

THE STUKELEYS PARISH COUNCIL

CHAIRMAN: Terry Pinner

Clerk to the Council: -
Ms Ramune Mimiene
24 Manchester Road
Brampton
Huntingdon
PE28 4QF
01480 535265
clerk@thestukeleys-pc.gov.uk
<https://www.thestukeleys-pc.gov.uk/>

27 February 2019

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting** which will be held on **Monday 4 March 2019** at **7.15pm** at **Great Stukeley Village Hall** to deal with the following business:
Public and Press are invited to attend.



Ms R Mimiene – Clerk & RFO
to The Stukeleys Parish Council
27 February 2019

NOTICE and AGENDA

15 MINUTE OPEN MEETING 7.15pm to 7.30pm

Members of the council will be available between 7.15pm and 7.30pm when members of the public can address the Council in an open surgery session. Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes subject to the Chairman's discretion. This part cannot be longer than 15 minutes so that the formal meeting is started promptly at 7.30pm.

03/595 To Receive and Approve Apologies and Reasons for Non Attendance

03/596 Declarations of Interests for Members (Disclosable Pecuniary Interests)

03/597 To Receive and Approve the Minutes of the Parish Council Meeting 4 Feb 2019

03/598 To Receive and Approve the Minutes of the Finance Committee Meeting 18 Feb 2019

03/599 Matters arising from those Minutes and previous meetings (*action plan circulated to members*)

03/600 To Consider Co-option to fill 3 Vacancies on Parish Council

03/601 HDC and CCC Cllrs reports

03/602 Councillor e-mail Addresses and Committees & Working parties

03/603 Alconbury Weald, update

03/604 Planning

03/604.1 To reinvigorate the Planning Committee, Cllr AH

03/604.2 Outstanding matters – list attached. Planning Application 17/02513/FUL. Further PC actions and outcome, Cllr A Hallihan

03/604.3 Applications determined by HDC – list attached

03/604.4 Applications awaiting determination by HDC – list attached

03/604.5 New Applications:

Ramune Mimiene

The Stukeleys Parish Council

- 1) Construction of single storey side and rear extensions to provide an annexe for a wheelchair user Site Address: 32 Church Road Great Stukeley Huntingdon Reference: 18/01316/HHFUL – amended plans received 11 Feb 19, PC comments within 14 days
- 2) Change of use of land to aggregate storage and erection of aggregate storage bays Site Address: Top Farm Alconbury Ermine Street Alconbury Reference: 19/00222/FUL – received 11 Feb 19, PC comments by 4 Mar 19
- 3) Single storey flat roof rear extension and single storey pitched roof rear extension. Site Address: 2C Ermine Street Great Stukeley Huntingdon Reference: 19/00201/HHFUL
- 4) Proposed development for 3 dwellings Site Address: Land South West Of November Cottage Green End Great Stukeley Reference: 17/02261/FUL - *Revised plans (elevations, floor plans and site plans) received*
- 5) Application for approval of appearance, layout, landscaping and scale - in respect of the construction of 189 homes, pocket park, associated highways, landscaping and ancillary works (submitted under condition 15/18 of outline planning permission 1201158OUT). Site Address: Parcel 5 Senliz Road Alconbury Weald Reference: 18/02223/REM, amendments received on 22 Feb 19, comments within 21 day

03/604.6 Neighbourhood Plan: Update on the Neighbourhood Plan, with recommendations for next steps

03/605 Finance – Budget Reports

03/605.1 Bank Balances, Cashbook and Bank reconciliation statement for both NatWest and Unity Trust PC accounts as at 31 January 2019

03/605.2 Income and Expenditure against the Budget Report January 2019

03/605.3 Change of banks: Closure of NatWest a/cs, 2 mandates were lost, 3rd one now signed and submitted to the bank on 26 Feb 19

03/605.5 Lap top for PC use – software to be obtained

03/605.6 To approve in advance the payment to Fenland Tree care (to be paid on the receipt of the Invoice at the end of Mar) £650 + VAT for removing the dead Elm trees from the side of the road and dispose all waste and £220 + VAT Plant 60 saplings and install stakes and tree guards

03/605.7 To Finalise any outstanding issues raised by the Internal Auditor for 2017/18 financial year

03/605.8 Expenditure for approval 4 March 2019

Date	Chq No.	Payee and Description	Net	VAT	Total amount
4 Mar 19	190304.1	Wages Feb 19	-	-	£602.57
4 Mar 19	190304.2	HMRC Tax deductions from Clerk's wages Feb 19	-	-	£24.20
4 Mar 19	190304.3	Expenses on running cost of PC Feb 19	-	-	£40.91
4 Mar 19	190304.4	NEST pensions contribution Feb 19	-	-	£65.98
4 Mar 19	190304.5	E-ON Electricity Jan 19	127.07	6.05	121.02
4 Mar 19	190304.6	Easiprint Mar 19 – awaiting the final bill for this Financial Year	-	-	£to be confirmed
4 Mar 19	190305.7	CAPALC – Cllr training x 2 on 9 Feb 19	-	-	£150.00
4 Mar 19	190305.8	LSVH dates for the room hire for PC meeting	-	-	£to be confirmed
		Total Mar 19 Expenditure:			£To be confirmed

03/605.9 CIL (Community Infrastructure Levy) funding spending, updated report circulated

- 1) GSVH and LSVH applications, update and outcome. VAT claim prepared up to 31 Dec 2018
- 2) Quotes for bark replacement/ rubber matting – thick wet pour at LS Play Area, Cllr S Smith

03/606 Village Maintenance and Repairs

03/606.1 General maintenance, issues and outcome

03/607 Highways Issues, Faults and Repairs, to review outstanding issues;

03/608 To consider updates and reports on current issues on the following:

03/608.1 Playing Fields:

03/608.1.1 Play Areas: Visual Inspection reports for GS and LC Play Areas - monthly reports from Cllrs SB and TC.

03/608.1.2 Hegdes cutting at LSPF

03/608.1.3 GSPF – Invoice for the Football Club

03/608.2 Rights of Way

03/608.3 Allotments

03/608.4 Website

03/608.5 Village Street Lighting

03/608.6 Parish Magazine – Update

03/608.7 Training

03/608.8 Trees in the villages:

03/608.8.1 Tree belts maintenance, outcome

03/608.8.3 The quote chosen, works to be carried to Elm trees at GS, outcome

03/609 To consider the legislation re: Support and help to Churches

03/610 Electronic storage of PC documents: IT Issues and Repository of Correspondence

03/611 Relocation of the Village Sign, with U&C

03/612 Correspondence

03/613 Councillors' questions

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

03/614 To Receive and Approve the Minutes of the Personnel Council Meeting 25 Feb 19 and to Adopt the Training Policy for Staff and Councillors

03/615 Date of the next meeting: The next meeting is on Mon 1 April 19 at LSVH

To consider Annual Parish Council and Annual Parish Meeting/Assembly dates

Signed (Clerk) Ramune Mimiene



Date: 27 February 2019