

THE STUKELEYS PARISH COUNCIL

CHAIRMAN: Terry Pinner

Clerk to the Council: -
Ms Ramune Mimiene
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27 November 2019

Dear Member,

You are hereby summoned to attend **The Stukeleys Parish Council Meeting** which will be held on **Monday 2 December 2019 at 7.15pm at Great Stukeley Village Hall** to deal with the following business:
Public and Press are invited to attend.



Ms R Mimiene – Clerk & RFO
to The Stukeleys Parish Council
27 November 2019

NOTICE and AGENDA

15 MINUTE OPEN MEETING 7.15pm to 7.30pm

Members of the council will be available between 7.15pm and 7.30pm when members of the public can address the Council in an open surgery session. Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes subject to the Chairman's discretion. This part cannot be longer than 15 minutes so that the formal meeting is started promptly at 7.30pm.

12/754 To Receive and Approve Apologies and Reasons for Non Attendance

12/755 Declarations of Interests for Members (Disclosable Pecuniary Interests)

12/756 To Receive and Approve the Minutes of the Parish Council Meeting 4 November 2019

12/757 Matters arising from those Minutes and previous meetings (*action plan circulated to members*)

12/758 HDC and CCC Cllrs reports

12/759 Alconbury Weald, update: Ermine Street Safety Audit and Other Matters

12/760 Planning

12/760.1 Applications determined by HDC – list attached

12/760.2 Applications awaiting determination by HDC – list attached

12/760.3 New Applications:

- 1) Application for approval of access, appearance, landscaping, layout and scale for green and grey infrastructure along with electrical sub stations, gas governor and foul water pumping station and all associated works. Site Address: Alconbury Airfield Ermine Street Little Stukeley Reference: 19/02343/REM
- 2) Proposed demolition of existing conservatories, erection of single storey side extension and external alterations. Site Address: 9 Elm Road Great Stukeley Huntingdon Reference: 19/02213/HHFUL

Applications outstanding from the previous meeting:

- 3) Conditional Information for 1201158OUT: Condition 9: Amended Key Phase 1 definition. Condition 10: Amended Key Phase Framework a) Design Code b) Indicative Sequencing Plan c) Archaeological Investigation d) School Site Plan e) Key Phase Transport Assessment f) Key Phase Travel Plan & Mitigation Strategy g) Delivery Plan h) Site Wide Strategy Supplements (Water,

Ecology & Code of Construction Practice) and i) Sustainability Statement. Site address: Alconbury Airfield Ermine Street Little Stukeley PE28 4WX

- 4) Planning Application for 1,500 at Alconbury Weald (Grange Farm): Outline planning permission (all matters reserved) for a mixed-use development to include- means of access, residential development of up to 1,500 dwellings (C2 & C3), local centre including retail and community facilities (A1-A5 & D1), primary school, open space, play areas, recreation facilities, landscaping, associated demolition, ground works and infrastructure. Site Address: Alconbury Weald Ermine Street Little Stukeley Reference: 19/01341/OUT
- 5) Variation of conditions 1, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 18, 20, 24, 26 and 28 for application 1201158OUT - Amended wording (see covering letter, appendix 1) and Key Phase Submission - KP2 - The Country Park (Hybrid Element). Site Address: Alconbury Weald Ermine Street Little Stukeley Reference: 19/01320/S73

12/760.4 Allocation HU1: Land North of Ermine Street owned by Savills

12/760.5 Neighbourhood Plan: Update by Cllr A Hallihan

12/761 Finance – Budget Reports

12/761.1 Bank Balances, Cashbook and Bank reconciliation to 30 Nov 2019

12/761.2 Income and Expenditure against the Budget Report to 30 Nov 2019

12/761.3 Application for the PC Corporate Multipay Card with a monthly spending cap

12/761.4 Unity Trust informed that Cllrs P Tuck and G Evans can now sign the payments on behalf of PC.

12/761.5 Unity Trust mandate to remove a signatory posted to the bank, awaiting the confirmation

12/761.6 The savings a/c at Natiowide for CIL funds mandate signed at the last meeting, posted to the bank, awaiting to hear (Long Term a/c: Nationwide (1 year saver – no withdrawals for 12 months). Interest actually 0.75% per year and no fees)).

