

THE STUKELEYS PARISH COUNCIL

CHAIRMAN: Terry Pinner

Clerk to the Council: -
Ms Ramune Mimiene
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2 October 2019

Dear Member,

You are hereby summoned to attend **The Stukeleys Parish Council Meeting** which will be held on **Monday 7 October 2019 at 7.15pm at Little Stukeley Village Hall** to deal with the following business:
Public and Press are invited to attend.



Ms R Mimiene – Clerk & RFO
to The Stukeleys Parish Council
2 October 2019

NOTICE and AGENDA

15 MINUTE OPEN MEETING 7.15pm to 7.30pm

Members of the council will be available between 7.15pm and 7.30pm when members of the public can address the Council in an open surgery session. Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes subject to the Chairman's discretion. This part cannot be longer than 15 minutes so that the formal meeting is started promptly at 7.30pm.

10/717 To Receive and Approve Apologies and Reasons for Non Attendance

10/718 Declarations of Interests for Members (Disclosable Pecuniary Interests)

10/719 To Receive and Approve the Minutes of the Parish Council Meeting 2 September 2019

10/720 Matters arising from those Minutes and previous meetings (*action plan circulated to members*)

10/721 To Receive and Approve the Minutes of the Finance Working Group Meeting 1 October 2019

Proposal 1: To open 2 a/cs for CIL funds:

- 1) 1 Long Term a/c: Nationwide (1 year saver – no withdrawals for 12 months). Interest 1.10% per year and no fees). There is a branch in Huntingdon, relatively simple, and
- 2) 1 Instant Access a/c: Metro bank (Instant Access Deposit a/c) Interest 0.45%, easy access, funds can be accessed immediately, no fees

10/722 To Consider Councillor Responsibilities: Committee and Working Groups.

10/723 HDC and CCC CILs reports

10/724 Alconbury Weald, update: Ermine Street Safety Audit and Other Matters

10/725 Planning

10/725.1 Applications determined by HDC – list attached

10/725.2 Applications awaiting determination by HDC – list attached

10/725.3 Proposal for a new house - 74 Owl End, Gt. Stukeley, Pre-application

10/725.4 New Applications:

- 1) Erection of two replacement dwellings with detached garages following the demolition of the existing dwellings Site Address: Land At And Including 48 And 50 Green End Great Stukeley Reference: 18/02365/FUL

- 2) Erection of wooden shed/garage Site Address: 51 Park View Great Stukeley Huntingdon Reference: 19/01535/HHFUL
- 3) Demolition of existing outbuildings and erection of a proposed dwelling and garage Site Address: Land At 20 Green End Great Stukeley Reference: 19/00877/FUL
- 4) Planning Application for 1,500 at Alconbury Weald (Grange Farm): Outline planning permission (all matters reserved) for a mixed-use development to include- means of access, residential development of up to 1,500 dwellings (C2 & C3), local centre including retail and community facilities (A1-A5 & D1), primary school, open space, play areas, recreation facilities, landscaping, associated demolition, ground works and infrastructure. Site Address: Alconbury Weald Ermine Street Little Stukeley Reference: 19/01341/OUT
- 5) Variation of conditions 1, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 18, 20, 24, 26 and 28 for application 1201158OUT - Amended wording (see covering letter, appendix 1) and Key Phase Submission - KP2 - The Country Park (Hybrid Element). Site Address: Alconbury Weald Ermine Street Little Stukeley Reference: 19/01320/S73
- 6) Application for approval of appearance, layout, landscaping, access and scale in respect of the construction of hard and soft landscape works, drainage infrastructure, installation of electrical sub station and all associated engineering and earth works. Site Address: Land East Of IMET Emery Crescent Enterprise Alconbury Weald Campus Reference: 19/01528/REM

10/725.5 Allocation HU1: Land North of Ermine Street

10/725.6 Neighbourhood Plan: Update by Cllr A Hallihan

10/726 Finance – Budget Reports

10/726.1 Bank Balances, Cashbook and Bank reconciliation to 31 Aug 2019 carried

10/726.2 Income and Expenditure against the Budget Report 2019: VAT refund of £643.31 for the period to 31 Mar 19 claimed back and already received on 27 Aug 19

10/726.3 To Approve Financial Regulations (last reviewed Apr 2018) New updates received from NALC in Aug 19

10/726.4 Bank mandate approved at Jul PC needs re-signing as the bank introduced new forms of updating the signatories

10/726.5 Software for Parish Council lap top: Microsoft office 365 Business premium, suggested pay by yearly DD, PC to approve

10/726.6 PO Box for PC use, report by Cllrs T Pinner and S Smith

10/726.7 To note the completion of the External Audit to 31 Mar 19: Notice issued and uploaded to PC NBs and the website

10/726.8 Outcome regarding the issue raised by Cllr G Evans after CAPALC training, Terms of Reference for Finance Working Group

