



CHAIRMAN: Terry Pinner

Clerk to the Council: -
Ms Ramune Mimiene
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23 February 2021

Dear Member,

You are hereby summoned to attend **The Stukeleys Parish Council Meeting** which will be held on **Monday 1 March 2021 at 7.15pm – PLEASE NOTE IT IS AN ON-LINE MEETING ONLY** to deal with the following business:

Public and Press are invited to attend.

Ms R Mimiene – Clerk & RFO
to The Stukeleys Parish Council
23 February 2021

NOTICE and AGENDA

If public wishes to attend this meeting, please contact the Clerk providing your name, email address and contact number by emailing to clerk@thestukeleys-pc.gov.uk 24 hours before the meeting.

Due to the Coronavirus the Government has issued the regulations that gives local authorities greater flexibility in the conduct of meetings, including allowing members to attend remotely, and for public and press access to those meetings.

15 MINUTE OPEN MEETING 7.15pm to 7.30pm

Members of the council will be available between 7.15pm and 7.30pm when members of the public can address the Council in an open surgery session. Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes subject to the Chairman's discretion. This part cannot be longer than 15 minutes so that the formal meeting is started promptly at 7.30pm.

210301/129 To Receive and Approve Apologies and Reasons for Non Attendance

210301/130 Declarations of Interests for Members (Disclosable Pecuniary Interests)

210301/131 Coronavirus, update - Meetings will continue remotely until further notice.

Local councils have the powers to hold public meetings remotely by using video or telephone conferencing technology currently until May 2021 and are advised to make use of those powers

210301/132 To Receive and Approve the Minutes of the Parish Council Meeting 1 February 2021

210301/133 Matters arising from those Minutes and previous meetings

210301/134 HDC and CCC Cllrs reports

210301/135 Alconbury Weald, update

210301/136 Planning

210301/136.1 Applications determined by HDC – list attached

210301/136.2 Applications awaiting determination by HDC – list attached

210301/136.3 New Applications:

210301/136.4 Neighbourhood Plan update: Outcome from the meeting held with HDC NP team on 23 Feb 202, Cllrs S Burton, T Close and S Smith to report

Useful links to consider first:

Neighbourhood Plan Guide link: <https://www.huntingdonshire.gov.uk/media/2074/neighbourhood-and-community-planning.pdf>

Locality website: <https://locality.org.uk/>

210301/137 Finance

210301/137.1 To note Bank Balances, Income against Expenditure Report, Bank Reconciliation carried to 31 Jan 2021 – Unity Trust main and instant accounts

210301/137.2 Quarter 3 accounts, Cllr B Parkyn to report

210301/137.3 To Approve 1 March 2021 Payments for Sanction

ExpTno	Cheque	Ledger date	Gross	Heading	Transaction Details	Cheque Total
149	BACS2103 01Easiprint	22/02/2021	£261.00	6050	Easiprint Ltd - Magazine	261
150	BACS2103 013Dplanning	22/02/2021	£300.00	9050	3D Planning LTD - Planning Consultancy Services	300
			£561.00			
			1180.58		Confidential	
		Total:	£1,741.58			

210301/138 CIL (Community Infrastructure Levy) spending to date

Village grass cutting: The Maintenance schedule now received, 10 cuts planned

Outdoor table tennis tables x 2 ordered, need installing

The Stukeleys Pocket Park Project: Redeveloping of GS PF into Recreation park/ Pocket park

Little Stukeley Village Hall: Additional meeting room and redesign of toilets to incorporate accessible toilets (CIL funds required up to 50k) Cllr S Smith to report on the plan and quotes.

As 1 Apr 2020 CIL funds retained					
£226,502.89					
In Apr 2020 further funds received from HDC					
£75,433.57					
Total as at 30 Apr 2020					
£301,936.46					
FUNDS PAID OF:		NET	VAT	GROSS	
Aug-20	GSVH Community Rm refurbishment	13,918.80	2,783.75	16,702.55	Fresh FM Group Ltd
Apr-20	GSVH Floor marking	1,404.00	280.80	1,684.80	M&D Flooring
Jul-20	Table tennis x 2 LS and GS PFs	£3,273.33	£654.67	3,928.00	Games Room
Sep-20	Church Roof St Martin's, LS	£15,000.00	£3,000.00	18,000.00	RHD Building Solutions
Jul-20	Play Ground repairs	£600.00	£120.00	720.00	Wicksteed
Apr to Oct 20	BEAM 1 Apr to 30 Oct 20	£10,050.00	£0.00	10,050.00	BEAM - maintenance
		£44,246.13	£6,839.22	£51,085.35	
Balance as at 31 Sep 2020:					
£257,690.33					
	£110,502.77 Received 01/10/2020				
As at Oct 2020					
£368,193.10					
Committed Expenditure to 30 Oct 2020:					
	£50,000.00	LSVH additional meeting room and redesign of Toilets (agreed May 2020)			
	£15,000.00	PFHI scheme - Pringle Way			
	£3,200.00	Pocket Park Plans GSPF			
	£15,000.00	St Bartholomews Church GS			
	£150,000.00	Pocket park redevelopment estimated			
	£70,000.00	Estimated calculation by AW: Ermine Street Traffic Calming			
	£0.00	Contribution towards GSVH car par refurbishment: yet to be agreed, brought forward to Finance Committee meeting 9 Nov 2020			
	£303,200.00				
	£64,993.10 TOTAL FUNDS LEFT as at 2 Nov 20				

