

THE STUKELEYS PARISH COUNCIL

CHAIRMAN: Terry Pinner

Clerk to the Council: -
Ms Ramune Mimiene
24 Manchester Road
Brampton
Huntingdon
PE28 4QF
01480 535265
clerk@thestukeleys-pc.gov.uk
<https://www.thestukeleys-pc.gov.uk/>

30 October 2019

Dear Member,

You are hereby summoned to attend **The Stukeleys Parish Council Meeting** which will be held on **Monday 4 November 2019** at **7.15pm** at **Ermine Street Church Academy** to deal with the following business:
Public and Press are invited to attend.



Ms R Mimiene – Clerk & RFO
to The Stukeleys Parish Council
30 October 2019

NOTICE and AGENDA

15 MINUTE OPEN MEETING 7.15pm to 7.30pm

Members of the council will be available between 7.15pm and 7.30pm when members of the public can address the Council in an open surgery session. Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes subject to the Chairman's discretion. This part cannot be longer than 15 minutes so that the formal meeting is started promptly at 7.30pm.

11/737 To Receive and Approve Apologies and Reasons for Non Attendance

11/738 Declarations of Interests for Members (Disclosable Pecuniary Interests)

11/739 To Receive and Approve the Minutes of the Parish Council Meeting 7 October 2019

11/740 Matters arising from those Minutes and previous meetings (*action plan circulated to members*)

11/741 HDC and CCC Cllrs reports

11/742 Alconbury Weald, update: Ermine Street Safety Audit and Other Matters

11/743 Planning

11/743.1 Applications determined by HDC – list attached

11/743.2 Applications awaiting determination by HDC – list attached

11/743.3 New Applications:

- 1) APPLICATION REF. 19/01946/CLED Extensions to dwelling house constructed 17 years ago not in compliance with planning application and consent reference 0200780FUL specifically omitting part of ground floor extension, omission of fire place chimney and variation of part of conservatory roof 4 Beech Avenue Great Stukeley Huntingdon PE28 4AX
- 2) Conditional Information for 1201158OUT: Condition 9: Amended Key Phase 1 definition. Condition 10: Amended Key Phase Framework a) Design Code b) Indicative Sequencing Plan c) Archaeological Investigation d) School Site Plan e) Key Phase Transport Assessment f) Key Phase Travel Plan & Mitigation Strategy g) Delivery Plan h) Site Wide Strategy Supplements (Water, Ecology & Code of Construction Practice) and i) Sustainability Statement. Site address: Alconbury Airfield Ermine Street Little Stukeley PE28 4WX

- 3) Planning Application for 1,500 at Alconbury Weald (Grange Farm): Outline planning permission (all matters reserved) for a mixed-use development to include- means of access, residential development of up to 1,500 dwellings (C2 & C3), local centre including retail and community facilities (A1-A5 & D1), primary school, open space, play areas, recreation facilities, landscaping, associated demolition, ground works and infrastructure. Site Address: Alconbury Weald Ermine Street Little Stukeley Reference: 19/01341/OUT
- 4) Variation of conditions 1, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 18, 20, 24, 26 and 28 for application 1201158OUT - Amended wording (see covering letter, appendix 1) and Key Phase Submission - KP2 - The Country Park (Hybrid Element). Site Address: Alconbury Weald Ermine Street Little Stukeley Reference: 19/01320/S73
11/743.4 Allocation HU1: Land North of Ermine Street
11/743.5 Neighbourhood Plan: Update by Cllr A Hallihan

11/744 Finance – Budget Reports

11/744.1. Bank Balances, Cashbook and Bank reconciliation to 31 Oct 2019

11/744.2 Income and Expenditure against the Budget Report 2019

11/744.3 To enable to acquire the Software for Parish Council lap top: Microsoft office 365 Business premium, and be able to pay by DD it was agreed to consider a Corporate Bank card for PC use (card will have a limit (to be set by PC according to the Financial Regulations) and used for emergency spending, suggested £500.00 per calendar month as per PC Financial Regulations 4.1 and 4.5) – this will enable to set up a DD to acquire the Microsoft Office Business Premium installation and future use
Further info can be found here: <https://www.unity.co.uk/corporate-multipay-card/>

11/744.4 Bank mandate to add Cllrs P Tuck and G Evans, needs to be finalized

11/744.5 Sign Unity Trust mandate removing signatories, mandate circulated prior to the meeting

11/744.6 PC agreed at their last meeting in October to open the savings a/c at Natiowide for CIL funds: Long Term a/c: Nationwide (1 year saver – no withdrawals for 12 months). Interest actually 0.75% per year and no fees). To sign the mandate

11/744.7 PO Box for PC use, Quotes by Cllr S Smith

11/744.8 Outcome regarding the issue raised by Cllr G Evans after CAPALC training, Terms of Reference for Finance Working Group

11/744.9 To consider joining CPRE, yearly membership fee is £36.00

11/744.10 Discuss and Approve Budget and Precept proposals for 2020.21 Financial Year, Precept needs to be submitted to HDC by 12 Dec 19

11/744.11 To agree the payment of £3,000 towards the window of St Martin's Church, Little Stukeley – as agreed by the full Parish Council at their meeting on 1 Feb 2016 Minute 170.c to contribute the Grant of £3,000 to St Martin's Church PCC under the power of Section 137 (LGA), as stated by PC. The minute stated that the Invoice has to be received and the works have to commence withing 24 months from the day of that PC meeting.

