue with parking with schools in the County but there would need to be a supermarket sized car park to accommodate all parents' cars. Cllr Michael Monk felt any measures to reduce the traffic in the Stukeleys should be encouraged. There will be a green landscaped area at the front of the building for parents and children to congregate. Councillors felt that there was a need for a safe route for children from Little Stukeley across Ermine Street to the school, to encourage less traffic. Cllr Michael Monk stated that there was frustration within the villages that village children are not in the catchment area for local schools and have to be bussed past their local schools to other schools further afield. Clare Buckingham (CCC) is in dialogue with Huntingdon Primary School and Alconbury Primary School with regard to catchment criteria and areas. Admission criteria must be considered by parents but they can apply to any school. Clare Buckingham advised the meeting that there is to be an annual consultation exercise on the proposed changes to catchment area for schools (from 2016/7), which will include the proposed change of catchment area for the Stukeleys. Clare Buckingham to send details for the consultation and website link to the Parish Clerk.

152 Balfour Beatty/CCC – Street Lighting Replacement Project

Keeley Russell, the Head of Client Liaison at Balfour Beatty gave a presentation on the CCC Street Lighting Replacement Project to the meeting. CCC have obtained PFI funding to replace County Council owned street lighting in the county, 10% of street lights across the County are to be removed to save maintenance and energy costs. Balfour Beatty are the appointed contractors for the project. Balfour Beatty have had to send preliminary drawings, information packs to local councils and complete a leaflet drop to all residents affected by the proposed works. All streetlights will be 6 metre columns with 36w PL white lights in residential areas. The contract for the work was negotiated 5 years ago and LED light replacement was not considered at that time. Balfour Beatty have to comply with the contract but want to liaise and work with Parishes. Some street lights will be removed completely. Balfour Beatty is willing to attend a residents meeting. Lights will be dimmed by 40% from 10:00pm until 6:00am, and on traffic routes lights will be dimmed in two stages 20% between 8:00pm to midnight and a further 20% until 6:00am. Balfour Beatty are prepared to consult with residents over specific streetlights.

Cllr Michael Monk stated that it is a requirement that Urban & Civic transform Ermine Street to take away the main street appearance e.g. narrow the street etc. This must be completed when the 200th house has been

built on the Alconbury Weald development. Therefore, it would be a waste of resources and money if Balfour Beatty replaced street lights in Ermine Street now, only to be removed, resited and replaced by Urban & Civic at a later date. Keeley Russell agreed to investigate and contact CCC/HDC and Urban & Civic.

All residents' enquiries to be forwarded to Keeley Russell. Cllr Stuart Bell thanked Keeley Russell for her informative presentation.

District Councillor Keith Baker left the meeting.

153 TS Partnership – Proposed extension at Church of Jesus Christ of Latter Day Saints

Harriette Wood and architect Julie Willington from TS Partnership, gave a presentation on the proposed extension at Church of Jesus Christ of Latter Day Saints. The Church wishes to extend the meeting hall, as the congregation has outgrown their chapel space, there is not enough room for the congregation all to be in one room together. All comments will be considered up to when the application is submitted before Christmas. Cllr Michael Monk expressed concern about timing of the submission and the lack of time to respond to suggestions before the plan was submitted. The existing building was built 25 years ago and the congregation has increased considerably. The architects are not planning for further future growth on the scale of the last 25 years. The congregation can only grow to 230 (currently 225) before the Church consider the congregation too big and would look at splitting the congregation, one half meeting in morning and one half meeting in the afternoon or finding another location/site.

The building is being doubled in size and is only 5 metres from the boundary. Cllr Stef van den Haak suggested changing the orientation of the building and extending in a different direction. Cllr Michael Monk was concerned about the impact on the street scene. It was noted that there are TPOs on all the trees on the site. It was felt that the Church's ward is quite extensive and this facility is not for the village but for a much wider area, therefore the Stukeleys was not the ideal location for this Church. Traffic on Ermine Street was the chief concern, Sunday is generally quieter but this may not be the case if the Church is expanded. Julie Willington stated that there should be no parking in the Stukeleys as there is adequate parking for the congregation on site. Some trees with TPOs would need to be removed, TS Partnership are consulting with HDC on this issue. Julie Willington stated the Church were prepared to consider slightly moving the spire but the blank gable wall is required by the Church as they do not like light to distract the congregation. Cllr Stuart Bell felt that if the Church had wanted to really engage with Parish Council they would have attended a Parish Council meeting before the plans had got to this stage.

