

THE STUKELEYS PARISH COUNCIL

CHAIRMAN: Terry Pinner

Clerk to the Council: -
Ms Ramune Mimiene
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28 February 2018

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting** which will be held on **Monday 5 March 2018 at 7.15pm at Great Stukeley Village Hall**, to deal with the following business:
Public and Press are invited to attend



Ms R Mimiene – Clerk & RFO
to The Stukeleys Parish Council
28 February 2018

NOTICE and AGENDA

15 MINUTE OPEN MEETING 7.15pm to 7.30pm

Members of the council will be available between 7.15pm and 7.30pm when members of the public can address the Council in an open surgery session. Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes subject to the Chairman's discretion. This part cannot be longer than 15 minutes so that the formal meeting is started promptly at 7.30pm.

03/379 To Receive and Approve Apologies and Reasons for Non Attendance

03/380 Declarations of Interests for Members (Disclosable Pecuniary Interests)

03/381 To Receive and Approve the Minutes of the Parish Council Meeting 5 February 2018

03/382 Matters arising from those Minutes and previous meetings (*action plan circulated to members*)

03/383 To consider 2 Vacancies on Parish Council and note Councillor responsibilities

03/384 HDC and CCC Cllrs reports

03/385 Alconbury Weald, update

03/386 Planning

03/386.1 Outstanding matters – list attached

03/386.2 Applications determined by HDC – list attached

03/386.3 Applications awaiting determination by HDC – list attached

03/386.4 New Applications:

- Proposal: Extension to dwelling, Site Address: 18 Montagu Road Great Stukeley Huntingdon, Reference: 18/00340/HHFUL
- Proposal: Single storey rear/side extension, Site Address: 1 Montagu Road Great Stukeley

Huntingdon, Reference: 18/00160/HHFUL

03/386.5 Consultations – no new received in the period.

03/386.6 Agreserves Land – outcome

03/386.7 Neighbourhood Plan, update

03/387 Finance – Budget Reports

03/387.1 Change of banks: Unity Trust, outcome

03/387.2 Bank Balances, Cashbook and Bank reconciliation statement as at 31 Jan 18

03/387.3 Income and Expenditure against the Budget Report up to 31 Jan 18

03/387.4 To finalise the Internal Auditor's report issued Apr 2017

03/387.5 Expenditure for approval 5 Mar 2018:

Date	Chq No.	Payee and Description	Amount
5 Mar 18	2116	Clerk salary Feb 18	£463.27
5 Mar 18	2117	Tax deductions form Clerk's salary Feb 18	£40.00
5 Mar 18	2118	Clerk expenses on running cost of PC Feb 18	£44.89
5 Mar 18	DD	Pensions contribution to NEST Feb 18	£52.98
5 Mar 18	2118	Easiprint Inv No 2603 printing Mar magazines	£210.00
		E-ON – awaiting the Invoice	To be confirmed
		<i>Total Mar 18 Expenditure:</i>	£to be confirmed

03/387.6 CIL funding: GSVH and LSVH applications, outcome

03/387.7 Transparency funding: outcome

03/388 To Review and Approve Policy documents

03/388.1 To approve Standing Orders, Finance Committee recommendations

03/388.2 To approve Financial Regulations, Finance Committee recommendations

03/388.3 To approve the detailed PC Asset Register list

03/389 To discuss the GDPR legislation, and approve Clerk's attendance at workshop run by CAPALC on 16 Mar 18

03/390 Elections – The public Notice of Election will be out 19 March, individual nominations must be received by Huntingdonshire District Council by 4.00 pm Fri 6 April 2018.

03/391 Village Maintenance and Repairs – Potholes reported at the last meeting were actually reported on CCC website last year, awaiting to hear from CCC. New potholes reported by the residents, PC informed.

03/392 Highways Issues, Faults and Repairs, to review outstanding issues;

03/392.1 LHI application re: change to speed limits in the parishes, outcome, Cllr S Burton

03/392.2 The Boundary Hedge at St Bartholomew's Church, Great Stukeley, hedge been cut

03/392.3 Salt bin request: Bin ordered, awaiting to the Invoice

03/392.4 Resident concerns re: road safety and the general appearance of the area outside of Top Farm, Alconbury, resident's email circulated to full PC

03/393 To consider updates and reports on current issues on the following:

03/393.1 Playing Fields:

03/393.1.1 Play Areas:

Annual and Visual Inspection reports for GS and LC Play Areas - PC has a detailed visual inspection form, Visual Inspection report and quotes for works, Cllr SD

03/393.1.2 Football club, follow up letter and chase up Invoice to be sent, Cllr TP

03/393.2 Rights of Way – diversion of a public right of way No 11 and other issues

03/393.3 Allotments – to sign new tenants agreements

03/393.4 Website

03/393.5 Village Street Lighting – SPC Lighting Inventory + new column at St Bartholomew's Church, GS

03/393.6 Parish Magazine – further address the issue raised by Internal Auditor; Issues re: advertising in the magazine. Clerk issued the Income and Expenditure report

03/393.7 Training – Councillor Training Feedback, Cllrs S Day, S Burton and T Close

03/394 Electronic storage of PC documents: IT Issues and Repository of Correspondence

03/395 Relocation of the Village Sign, with U&C

03/396 Correspondence

03/397 Councillors' questions

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

03/398 Date of the next meeting: Mon 9 April 2018 at 7.15pm at Little Stukeley Village Hall

Signed (Clerk) Ramune Mimiene



Date: 28 February 2018