

THE STUKELEYS PARISH COUNCIL

CHAIRMAN: Terry Pinner

Clerk to the Council: -
Ms Ramune Mimiene
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4 February 2020

Dear Member,

You are hereby summoned to attend **The Stukeleys Parish Council Meeting** which will be held on **Monday 10 February at 7.15pm at Ermine Street Church Academy** to deal with the following business:
Public and Press are invited to attend.



Ms R Mimiene – Clerk & RFO
to The Stukeleys Parish Council
4 February 2020

NOTICE and AGENDA

15 MINUTE OPEN MEETING 7.15pm to 7.30pm

Members of the council will be available between 7.15pm and 7.30pm when members of the public can address the Council in an open surgery session. Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes subject to the Chairman's discretion. This part cannot be longer than 15 minutes so that the formal meeting is started promptly at 7.30pm.

02/771 To Receive and Approve Apologies and Reasons for Non Attendance

02/772 Declarations of Interests for Members (Disclosable Pecuniary Interests)

02/773 To Receive and Approve the Minutes of the Parish Council Meeting 2 December 2019

02/774 Matters arising from those Minutes and previous meetings (*action plan circulated to members*)

02/775 HDC and CCC CILrs reports

02/776 Alconbury Weald, update: Ermine Street Safety Audit and Other Matters

02/777 Planning

02/777.1 Applications determined by HDC – list attached

02/777.2 Applications awaiting determination by HDC – list attached

02/777.3 New Applications:

- 1) Part roof replacement with terne coated steel and clay peg tiles. Site Address: St Martins Church Church Way Little Stukeley Reference: 19/00890/FUL
- 2) Erection of detached dwelling Site Address: 74 Owl End Great Stukeley Huntingdon Reference: 19/02611/FUL
- 3) Alterations to existing car park Site Address: Church Of Jesus Christ Of Latter Day Saints Ermine Street Great Stukeley Reference: 19/02578/FUL
- 4) Application for approval of appearance, layout, landscaping, access and scale in respect of the construction of mixed-use community facility and cricket pavilion (Use Class D1/D2) with car parking, landscaping, drainage and all associated works. Site Address: Alconbury Airfield Ermine Street Little Stukeley Reference: 19/02618/REM
- 5) Construction of a two storey extension to the rear of the existing property and a re-modelled single storey extension from a pitched to flat roof to the side of the existing property, enlargement of

existing driveway. Site Address: 1 Lodge Farm Cottage Low Road Little Stukeley Reference: 19/02504/HHFUL

- 6) Variation of condition 2 of 1301218FUL to provide for a 10 year extension in the planning permission period of the life of the Solar Farm Site Address: Land West Of Railway Line And South Of Brooklands Farm Rectory Lane Abbots Ripton Reference: 19/02438/S73
- 7) Installation of new access gates Site Address: Pringle Farm Pringle Way Little Stukeley Reference: 19/02502/FUL
- 8) Dismantle and store Barn B Site Address: Pringle Farm Pringle Way Little Stukeley Reference: 19/02417/FUL

Applications from the previous meeting:

The Stukeleys PC Planning Recommendations 19/80094/COND – comments submitted HDC before Christmas

PC lodged a holding objection to the following 3 planning consultations:

- 1) Conditional Information for 1201158OUT: Condition 9: Amended Key Phase 1 definition. Condition 10: Amended Key Phase Framework a) Design Code b) Indicative Sequencing Plan c) Archaeological Investigation d) School Site Plan e) Key Phase Transport Assessment f) Key Phase Travel Plan & Mitigation Strategy g) Delivery Plan h) Site Wide Strategy Supplements (Water, Ecology & Code of Construction Practice) and i) Sustainability Statement. Site address: Alconbury Airfield Ermine Street Little Stukeley PE28 4WX
- 2) Planning Application for 1,500 at Alconbury Weald (Grange Farm): Outline planning permission (all matters reserved) for a mixed-use development to include- means of access, residential development of up to 1,500 dwellings (C2 & C3), local centre including retail and community facilities (A1-A5 & D1), primary school, open space, play areas, recreation facilities, landscaping, associated demolition, ground works and infrastructure. Site Address: Alconbury Weald Ermine Street Little Stukeley Reference: 19/01341/OUT
- 3) Variation of conditions 1, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 18, 20, 24, 26 and 28 for application 1201158OUT - Amended wording (see covering letter, appendix 1) and Key Phase Submission - KP2 - The Country Park (Hybrid Element). Site Address: Alconbury Weald Ermine Street Little Stukeley Reference: 19/01320/S73