12/761.7 PO Box for PC use - quote approved at the last meeting, Cllr S Smith to report

12/761.8 Terms of Reference for Finance Working Group

12/761.9 To consider the Donation of £500 to East Of England Ambulance Trust for setting up a Community First Responder's group to cover this area:

Date	PC Date	Ref No	Payable to	Details	Rec/ Date credited a/c	For a/c purpose only	Income	Expenditure
02/12/2019		191202.1	East of England Ambulance Trust	To set up First Responder's Group in the area - S137				500.00

12/761.10 To Approve Budget and Precept proposals for 2020.21 Financial Year, Precept needs to be submitted to HDC by 12 Dec 19

12/761.11 Expenditure for approval 2 December 19:

Date	PC Date	Ref No	Payable to	Details	Rec/ Date credited a/c	For a/c purpose only	Income	Expenditure	Balance	VAT
02/12/2019		191202.2	Wages Nov 2019	Wages Including employee tax deductions				658.35	£300,065.71	
02/12/2019		191202.3	Expenses	On running cost of PC Nov 2019				29.12	£300,036.59	
02/12/2019		DD	NEST	Pensions contribution employee and employer				76.23	£299,960.36	
02/12/2019		191202.4	Ridyards	Villages maintenance				960.00	£299,000.36	160.00
02/12/2019		Chq No 300004	Royal British Legion	Poppy Appeal x 2 Wreaths S137				70.00	£298,930.36	
02/12/2019		191202.5	E-ON	Streetlighting energy				144.84	£298,785.52	6.90
02/12/2019		191202.6	Sally Smith	Reimbursement for the supply of the letter box LSVH				221.11	£298,564.41	36.85
02/12/2019		191202.7	Bound and Bounce	Deposit for the works to the path in Church Way - paid from CIL funds				2,094.00	£296,470.41	349.00
02/12/2019		191202.8	Easiprint	Dec 2019 edition				252.80	£296,217.61	

12/761.12 Due to no scheduled PC meetings in January 2020: To Approve Wages and all related salary payments

12/761.13 CIL (Community Infrastructure Levy) funds

- 1) GSVH and LSVH applications, update and outcome.

Cllr TP received a quote for reduction of hedges and having a general tidy up along the bank. Quote for works for £450.00 + VAT.

- 2) Redeveloping of GS PF into recreation park, Cllrs T Pinner and T Close

12/762 Village Maintenance and Repairs

12/762.1 General maintenance, issues and outcome - Maintenance re: Accessible access – PC to pay deposit

12/762.2 Grass cutting contract expires 29 Feb 2020: The tendering process documents approved. Advert to be issued, Cllr S Smith

12/762.3 Little Stukeleys Notice Board, Cllr S Smith to report

12/763 Highways Issues, Faults and Repairs, to review outstanding issues;

12/763.1 HGV parking on the slip road outside Top Farm on the old A1 - Highways working group, feedback by Cllr A Cull

12/763.2 Ermine Street Improvement Scheme, outcome

12/763.3 To consider the road surface issues raised by the residents at the end of Pringle Way specifically outside number 22, 24 and 33.

12/763.4 To Consider the Gateway features for both villages, PC preferences submitted to U&C

12/764 To consider updates and reports on current issues on the following:

12/764.1 Playing Fields:

12/764.1.1 Play Areas: Visual Inspection reports for GS and LC Play Areas - monthly reports carried by Cllrs SB and TC.

12/764.2 Rights of Way

12/764.3 Allotments

12/764.4 Website

12/764.5 Village Street Lighting

12/764.6 Parish Magazine

12/764.7 Training

12/764.8 Trees in the villages

12/764.9 Salt bins in the villages:

12/765 Supporting Churches

12/766 Vexatious Complaints Policy, Cllr P Tuck

12/767 Relocation of the Village Sign, with U&C

12/768 Suggested Meeting dates for 2020:

Mon 10 Feb (exceptionally 2nd Mon of the month) – Ermine Street Church Academy

Mon 2 Mar – GSVH

Mon 6 Apr – LSVH

Mon 4 May – Annual Parish Meeting/Assembly at 7.15pm and Annual Parish Council Meeting to follow - Ermine Street Church Academy

Mon 1 Jun – GSVH

Mon 6 Jul – LSVH

Mon 7 Sep – Ermine Street Church Academy

Mon 5 Oct – GSVH

Mon 2 Nov – LSVH

Mon 7 Dec – Ermine Street Church Academy

12/769 Councillors' questions

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

12/770 Date of the next meeting: No scheduled meeting in January 2020. The next meeting on Mon 10 Feb 2020 at Ermine Street Church Academy

Signed (Clerk) Ramune Mimiene



Date: 27 November 2019