PC to grant £3,000 subject to the Invoice received in time for the meeting. *(Copies of the Minutes dated 2015 and 2016 showing the full PC discussions and actions at the time, circulated to the Councillors prior to the meeting).*

Date	PC Date	Ref No	Payable to	Details	Rec/ Date credited a/c	For a/c purpose only	Income	Expenditure
04-Nov-19		191104.11	PCC	S137 Grant to St Martin's Church PCC				3,000.00

11/744.12 Expenditure for approval 4 November 19:

Date	PC Date	Ref No	Payable to	Details	Rec/ Date credited a/c	For a/c purpose only	Income	Expenditure	Balance	VAT
Nov-19										
04/11/2019		191104.1	Wages	Wages Oct 19				£541.76	£280,759.42	
04-Nov-19		191104.2	HMRC	Tax deductions Employee Oct 19				£135.40	£280,624.02	
04-Nov-19		191104.3	NEST	Pensions fund Oct 19				£78.41	£280,545.61	
04-Nov-19		191104.4	Wave	Water bill Great Stukeley Allotments 6 Jul to 5 Oct 19				£11.93	£280,533.68	
04-Nov-19		191104.5	RTC Safety surfaces Ltd	LSPA tarmac				£17,541.60	£262,992.08	£2,923.60
04-Nov-19		191104.6	K Gasson	Reimburse Ex - Cllr K Gasson: PC freephone BT bill (to report streetlights, calls diverted to PC mobile)				£37.22	£262,954.86	6.20
04-Nov-19		191104.7	E-On	Streetlighting energy Sep 19				140.16	£262,814.70	6.67
04-Nov-19		191104.8	Ridyards	Villages maintenance Sep 19				930.00	£261,884.70	155.00
04-Nov-19		191104.9	Esiprint	Magazine Nov 19				252.80	£261,631.90	
04-Nov-19		191104.10	The Flat Roofing Company	GSVH Warm Roof construction to Toilet and Kitchen Roof: CIL funds				5,700.00	£255,931.90	950.00

11/744.13 CIL (Community Infrastructure Levy) funds

- 1) GSVH and LSVH applications, update and outcome.
Landscaping Quotes for LSVH PF – Cllr SS to provide 3 quotes
Cllr TP received a quote for reduction of hedges and having a general tidy up along the bank. Quote for works for £450.00 + VAT.
- 2) Redeveloping of GS PF into recreation park, Cllr T Close

11/745 Village Maintenance and Repairs

11/745.1 General maintenance, issues and outcome

11/745.2 Grass cutting contract expires 29 Feb 2020: Maintenance Group prepared documents for PC approval so the tendering process could be started

11/746 Highways Issues, Faults and Repairs, to review outstanding issues;

11/746.1 HGV parking on the slip road outside Top Farm on the old A1 - Highways working group, feedback by Cllr A Cull

11/746.2 Ermine Street Improvement Scheme, outcome

11/746.3 To consider the road surface issues raised by the residents at the end of Pringle Way specifically outside number 22, 24 and 33.

11/746.4 To Consider the Gateway features for both villages, PC preferences submitted to U&C

11/747 To consider updates and reports on current issues on the following:

11/747.1 Playing Fields:

11/7487.1.1 Play Areas: Visual Inspection reports for GS and LC Play Areas - monthly reports carried by Cllrs SB and TC.

11/747.2 Rights of Way

11/747.3 Allotments

11/747.4 Website

11/747.5 Village Street Lighting – County Council submitted the list of lights they charge PC for the energy. PC are now waiting for the detailed list from E.ON so that we can compare and make sure PC are not paying both CC and E-ON for the same lights.

11/747.6 Parish Magazine

11/747.7 Training

11/747.8 Trees in the villages

11/747.9 Salt bins in the villages:

11/748 Supporting Churches

11/749 Relocation of the Village Sign, with U&C

To consider the correspondence from East of England Ambulance Trust, (EEAST) received, seeking to set up a Community First Responder's (CFR), group covering an identified 'black hole' in coverage, West of the A1 and North of the A14 and in The Stukeleys area.

11/750 Meeting dates for 2020/21

11/751 Councillors' questions

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

11/752 Date of the next meeting: Mon 2 Dec 19 at GSVH

Signed (Clerk) Ramune Mimiene



Date: 30 October 2019