02/777.4 Allocation HU1: Land North of Ermine Street owned by Savills

02/777.5 Neighbourhood Plan: Update by Cllr A Hallihan

02/778 Finance – Budget Reports

02/779.1. Bank Balances, Cashbook and Bank reconciliation to 31 Dec 2019 (For Nov and Dec 19 carried for Feb PC)

02/779.2 Income and Expenditure against the Budget Report to 31 Dec 2019

02/779.3 Application for the PC Corporate Multipay Card with a monthly spending cap

02/779.4 To discuss the Drop Box storage, Cllr B Parkyn

02/779.5 A Approve the new Unity Trust mandate to remove a signatory (Ex Cllr) and Update PC postal address

02/779.6 Savings a/c at Nationwide (for CIL funds) – further documentation requested and now submitted to the bank (Financial Regulations, set of audited accounts, list of Cllrs, Approved Minutes of the meeting held on 4 Nov 2019 when PC approved the opening of the new acc)

02/779.7 To approve the set up of DD with BT for the freephone to report streetlight faults

02/779.8 To note Wages and all related payments approved in principle at Dec PC and to be paid on 6 Jan 2020:

Date	PC Date	Ref No	Payable to	Details	Rec/ Date credited a/c	For a/c purpose only	Income	Expenditure
Jan 20								
06/01/2020		200210.1	Wages	Wages Dec 19 including PAYE				658.35
06/01/2020		200210.2	NEST	Pensions contribution Employee + Employer Dec 19				76.23
06/01/2020		200210.3	Expenses	Expenses on running PC Dec 19				29.12
							0.00	763.70

02/779.9 To note the payment to the contractor as agreed to be paid on the completion of works and the receipt of the Invoice (Minute No 12/762.1 Dec 2019 PC meeting):

Date	PC Date	Ref No	Payable to	Details	Rec/ Date credited a/c	For a/c purpose only	Income	Expenditure
26/01/2020		200210.16	Bound and Bounce	Accesible Access completion				4,886.00

02/779.10 To note that Precept request for 2020.21 submitted HDC.

02/779.11 Expenditure for approval 10 February 2020:

Date	PC Date	Ref No	Payable to	Details	Rec/ Date credited a/c	For a/c purpose only	Income	Expenditure	Balance	VAT
Feb 20										
10/02/2020		200210.1	Wages	Wages Jan 20 including PAYE				658.35	£290,218.56	
10/02/2020		200210.2	NEST	Pensions contribution Employee + Employer Jan 20				76.23	£290,142.33	
10/02/2020		200210.3	Expenses	Expenses on running cost of PC Jan 20				29.12	£290,113.21	
10/02/2020		200210.4	BT	Line rental for reporting street lights faults incl late payment charge				82.09	£290,031.12	7.01
10/02/2020		200210.5	E-ON	Streetlighting Energy Dec 19				144.84	£289,886.28	6.90
10/02/2020		200210.6	E-ON	Streetlighting Energy Nov 19				140.16	£289,746.12	6.67
10/02/2020		200210.7	Ridyards	Villages maintenance Nov 19				600.00	£289,146.12	100.00
10/02/2020		200210.8	M r Martyn Fox	Reimbursement re Website hosting and annual domain fee				34.74	£289,111.38	
10/02/2020		200210.9	Easiprint	Magazine Jan 20				237.00	£288,874.38	
10/02/2020		200210.10	Pi Inspections	Annual Play Areas Risk assessment Dec 19				156.00	£288,718.38	26.00
10/02/2020		200210.11	GSVH	Hire of the Hall for the meetings in 2019				105.00	£288,613.38	
10/02/2020		200210.12	Ermine Street Church Academy	Room Hire for PC meeting 4 Nov 19				39.00	£288,574.38	
10/02/2020		200210.13	S Burton	Reimbursement for the advert in Hunts Post				225.12	£288,349.26	37.52
10/02/2020		200210.14	T&S Gardening & Groundsmaintenance	Replace post at Little Stukeley Churcyard				60.00	£288,289.26	
10/02/2020		200210.15	Wave	Charge for AW Meter				12.07	£288,277.19	
10/02/2020		200210.16	Viking	Outstanding Invoice for Cratridge from Nov (Viking sent it to the wrong address)				70.07	£288,207.12	11.68
10/02/2020		200210.17	Viking	Ceconomy paper				20.82	£288,186.30	3.47
10/02/2020		200210.18	Easiprint	Magazines Feb 20				241.50	£287,944.80	
							0.00	2,932.11		199.25

