



CHAIRMAN: Terry Pinner

Clerk to the Council: -
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29 September 2020

Dear Member,

You are hereby summoned to attend **The Stukeleys Parish Council Meeting** which will be held on **Monday 5 October at 7.15pm – PLEASE NOTE IT IS AN ON-LINE MEETING ONLY** to deal with the following business: **Public and Press are invited to attend.**

Ms R Mimiene – Clerk & RFO
to The Stukeleys Parish Council
29 September 2020

NOTICE and AGENDA

If public wishes to attend this meeting, please contact the Clerk providing your name, email address and contact number by emailing to clerk@thestukeleys-pc.gov.uk 24 hours before the meeting.

Due to the Coronavirus the Government has issued the regulations that gives local authorities greater flexibility in the conduct of meetings, including allowing members to attend remotely, and for public and press access to those meetings.

15 MINUTE OPEN MEETING 7.15pm to 7.30pm

Members of the council will be available between 7.15pm and 7.30pm when members of the public can address the Council in an open surgery session. Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes subject to the Chairman's discretion. This part cannot be longer than 15 minutes so that the formal meeting is started promptly at 7.30pm.

201005/52 To Receive and Approve Apologies and Reasons for Non Attendance

201005/53 Declarations of Interests for Members (Disclosable Pecuniary Interests)

201005/54 Coronavirus, update - Meetings will continue remotely until further notice.

Annual Parish Meeting/ Assembly is now postponed

201005/55 To Receive and Approve the Minutes of the Parish Council Meeting 7 September 2020

201005/56 Matters arising from those Minutes and previous meetings

201005/57 HDC and CCC Cllrs reports

201005/58 Alconbury Weald, a report from the Joint PC's meeting hosted by AW, Cllr T Close

201005/59 Planning

201005/59.1 Applications determined by HDC – list attached

201005/59.2 Applications awaiting determination by HDC – list attached

201005/59.3 New Applications:

- 1) Extension to village hall. Site Address: Village Hall 14 Low Road Little Stukeley Reference: 20/01580/FUL.

- 2) Variation of condition 2 (Plans) of 18/01707/FUL for improvements to proposed layout and aesthetics of proposal Site Address: 63 Park View Great Stukeley Huntingdon Reference: 20/01682/S73.
- 3) Magpas application No 18/01217/FUL went to DMC 21 Sep 20, Cllr T Close attended and presented PC views.
- 4) HDC: Planning for the Future White Paper – briefing note for Town and Parish Councils. A briefing note regarding the open consultation on a radical overhaul of the planning system in England which was launched on 6th August by the Ministry of Housing, Communities and Local Government (MHCLG) which runs until 29th October 2020.

Further details and copies of the consultation documents can be found at:

<https://www.gov.uk/government/consultations/planning-for-the-future>

<https://www.gov.uk/government/consultations/changes-to-the-current-planning-system>

<https://www.gov.uk/government/consultations/transparency-and-competition-a-call-for-evidence-on-data-on-land-control>

201005/59.4 Neighbourhood Plan update: Project Manager for the SPC Neighbourhood Plan

201005/60 Finance

201005/60.1 2nd Quarter (Jul, Aug and Sep 20) PC accounts yet to be verified

201005/60.2 PC Budget and Precept for 2021/22, Finance Committee to meet and prepare the proposals to the next PC meeting in Nov

201005/60.3 To Note Bank Balances, Cashbook, Bank Reconciliation and Budget Reports to 31 Aug 2020

201005/60.4 Drop Box storage purchase: PC card now activated and ready to be used

201005/60.5 To further consider Homeworking Allowance which was increased from 1 Apr 2020

If an employer has chosen to pay a homeworking allowance, they can pay up to:

- £4 a week/£18 per month prior to 5 April 2020, or
- £6 a week/£26 per month from 6 April 2020

Note: Multiple employers Where two or more employers pay the same person a homeworking allowance, they can each pay up to £18/£26 a month tax free, provided that each employer is satisfied that the total amount paid (£36/£52 if there are 2 employers) does not exceed the additional household expenses involved.

201005/60.6 To Approve 5 October 2020 Payments for Sanction:

ExpTno	Cheque	Ledger date	Gross	Heading	Transaction Details	Cheque Total
89	BACS2010 05E- ONJul20	01/08/2020	£144.84	8000/1	E-On - Streetlighting Energy Jul20	144.84
90	BACS2010 05E- ONAug20	02/09/2020	£144.84	8000/1	E-On - Streetlighting Energy Aug20	144.84
88	BACS2010 05Easiprint1	03/09/2020	£214.02	6050	Easiprint Ltd - Magazines	214.02
82	BACS2010 05BEAM1	18/09/2020	£450.00	7050/1	BEAM - Grass cutting 15.09.2020	450
83	BACS2010 05BEAM2	21/09/2020	£750.00	7050/1	BEAM - Grass cutting 21.09.2020	750
81	05Allotment s	27/09/2020	£66.00	6000/4	The National Allotment Society - Membership renewal	66
91	BACS2010 05Easiprint2	28/09/2020	£246.00	6050	Easiprint Ltd - Magazines	246
		Confidential	£764.10			
			£2,779.80			

201005/60.6 CIL (Community Infrastructure Levy) spending

To consider the Application for Community Infrastructure Levy (CIL) funds:

St Bartholomew's church in Great Stukeley submitted a request for funding towards the replacement of the church roof. The lead was stolen in 2016 and they have been funding raising since then. All planning permissions and authorizations are in place but with the current economic climate all sources of funding are currently on hold and they do not wish to endure another winter with plastic sheeting as the roof.