154 Electoral Review of Cambridgeshire

The Council considered a response to the consultation and **RESOLVED** to respond that the Parish Council wish the ward to remain as it is currently.

155 Parish Council Meeting Dates

The current schedule of Parish Council Meeting Dates for 2014-15 was reviewed and it was **RESOLVED** no changes necessary.

156 Village Maintenance and Repairs

Rain from the Tumuli flowed in Moorfield Way in November, Cllr Sue Parkin and the Parish Highways Warden are to investigate and visit the site. Parish Notice Boards are in a poor condition, the Parish Clerk to obtain costings for replacement if needed. The bus shelters in the villages (two in Great Stukeley and one in Little Stukeley along Ermine Street), need cleaning, washing down and sweeping out of rubbish. It was **RESOLVED** to ask Terry Pond to clean all the bus shelters.

On the 13th December from 12 noon, the Airbase Personnel will carrying out a litter pick throughs the villages and assistance from villagers would be welcomed. Cllr Karl Gasson had contacted British Telecom regarding the village telephone box, they believed it had been decommissioned and should have been removed in May 2009. It is possible to adopt the telephone box for a £1, Cllr Karl Gasson to review the contract provided by British Telephone and report to the next Parish Council meeting.

Cllr Stef van den haak investigated what areas within the village need tidying/maintenance and felt the villages were not in a too bad condition. Cllr Stef van den haak to draft a letter to residents requesting that verges near their homes are tidied etc. for discussion at the next meeting

Cllr Barrie James contacted American-British Liaison Officer who would raise the matter of the condition of the aeroplane outside the base with the Base Commander, but unlikely anything will be done due to financial restraints. It was **RESOLVED** that the Parish Clerk to write to the American-British Liaison Officer and Base Commander stating that the Parish Council appreciate their comments but feel the aeroplane has a detrimental effect on the appearance of the village.

County Councillor Peter Ashcroft left the meeting

157 Highway Issues, Faults and Repairs

Cllr Sally Smith advised the meeting that there is still a problem with standing water outside 17-19 Low Road, Little Stukeley. The Parish Clerk to chase CCC Highways again.

158 Parish Magazine

The Parish Council discussed its stewardship/editorial control of the village Parish Magazine. The Parish Magazine was originally run by the Parish Church and distributed to residents for a fee. The Parish Council underwrites the net cost of the magazine ensuring it is distributed free of charge to residents. The Parish Council does not have any editorial control. The Parish Council will continue to support the Parish Magazine, there is no other trust or other village organisation available to take on the financial responsibility or risk. Adverts for products or services provided not for profit are published free of charge. The impact of the Equality Act 2010 was discussed. Although the Parish Council does not have any editorial control, it will advise the Editor if any complaints over the content of the magazine have been received from residents. The author of letters published should be identifiable, but could be published stating the name and address has been withheld. The Editor is invited to attend any Parish Council Meeting to discuss any issues or queries – please advise the Parish Clerk so an item can be included on the Agenda. The Parish Clerk to seek professional advice from CAPALC/SLCC on the issues raised. It was **RESOLVED** to publish a letter of support in the Parish Magazine.