02/779.12 CIL (Community Infrastructure Levy) funds

- 1) GSVH and LSVH applications, update and outcome.
Cllr TP received a quote for reduction of hedges and having a general tidy up along the bank. Quote for works for £450.00 + VAT.
- 2) Redeveloping of GS PF into recreation park, Cllrs T Pinner and T Close

02/780 Village Maintenance and Repairs

02/780.1 General maintenance, issues and outcome - Maintenance re: Accessible access now completed

02/780.2 To Approve Maintenance of Open Spaces and Environment Working Group recommendation re: Grass Cutting Tender

02/780.3 Little Stukeleys Notice Board, Cllr S Smith to report

02/790.4 To consider the bin at Little Stukeley Play Area, Cllr S Smith

02/781 Highways Issues, Faults and Repairs, to review outstanding issues;

02/781.1 HGV parking on the slip road outside Top Farm on the old A1 - Highways working group, feedback by Cllr A Cull

02/781.2 Ermine Street Improvement Scheme, outcome

02/781.3 To consider the road surface issues raised by the residents at the end of Pringle Way specifically outside number 22, 24 and 33.

02/781.4 To Consider the Gateway features for both villages, PC preferences submitted to U&C

02/782 To consider updates and reports on current issues on the following:

02/782.1 Playing Fields:

02/782.1.1 Play Areas: Visual Inspection reports for GS and LC Play Areas - monthly reports carried by Cllrs SB and TC.

02/782.1.2 Following the Annual Inspection, as agreed at the last meeting Clerk sought 3 quotes re the new seats for LSPA play equipment

02/782.2 Rights of Way Footpath / bridal way between Beech Avenue and Ermine Street, Great Stukeley

02/782.3 Allotments

02/782.4 Website: Website accessibility as per new Guidelines <https://www.gov.uk/guidance/makyour-website-or-app-accessible-and-publish-an-accessibility-statement>

02/782.5 Village Street Lighting

02/782.6 Parish Magazine

02/782.7 Training

02/782.8 Trees in the villages

02/782.9 Salt bins in the villages:

02/783 Vexatious Complaints Policy, Cllr P Tuck

02/784 Relocation of the Village Sign, with U&C

02/785 Climate Change

02/786 Suggested Meeting dates for 2020:

Mon 2 Mar – GSVH

Mon 6 Apr – LSVH

Mon 4 May – Annual Parish Meeting/Assembly at 7.15pm and Annual Parish Council Meeting to follow - Ermine Street Church Academy

Mon 1 Jun – GSVH

Mon 6 Jul – LSVH

Mon 7 Sep – Ermine Street Church Academy

Mon 5 Oct – GSVH

Mon 2 Nov – LSVH

Mon 7 Dec – Ermine Street Church Academy

02/787 Councillors' questions

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

Closed part of the meeting

02/788 To discuss Freedom Of Information Request

To set a date for personnel meeting

02/789 Date of the next meeting: The next meeting on Mon 2 March 2020 at Great Stukeley VH

Signed (Clerk) Ramune Mimiene



Date: 4 February 2020