The church is open to the community for services, and have regular coffee mornings, at least 3 concerts a year to which villagers are welcome and they hold a community Remembrance Sunday service that all villagers are invited to attend before laying their wreaths on the memorial. They participate in the Bi-annual Open Gardens weekend by opening as a coffee shop and also hold regular Songs of praise services dedicated to different groups/committees.

Update:

Outdoor table tennis tables x 2 ordered, waiting for the delivery.

The Stukeleys Pocket Park Project: Redeveloping of GS PF into Recreation park/ Pocket park, the quote confirmed with the contractor.

Little Stukeley Village Hall: Additional meeting room and redesign of toilets to incorporate accessible toilets (CIL funds required up to 50k) Cllr S Smith to report on the plan and quotes.

LHI Ermine street, GS – (PC contribution £15,000) - traffic calming, update.

201005/61 Village Assets: Maintenance and Repairs

201005/61.1 Maintenance of Open Spaces, update

201005/61.2 Little Stukeleys Notice Board: Update on Quotes by Cllr S Smith.

201005/61.3 Bins in the villages: Bin at Little Stukeley Play Area is now being emptied by HDC and a new bin installation at the Great Stukeleys Allotment gardens entrance was requested, update by Cllr S Smith who chased HDC

201005/61.4 Bus Stop Adoption; further steps

201005/62 Highways Issues, Faults and Repairs, to review outstanding issues;

201005/62.1 HGV parking on the slip road outside Top Farm on the old A1 - Highways working group, update by Cllr A Cull

201005/62.2 Ermine street traffic calming, update provided to Sep PC, Cllr S Burton

201005/62.3 Local Highway Improvement Scheme (LHI): The application for Traffic Calming at Ermine Street, update by Cllrs S Burton, S Smith and T Close.

201005/62.4 Privately Funded Highway Improvement Scheme (PFHI): for Pringle Way Little Stukeley and Ermine Street Great Stukeley, Objective to reinstate road surface

201005/62.5 Gateway features for both villages, update

201005/62.6 Road Verge Management Enquiry by Cambridgeshire County Council Biodiversity Team who are trying to develop a project a strategy for sustainably managing the road verge network in Cambridgeshire. As part of Cambridgeshire County Councils [Climate Change and Environmental Strategy Action Plan](#), they are working towards a highways management approach that delivers environment net gains, this includes ensuring biodiverse verges and all wildlife sites are in positive conservation management, Cllr T Pinner to report

<https://www.mlei.co.uk/climateenvironment/climate-change-and-environment-strategy>

201005/63 To consider updates and reports on current issues on the following:

201005/63.1 Playing Fields:

201005/63.1.1 Play Areas now open, update

Deep clean will be done once every month till further instructions.

201005/63.2 Rights of Way

201005/63.3 Allotments: Allotments Risk Assessment, finalised

201005/63.4 Website: The new Website launched <https://www.thestukeleys-pc.gov.uk/>

201005/63.5 Village Street Lighting

201005/63.6 Parish Magazine

201005/63.7 Training: To approve Cllr T Close and The Clerk's training on Finance

201005/63.8 Trees in the villages

201005/63.9 Defibrillators

201005/64 To consider the request received from Convener The Stukeleys Heritage Group, Regional Chairman CPRE, The Countryside Charity, East of England re the Romano-British Burial Mounds maintenance (GS Playing Fields).

201005/65 Correspondence received

201005/66 Meeting dates for 2020 – so far PC are holding on-line meetings only

Mon 2 Nov – online

Mon 7 Dec – online

201005/67 Councillors' questions

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

201005/68 The Appraisal: To be carried

201005/69 Date of the next meeting: The next PC meeting is scheduled on Mon 2 November 2020 at 7.15pm – online



Signed (Clerk) Ramune Mimiene

Date: 29 September 2020

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force on **4 April**. They apply to local authority meetings that are required to be held, or held, before 7 May 2021.

The Regulations were made by the Secretary of State for Housing, Communities and Local Government, in exercise of the powers conferred by section 78 of the Coronavirus Act 2020(1) and paragraph 36(1)(b) of Schedule 6 to the Police Reform and Social Responsibility Act 2011(2).