

THE STUKELEY'S PARISH COUNCIL

Meeting to be held on Monday 11th May at 8:30pm at the Great Stukeley Village Hall

Proper Officer/Parish Clerk – Mrs Carole Pollock, 5 Gore Tree Road,
Hemingford Grey, Cambridgeshire PE28 9BP

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the public and press are welcome to attend the meeting.

C Pollock

Mrs C Pollock - Proper Officer/ Parish Clerk
to The Stukeley's Parish Council
5th May 2015

MEMBERS: 9

QUORUM: 3

AGENDA

- 1 Election of Chairman
- 2 Election of Vice-Chairman
- 3 Declaration of acceptance of office of the Chairman
- 4 Review and confirmation of the ToR for the
 - a Rights of Way Committee
 - b Lighting Committee
 - c Playing Fields Committee
 - d Finance Committee
 - e Personnel Committee
 - f Planning Advisory Group
- 5 Nominations to the following Committees and offices:
 - a Rights of Way Committee
 - b Lighting Committee
 - c Playing Fields Committee
 - d Finance Committee
 - e Personnel Committee
 - f Planning Advisory Group
 - g Tree Officer
 - h Dog Warden
 - i Highways Warden
 - j Webmaster
 - k Maintenance of Public Open Spaces and Verges Warden
- 6 Review and confirmation of the Council's
 - a Standing Orders
 - b Financial Regulations
 - c Representation on external bodies and arrangements for reporting back
 - d Inventory of assets
 - e Risk Assessment and arrangements for insurance cover in respect of all insured risks
 - f Complaints Procedure
 - g Procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998
 - h Disability Access Policy

- i **Staff Grievance Procedure and Staff Disciplinary Policy**
 - j **Code of Conduct**
 - k **Dispensations Procedure**
 - l **Voluntary and Community Sector Grants Policy**
 - m **Training Statement of Intent**
 - n **Membership of other Bodies**
- 7 Setting of the dates, times and places of Ordinary Meetings of the Council for the year 2015/16**
- 8 To receive and approve Apologies for Absence**
- 9 Councillors' Declaration of Disclosable Pecuniary and Other Interests**
To receive Declarations of Disclosable Pecuniary and Other Interests from members, as set out in Chapter 7 or the Localism Act 2011 and the nature of those interesting relating at any Agenda item.
- 10 Public Participation Session**
Parishioners are permitted to make representations, answer questions and give evidence in respect of any item of business included in this Agenda.
- 11 County/ District Councillors' Update**
- 12 Minutes of the previous meeting**
 To approve as a correct record the Minutes of the meeting held on the 13th April 2015
- 13 Matters Arising from the previous meeting**
- 14 For Information Only**
- 15 Alconbury Weald**
 To receive an update report
- 16 CCC - Proposed 3rd revision of the Local Validation List for applications for planning permission.**
 To consider a response to the consultation.
- 16 Village Street Lighting (SPC Owned)**
- a To authorise the re-signing of 23 SPC owned lighting units
- 18 Village Projects**
 To consider the provision of
- a Broadband connection to the Stukeleys' Village Halls
 - b Equipment for Great Stukeley Village Hall
 - c Bus Shelter in Little Stukeley
- 18 Village Maintenance and Repairs**
 To consider and review what areas of maintenance and repairs are needed to be carried out in the village
- 19 Highway Issues, Faults and Repairs**
 To review highway issues, faults and repairs
- 20 To receive updates and reports on current issues on the following:**
- a Playing Fields

- b Rights of Way
- c Traffic and Highways Issues
- d Allotments
- e Training
- f Website
- g Village Broadband

21 Financial Matters

- a To approve accounts for payment:
- | | | | | |
|------|--------------------|--------------------------------------------------------------------|---|-----------------|
| i | T & S Gardening | Grass Cutting | £ | 957.95 |
| ii | E-on | Electricity | £ | 57.42plus VAT |
| iii | Clerk's salary | C. Pollock (April) | £ | 428.25 |
| iv | Clerk's Expenses | Office & Other Exps | £ | 34.10 |
| v | HACT | Grant | £ | 500.00 |
| vi | SLCC | Training Costs(50%) | £ | 72.50 plus VAT |
| vii | Staples | Stationery & Postage | £ | 51.64 plus VAT |
| viii | Easiprint | Printing Costs (Parish Mag) | £ | 195.00 |
| ix | Broker Network Ltd | Local Council Ins | £ | 1,348.84 |
| x | K Gasson | Reimbursement of Hosting
Renewal fee (34SP.com) | £ | 59.40 |
| xi | P Vincent | Reimbursement for gravel
for base of allotment storage
unit. | £ | 120.80 plus VAT |
- b To note receipts
- | | | | |
|---|-----|---------|------------|
| i | HDC | Precept | £26,265.00 |
|---|-----|---------|------------|
- c To agree and sign the Annual Return and approve 2014/15 Financial Statements

22 Planning

- a **Outstanding Matters**
To receive a report on the status and progress
- b **Application determined by HDC**
To note the outcome
- c **Applications awaiting determination by HDC**
To note the outcome
- d **New Applications**
To consider new applications
- | | |
|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| i | 44 Low Road, Little Stukeley - 15/00534/HHFUL – Enlarge existing garage to include one additional parking bay by side, a workshop to rear and ancillary accommodation over. |
| ii | Alconbury Weald, Ermine Street -15/00540/REM – Application for approval of appearance, layout, landscaping, access and scale in respect of the construction of new highways (inc. associated highways landscaping), SUDS drainage infrastructure (inc. drainage ponds and ditches) and all associated engineering and earth works, inc. ground remodelling and ancillary works |
| iii | Alconbury Weald, Ermine Street -15/00542/REM – Application for approval of appearance, layout, landscaping and scale in respect of the delivery of new landscaping including all associated land remodelling and associated works |
| iv | Land at 67 Ermine Street, Great Stukeley – 15/00328/FUL – 3 Bedroom detached 1.5 storey dwelling |
| v | 9 Church Road, Great Stukeley – 15/00633/HHFUL – Proposed two storey side extension and single storey rear lean to extension. |
- e **Neighbourhood Plan**
To consider the merits of The Stukeleys communities preparing a Neighbourhood Plan

23 Correspondence

To note correspondence received

- a** Email: Cambridgeshire ACRE News Digest & Bulletins - April 2015
- b** Emails: Rural Services Network- Weekly News Digests
- c** Email: CCC - Busway Parking Charge - St.Ives and Longstanton Car Parks
- d** Email: Jonathan Djanogly - Campaign Update
- e** Email: Huntingdonshire District Council - Community Chest Fund
- f** Email: HDC – Speaking at District Council Development Management Panel Meetings
- g** Letter: Mrs McCracken –letter
- h** Email: CCC - Proposed 3rd revision of the Local Validation List for applications for planning permission
- i** Email: HDC - Former Megatron Site - Local Inquiry
- j** Email: Hunts Forum - Newsletter
- k** Email: The Planning Inspectorate – Notice of Preliminary Meeting (A14) etc
- l** Email: Joshua Cooke – Balfour Beatty/CCC Street Lighting Replacement Project GS
- l** Email: M Womersley-Carter- Allotments - Recent Thefts

25 Publications Received

26 Matters for Future Consideration

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore the Council cannot lawfully raise matters for discussion.