10/726.9 To consider joining CPRE, yearly membership fee is £36.00

10/726.10 Discuss Budget and Precept proposals for 2020.21 Financial Year, Precept needs to be submitted to HDC by 12 Dec 19

10/726.11 Expenditure for approval 7 October 19:

Date	PC Date	Ref No	Payable to	Details	Rec/ Date credited a/c	For a/c purpose only	Income	Expenditure	Balance	VAT
Oc 2019										
07-Oct-19		191007.1	Wages	Wages Sep 19				£511.54	£261,651.39	
07-Oct-19		191007.2	HMRC	Tax deductions Employee Sep 19				£128.00	£261,523.39	
07-Oct-19			DD NEST	Pensions contribution Employee + Employer Sep 19				£74.05	£261,449.34	
07-Oct-19		191007.3	Expenses	Expenses on running cost of PC				£39.92	£261,409.42	
07-Oct-19		191007.4	Easiprint	July 19 magazine				£246.40	£261,163.02	
07-Oct-19		191007.5	Easiprint	Aug 19 magazine				£246.40	£260,916.62	
07-Oct-19		191007.6	Easiprint	Sep 19 magazines				£249.60	£260,667.02	
07-Oct-19		191007.7	Easiprint	Oct 19 magazines				£268.60	£260,398.42	
07-Oct-19		191007.8	Glyn Evans	Reimbursement Expenses form - training courses ran by CAPALC				£36.00	£260,362.42	
07-Oct-19		191007.9	PKF Littlejohn LLP	External audit to 31 Mar 19				£480.00	£259,882.42	
07-Oct-19		191007.10	E-ON	Streetlighting energy Aug 19				£144.84	£259,737.58	£6.90
07-Oct-19		191007.11	The National Allotment Association	Yearly membership				£66.00	£259,671.58	£11.00
07-Oct-19		191007.12	Ridyards	Village Maintenance				£1,620.00	£258,051.58	£270.00
07-Oct-19		191007.13	K Gasson	Reimburse re: gov.uk renewal paid to 34SP				£65.00	£257,986.58	£10.83
07-Oct-19		191007.14	K Gasson	Reimburse re: thestukeleys-pc.gov.uk hosting 6 May 19 to 6 May 20				£95.40	£257,891.18	£15.90
07-Oct-19		191007.15	CPRE Campaign to Protect Rural England	Yearly Membership				£36.00	£257,855.18	
									£257,986.58	
				Bank reconciliation to be carried				0.00	£4,307.75	£314.63

10/726.12 CIL (Community Infrastructure Levy) funds

1) GSVH and LSVH applications, update and outcome.

LSVH sought some funds for the PF tidying up – PC asked Cllr SS to provide provide 3 quotes for tidy up works to be carried at LSVH Playing Fields.

Cllr TP received a quote for reduction of hedges and having a general tidy up along the bank. Quote for works for £450.00 + VAT.

2) Redeveloping of GS PF into recreation park, Cllr T Close

10/727 Village Maintenance and Repairs

10/727.1 General maintenance, issues and outcome

10/727.2 Grass cutting contract expires 29 Feb 2020: Maintenance Group suggestions to full PC

10/728 Highways Issues, Faults and Repairs, to review outstanding issues;

10/728.1 HGV parking on the slip road outside Top Farm on the old A1 - Highways working group, feedback by Cllr A Cull

10/728.2 Ermine Street Improvement Scheme, outcome

10/728.3 To Consider the Gateway features for both villages, info circulated by U&C

10/729 To consider updates and reports on current issues on the following:

10/729.1 Playing Fields:

10/729.1.1 Play Areas: Visual Inspection reports for GS and LC Play Areas - monthly reports from Cllrs SB and TC.

10/729.1.2 Payment from Football Club for using the GS PF now received

10/729.2 Rights of Way

10/729.3 Allotments

10/729.4 Website

10/729.5 Village Street Lighting – issue raised by County Council re: streetlighting energy, PC already paying E-ON for the supply of the electricity. We are now obtaining lists from both E-ON and CCC to compare the inventory

10/729.6 Parish Magazine

10/729.7 Training

10/729.8 Trees in the villages

10/729.9 Salt bins in the villages: Report from residents received re: Salt bins being blown into the roads. CC Highways confirmed that when the winter maintenance starts the salt bins will be re-filled.

10/730 Supporting Churches

10/731 Relocation of the Village Sign, with U&C

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

10/732 To Receive and Approve the Minutes of Personnel Committee 23 Sep 2019

Open meeting

10/733 Correspondence

10/734 Meeting dates for 2020/21 will be confirmed

10/735 Councillors' questions

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

10/736 Date of the next meeting: Mon 4 November 19 at Ermine Street Church Academy

Signed (Clerk) Ramune Mimiene



Date: 2 October 2019