210301/139 Village Assets: Maintenance and Repairs

210301/139.1 Bins in the villages: Bin at Little Stukeley Play Area is now being emptied by HDC and a new bin installation at the Great Stukeleys Allotment gardens entrance was requested, update by Cllr S Smith

210301/139.2 Bus Stop Adoption; further steps

210301/140 To Review Risk Register for 2021/22

210301/141 Flooding: Useful links

<https://www.fws.environment-agency.gov.uk/app/olr/register> this will allow you/ them to register for EA

notifications if they are in an area which may be at risk.

<https://flood-warning-information.service.gov.uk/warnings> which has details of information on current flood alerts in place.

210301/142 Highways Issues, Faults and Repairs, to review outstanding issues;

210301/142.1 Ditch maintenance: drain and culverts survey

210301/142.2 HGV parking on the slip road outside Top Farm on the old A1 – PC have placed traffic cones [supplied by U&C] on the slip road at the Top Farm slip road.

210301/142.3 Local Highway Improvement Scheme (LHI): Gateway features for both villages and Ermine Street

To sign the DEVELOPMENT AGREEMENT between THE STUKELEYS PARISH COUNCIL AND URBAN&CIVIC ALCONBURY LIMITED for the infrastructure works to be carried to install road humps at Ermine Street at Little and Great Stukeley

Note: Once the agreement is in place, U&C will raise and invoice in line with the agreement and then place the contract with the contractor in order to proceed on site as soon as possible.

210301/142.4 Privately Funded Highway Improvement Scheme (PFHI): for Pringle Way Little Stukeley

210301/142.5 Road Verge Management Enquiry by Cambridgeshire County Council Biodiversity, Cllr T Pinner to report

Team who are trying to develop a project a strategy for sustainably managing the road verge network in Cambridgeshire. As part of Cambridgeshire County Councils Climate Change and Environmental Strategy Action Plan, they are working towards a highways management approach that delivers environment net gains, this includes ensuring biodiverse verges and all wildlife sites are in positive conservation management
<https://www.mlei.co.uk/climateenvironment/climate-change-and-environment-strategy>

210301/143 To consider updates and reports on current issues on the following:

210301/143.1 Playing Fields:

210301/143.1.1 Play Areas: Deep clean will be done once every month till further instructions.

210301/143.1.2 Monthly Play Areas Risk Assessment, update by Cllr T Close

210301/143.2 Rights of Way

210301/143.3 Allotments:

210301/143.4 Website: The new Website <https://www.thestukeleys-pc.gov.uk/>

210301/143.5 Village Street Lighting Cllr S smith reported that it was agreed that Rhd would sort out the light at the entrance to the church, GS as they were already on site at the church.

210301/143.6 Parish Magazine

210301/143.7 Training:

210301/143.8 Trees in the villages

210301/143.9 Defibrillators

210301/144 Update re: Convener The Stukeleys Heritage Group, Regional Chairman CPRE, The Countryside Charity, East of England re the Romano-British Burial Mounds maintenance (GS Playing Fields). Cllr T Pinner to report

Works were undertaken to tidy up the Romano-British burial grounds in Gt Stukeley by groundworks contractors.

210301/145 Correspondence received

210301/146 Meeting dates for 2021 – PC are holding on-line meetings till further notice

To confirm the Annual Parish Meeting and Annual Parish Council Meeting dates

2nd Mon 12 Apr 2021 due to Easter Bank Holiday
2nd Mon 10 May 2021 due to Spring Bank Holiday on the 3rd of May –
Mon 7 Jun 2021
Mon 12 July 2021
Mon 6 Sep 2021
Mon 4 Oct 2021
Mon 8 Nov 2021
Mon 6 Dec 2021

210301/147 Councillors' questions

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

210301/148.1 Home Working Allowance, Advice received from CAPALC. Now awaiting the advice from HMRC as requested by Personnel

210301/148.2 Training

210301/148.3 Clerking matter

210301/149 Date of the next meeting:

The next PC meeting is scheduled on 2nd Mon 12 April 2021 at 7.15pm – online

Signed (Clerk) Ramune Mimiene

Date: 23 February 2021

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force on **4 April**. They apply to local authority meetings that are required to be held, or held, before 7 May 2021.

The Regulations were made by the Secretary of State for Housing, Communities and Local Government, in exercise of the powers conferred by section 78 of the Coronavirus Act 2020(1) and paragraph 36(1)(b) of Schedule 6 to the Police Reform and Social Responsibility Act 2011(2).