

THE STUKELEYS PARISH COUNCIL

CHAIRMAN: Karl Gasson

Clerk to the Council: -
Ms Ramune Mimiene
40 Elizabethan Way
Brampton
Huntingdon
PE28 4SU
01480 532239

1 March 2017

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting** which will be held on **Monday 6 Mar 2017 at 7.15pm** at **Little Stukeley Village Hall**, to deal with the following business:
Public and Press are invited to attend

NOTICE and AGENDA

15 MINUTE OPEN MEETING 7.15pm to 7.30pm

Members of the council will be available between 7.15pm and 7.30pm when members of the public can address the Council in an open surgery session. Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes, subject to the Chairman's discretion. This part cannot be longer than 15 minutes so that the formal meeting is started promptly at 7.30pm.

03/178 To Receive and Approve Apologies and Reasons for Non Attendance

03/179 Declarations of Interests for Members (Disclosable Pecuniary Interests)

03/180 HDC and CCC Cllrs reports

03/181 To Receive and Approve the Minutes of the Parish Council Meeting 6 February 2017

03/182 Matters arising from those Minutes and previous meetings (*action plan circulated to members*)

03/183 Councillor Portfolio: Committees and Representations on external bodies list

03/184 Alconbury Weald:

03/184.1 Presentation on Parcel 4 application and briefing on construction access, Urban & Civic, Rebecca Britton

03/184.2 17/00079/REM Proposal: Application for approval of appearance, layout, landscaping, access and scale in respect of the construction of 101 dwellings (of which 6 affordable), 1183m² Of a1, a3, & d1 floorspace, 5059m² Of b1a/b1b/b1c floorspace, highways works (including creation of temporary construction access from ermine street) and all associated engineering & earth works, including ground remodelling formal landscaping and ancillary works." Site Address: Alconbury Weald Ermine Street Little Stukeley

03/184.3 17/80028/COND Proposal: Condition information for 1201158OUT - SUBMISSION OF UPDATED KEY PHASE 1 DEFINITION AND KEY PHASE 1 FRAMEWORK PURSUANT TO THE REQUIREMENTS OF OUTLINE CONDITIONS 9 AND 10.
Site Address: Alconbury Airfield Ermine Street Little Stukeley

03/185 Planning

03/185.1 Outstanding matters

03/185.2 Applications determined by HDC

03/185.3 Applications awaiting determination by HDC

03/185.4 New Applications

03/185.5 Consultations

03/185.6 Neighbourhood Plan, to further consider a request from the Neighbourhood Plan Steering Group for funds to engage with a planning consultant

03/186 Finance – Budget Reports

03/186.1 Banking Situation and mandates, update

03/186.2 Cashbook and Bank Balance (Current and Business a/c) as at 31 Jan 17

03/186.3 Bank reconciliation statement as at 31 Jan 17

03/186.4 Income and Expenditure against the Budget Report up to 31 Jan 17

03/186.5 Note Income Received as at 31 Jan 17

03/186.6 Expenditure for approval 6 March 17:

Date	Chq No.	Payee and Description	Amount
6 Mar 17	2017	Cambridgeshire County Council: Street Lighting Energy 1 Oct 15 to 30 Sep 16	£128.44
6 Mar 17	2018	R Mimiene, Clerk salary Feb 17	£406.05
6 Mar 17	2019	Expenses on running cost of the Council: Feb monthly allowance £26.00, + mileage £5.40 and cartridge £12.52.	£43.92
6 Mar 17	2020	HMRC: Tax deductions from Clerk's salary Feb 16, payable to Post office Ltd	£101.40
6 Mar 17	2021	Easiprint – printing the Mar 17 magazines	£180.00
6 Mar 17	2022	E-ON Streetlighting Jan 17	£94.37
6 Mar 17	2023	Great Stukeley Village Hall - waiting for the confirmation of the dates	£196.00 to be confirmed
6 Mar 17	2014	Little Stukeley Village Hall rend for 2016/17 x 8 including 3 extraordinary PC meetings	£80.00
		Total March 17 expenditure:	1,230.18 to be confirmed

03/187 To consider offer of spring litter pick from USAF Cadets

03/188 Consider awarding a grounds maintenance contract for the period 2017 – 2020 with the possibility to extend for a further two years.

03/189 To Consider a process for responding to FOI requests

03/190 Village Maintenance and Repairs

003/190.1 HDC: To consider the outstanding Environmental Maintenance request, email from HDC 12 Jan 17 request to confirm if the data regarding the land ownership is correct and request to provide details of maintenance regimes of PC sites in the table provided, including who carries out the work and the frequency of the work

03/191 Highways Issues, Faults and Repairs, to review outstanding issues;

03/192 To consider updates and reports on current issues on the following:

03/192.1 Playing Fields

03/192.2 Rights of Way – diversion of a public right of way No 11

03/192.3 Traffic Group

03/192.4 To consider solutions to the regular issue of HGVs being mis-guided by their satnav to use Church Way, Little Stukeley to access RAF Alconbury, Cllr K Gasson

03/192.5 Allotments

03/192.6 Website

03/192.7 Village Street Lighting – update

03/192.8 Parish Magazine – to approve the Agreement issued by Cllr Hobson

03/192.9 Training

03/193 Electronic storage of PC documents: IT Issues, Cllrs email addresses and Repository of Correspondence, Cllr Womersley-Carter

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

03/194.1 To Approve Personnel Committee recommendations

03/194.2 To Further Consider Pension Regulator, staging date: 1 February 2017

Meeting opened for the Public and Press

03/195 Correspondence

03/196 Councillors' questions

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

03/197 Date of the next meeting: Mon 3 April 2017 at 7.15pm at GSVH

Signed (Clerk) Ramune Mimiene



Date: 1 March 2017