159

- a** Playing Fields
 - i** Little Stukeley Playing Fields quarterly inspection reports were reviewed.
 - ii** Items for repair
It was **RESOLVED** that the kick boards around the wood chip area in the Little Stukeleys Playing Fields be removed, Terry Pond to be instructed. Terry Pond to contact Cllr Sally Smith if there are any queries.
- b** Rights of Way
Cllr Sally Smith has walked Footpath 1, but the route was obstructed. Cllr Sally Smith to contact the landowner to request the obstruction be removed.
- c** Market Town Transport Strategy
 - i** The Market Town Transport Strategy has been now been agreed and no further updates are required.
- d** Traffic Group
The next JPCLG meeting is to be held on the 11th December 2014 at 09.30am
- e** Allotments
 - i** To consider options for a central allotment storage
To be deferred to the January Parish Council Meeting.
 - ii** To receive update report
No report available.
- f** Broadband
Cllr Barrie James reported that Ofcom was not interested in individual requests, avenues had to be exhausted with British Telecom first, before a complaint could be referred to the ombudsman. Therefore Cllr Barrie James has sent a submission to the Environment, Food and Rural Affairs Committee.

160 Financial Matters

- a** **RESOLVED** that the following accounts be approved and paid:

i	T & S Gardening	Chq 1772	Grass Cutting	£	572.33
ii	Clerk’s salary	Chq 1773	C. Pollock (Nov)	£	413.70
iii	Clerk’s Expenses	Chq 1774	Office Exps (Nov)	£	26.00
iv	Easiprint	Chq 1775	Printing Chgs (Dec)	£	180.00
v	Staples	Chq 1776	Stationery and postage	£	68.27
					plus VAT
vi	Michael Newman	Chq 1777	Plants for LS village sign	£	19.80
vii	Paul Vincent	Chq 1778	Adj to Plants costs for GS sign	£	5:00
viii	E-on	Chq 1779	Street Lighting Energy costs	£	57.42
					plus VAT
- b** **RESOLVED** that the following accounts be approved and paid (January):

i	Clerk’s salary	Chq 1780	C. Pollock (Dec)	£	413.70
ii	Clerk’s Expenses	Chq 1781	Office Exps (Dec)	£	26.00
iii	HMRC	Chq 1782	PAYE Mths 7-9	£	129.60
- c** **RESOLVED** that the following receipts were noted

i	SMYFC	Field Rent (Oct)		£	35.00
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	ii	HSBC	Interest	£	2.51
	iii	Allotment Holders	Rental Income	£	145.00
	iv	Various	Advertising Income	£	382.00
d	The 2014/15 Budget Forecast was reviewed and discussed. It was RESOLVED to set the 2015/16 Precept at £26,265.				

161 Planning

a Outstanding Matters

To receive a report on the status and progress

b Application determined by HDC

To note the outcome

c Applications awaiting determination by HDC

To note the outcome

d New Applications

To consider new applications

i Land at 67 Ermine Street, Great Stukeley - 1401707FUL– Detached dwelling.

Following a recommendation from the planning committee it was **RESOLVED** to recommend approval as the plan was for a modest building that did not detract from the historic setting of the lodge nor the street scene but with a condition that a mixed native species hedgerow along the boundary with Great Stukeley Hall parkland should be planted.

162 Alconbury Weald

Discussed earlier in the meeting.

163 Correspondence

The following correspondence was noted as received:

a Emails: Rural Services Network- Weekly News Digests

b Email: The Local Government Boundary Commission – Electoral Review Cambridgeshire

c Email: JTS Partnership – Proposed Extension of Church of Jesus Christ of Latter Day Saints

d Email: Cambridgeshire ACRE News Digest - November 2014

e Email: HDC - Local Enquiry – Former Megatron Site

f Email: Alliance Planning –Proposed Primary School – Alconbury Weald

g Emails: Balfour Beatty – Street Lighting Replacement Project

h Email: Lionel Thatcher - Local Joint Committee Agenda

164 Publications Received

165 Matters for Future Consideration

- Montague Road/Church Road Great Stukeley path does not have a dropped kerb.
- Street lighting Committee Update (February)
- Telephone box

Meeting closed at 11:20 pm

Next Meetings:

Monday 5th January 2015 at 7:30pm – Great Stukeley Village Hall, Great Stukeley

Monday 2nd February 2015 at 7:30pm – Little Stukeley Village Hall, Little Stukeley

Monday 2nd March 2015 at 7:30pm – Great Stukeley Village Hall, Great Stukeley