

# **THE STUKELEYS PARISH COUNCIL**

CHAIRMAN: Terry Pinner

Clerk to the Council: -  
Ms Ramune Mimiene  
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31 January 2018

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting** which will be held on **Monday 5 February 2018** at **7.15pm** at **Ermine Street Church Academy**, to deal with the following business:  
**Public and Press are invited to attend**



Ms R Mimiene – Clerk & RFO  
to The Stukeleys Parish Council  
31 January 2018

## **NOTICE and AGENDA**

### **15 MINUTE OPEN MEETING 7.15pm to 7.30pm**

**Members of the council will be available between 7.15pm and 7.30pm when members of the public can address the Council in an open surgery session. Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes subject to the Chairman's discretion. This part cannot be longer than 15 minutes so that the formal meeting is started promptly at 7.30pm.**

**02/360 To Receive and Approve Apologies and Reasons for Non Attendance**

**02/361 Declarations of Interests for Members (Disclosable Pecuniary Interests)**

**02/362 To Receive and Approve the Minutes of the Parish Council Meeting 4 December 2017 and Extraordinary Parish Council meeting Minutes 8 January 2018**

**02/363 Matters arising from those Minutes and previous meetings (*action plan circulated to members*)**

**02/364 To consider 2 Vacancies on Parish Council and note Councillor responsibilities**

**02/365 HDC and CCC Cllrs reports**

**02/367 Alconbury Weald**, update including Presentation from Magpas on their potential move to the Enterprise Campus

**02/368 Planning**

02/368.1 Outstanding matters – list attached

02/368.2 Applications determined by HDC – list attached

02/368.3 Applications awaiting determination by HDC – list attached

02/368.4 New Applications:

1) Proposal: Alterations and refurbishment of listed building, demolition of timber stables

(Barns A and D) and replacement with 4 holiday lets (Barn H), replacement of former watch office with new workshop (Barn B), refurbishment, partial demolition and conversion of curtilage listed barn (Barn C) to 2 holiday lets, refurbishment of Barn E, demolition of open Barn F, Site Address: Pringle Farm Pringle Way Little Stukeley, Reference: 18/00011/FUL

2) Proposal: Alterations and refurbishment of listed building, demolition of timber stables (Barns A and D) and replacement with 4 holiday lets (Barn H), replacement of former watch office with new workshop (Barn B), refurbishment, partial demolition and conversion of curtilage listed barn (Barn C) to 2 holiday lets, refurbishment of Barn E, demolition of open Barn F, Site Address: Pringle Farm Pringle Way Little Stukeley, Reference: 18/00012/LBC

3) 18/00063/TREE – T1 Apple Tree – Remove. Tree has a crown that renders it difficult to harvest for fruit and is growing into the adjacent hedge. 17 Beech Avenue GS PE28 4AX

02/368.5 Consultations – no new received in the period.

Outcome re: PC comments regarding Huntingdonshire Local Plan to 2036: Proposed Submission will be available for you to view and comment between the following dates: Start date: 18/12/17 09:00 End date: 05/02/18 17:00.

02/368.6 Agreserves Land – outcome

02/368.7 Neighbourhood Plan, update

## 02/369 Finance – Budget Reports

02/369.1 Bank mandates, update

02/369.2 Change of banks: Unity Trust, outcome

02/369.3 Bank Balances, Cashbook and Bank reconciliation statement as at 31 Dec 17

02/369.4 Income and Expenditure against the Budget Report up to 31 Dec 17

02/369.5 Expenditure for approval 5 Feb 2018:

Date	Chq No.	Payee and Description	Amount
5 Feb 18	2108	Easiprint Invoice Feb 18	£198.00
5 Feb 18	2109	K&M Lighting PC03 Green End	£78.00
5 Feb 18	2110	Anglain Water Business Ltd (National): Alltoment gardens15.10.17 – 14.01.18	£12.10
5 Feb 18	2111	Clerk wages Jan 18	£463.27
5 Feb 18	2112	Clerk Expenses on running cost of PC Jan 18	£54.74
5 Feb 18	2113	HMRC – tax deductions Jan 18	£40.00
5 Feb 18	2114	NEST – Clerk pensions contributions Jan 18	£52.98
5 Feb 18	2115	Great Stukeley Village Hall: Bookings for the Parish Council meetings 2017 x 5meetings	£154.00
5 Feb 18	2116	E-ON: Electricity Invoice Jan 18	Awaiting the inv
		<i>Total Feb 18 Expenditure:</i>	£to be confirmed

02/369.6 CIL funding: GSVH and LSVH applications

02/369.7 Transparency funding: Consider and Agree purchasing a lap top for PC use

## 02/370 To Review and Approve Policy documents

02/370.1 Standing Orders

02/370.2 Financial Regulations

02/370.3 Assets Register, Clerk

02/370.4 Risk Assessment and Management document, Cllr S Day

**02/371 To discuss the GDPR legislation**

**02/372 Village Maintenance and Repairs**

**02/373 Highways Issues, Faults and Repairs, to review outstanding issues;**

02/373.1 LHI application re: change to speed limits in the parishes, outcome, Cllr S Burton

02/373.2 To further consider maintenance of the Boundary Hedge at St Bartholomew's Church, Great Stukeley

02/373.3 Weight limit issues and outcome

02/373.4 Salt bin request: Bin ordered

**02/374 To consider updates and reports on current issues on the following:**

02/374.1 Playing Fields:

02/374.1.1 Play Areas:

Annual Inspection reports for GS and LC Play Areas

Visual Inspection, a copy of the last visual inspection circulated to full PC.

02/374.2.1 Football club, Invoice sent, further email from club re: payment

02/374.3 Rights of Way – diversion of a public right of way No 11 and other issues

02/374.4 Allotments

02/374.5 Website

02/374.6 Village Street Lighting

02/374.7 Parish Magazine – further issues re: advertising in the magazine

02/374.8 Training

**02/375 Electronic storage of PC documents: IT Issues and Repository of Correspondence**

**02/376 Relocation of the Village Sign**

**02/377 Correspondence**

**02/378 Councillors' questions**

*Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.*

**02/379 Date of the next meeting: Mon 5 March 2018 at 7.15pm at Great Stukeley Village Hall**

Signed (Clerk) Ramune Mimiene



Date: 31 January 2018