



CHAIRMAN: Terry Pinner

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7 April 2021

Dear Member,

You are hereby summoned to attend **The Stukeleys Parish Council Meeting** which will be held on **Monday 12 March 2021 at 7.15pm – PLEASE NOTE IT IS AN ON-LINE MEETING ONLY** to deal with the following business:

Public and Press are invited to attend.

NOTICE and AGENDA

If public wishes to attend this meeting, please contact the Clerk providing your name, email address and contact number by emailing to clerk@thestukeleys-pc.gov.uk 24 hours before the meeting.

Due to the Coronavirus the Government has issued the regulations that gives local authorities greater flexibility in the conduct of meetings, including allowing members to attend remotely, and for public and press access to those meetings.

15 MINUTE OPEN MEETING 7.15pm to 7.30pm

Members of the council will be available between 7.15pm and 7.30pm when members of the public can address the Council in an open surgery session. Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes subject to the Chairman's discretion. This part cannot be longer than 15 minutes so that the formal meeting is started promptly at 7.30pm.

210412/150 To Receive and Approve Apologies and Reasons for Non Attendance

210412/151 To co-opt Mrs.Louise Smith to the SPC

210412/152 Declarations of Interests for Members (Disclosable Pecuniary Interests)

210412/153 Coronavirus, update - Meetings will continue remotely until further notice.

Local councils have the powers to hold public meetings remotely by using video or telephone conferencing technology currently until May 2021 and are advised to make use of those powers

210412/154 To Receive and Approve the Minutes of the Parish Council Meeting 1 March 2021

210412/155 Matters arising from those Minutes and previous meetings

210412/156 HDC and CCC Cllrs reports

210412/157 Alconbury Weald, update

210412/158 Planning

21/00248/FUL Application for new electrical sub station, high voltage cables and all associated works Land At And Adjacent To Alconbury Weald Ermine Street Little Stukeley

21/00395/HHFUL Extension to the rear of the dwelling to house a swimming pool 14 Green End Great Stukeley Huntingdon PE28 4AE

21/00283/REM Application for approval of appearance, access, layout, landscape design and scale in respect of the construction of 246 dwellings, two pocket parks, associate highways ,

landscape and ancillary works. Alconbury Airfield

21/00686/FUL Change of use of Watch Office to use classes E and F2 and change of use of Club Building to E/F1/F2 mixed use, associated with the creation of a new restaurant in the Watch Office and the relocation of the temporary community library to the Club Building. Internal and external alterations to the Watch Office including new signage. Erection of new bin store, festoon lighting, condenser unit enclosure and external BBQ area.

21/00687/LBC Change of use of Watch Office to use classes E and F2 and change of use of Club Building to E/F1/F2 mixed use, associated with the creation of a new restaurant in the Watch Office and the relocation of the temporary community library to the Club Building. Internal and external alterations to the Watch Office including new signage. Erection of new bin store, festoon lighting, condenser unit enclosure and external BBQ area.

20/01982/FUL Change of use of land to residential garden and erection of a two storey car port/study/workshop building. 26 Ermine Street Little Stukeley Huntingdon PE28 4BG

210412/159 Neighbourhood Plan update:

210412/160 Finance

To Approve 12 April 2021 Payments for Sanction

BEAM	Grass cutting to Churches	£300.00
TEAM PLANT	Hire of digger	£149.03
EDGE	Webinair	£ 78.00
CAPALC	Membership	£559.98
EASIPRINT	Magazine	£261.00
LUBBE & SON	Bulbs	£696.00
T&S	Works at Owl End	£875.00
BEAM	Grass cutting	£1200.00
CONFIDENTIAL		£755.46
		£209.80
		£ 30.77
		£ 52.42

210412/161 Annual Return

edgeIT Job number 72621 - Finance - YE completion – Update

Quote 67.50+VAT per hour but we wouldn't be able to estimate how many hours work at this stage. Please be assured we would do the minimum necessary and not run up a large bill.

Request Annual Return plus any supporting paperwork, eg year end bank reconciliation and bank statements for March 2020, balance sheet, creditors and debtors as at 31/03/20 plus any receipts in advance and prepayments? We'll also need a list of the Reserves as at the end of last year and has there been any movements in the Reserves during this year? Could we also have the bank statements for February 2021?

Have disabled previous clerks login to the Finance system.

210412/162 CIL (Community Infrastructure Levy) spending to date

Village grass cutting: The Maintenance schedule now received, 10 cuts planned

Outdoor table tennis tables x 2 ordered, need installing

The Stukeleys Pocket Park Project: Redeveloping of GS PF into Recreation park/ Pocket park

Little Stukeley Village Hall: Additional meeting room and redesign of toilets to incorporate accessible toilets (CIL funds required up to 50k) Cllr S Smith to report on the plan and quotes.

210412/163 To Review Risk Register for 2021/22

210412/164 Highways Issues, Faults and Repairs, to review outstanding issues;

Ditch maintenance: drain and culverts survey

HGV parking on the slip road outside Top Farm on the old A1 – PC have placed traffic cones [supplied by U&C] on the slip road at the Top Farm

Local Highway Improvement Scheme (LHI): Gateway features for both villages and Ermine Street

To sign the DEVELOPMENT AGREEMENT between THE STUKELEYS PARISH COUNCIL AND URBAN&CIVIC ALCONBURY LIMITED for the infrastructure works to be carried to install road humps at Ermine Street at Little and Great Stukeley

210412/165 To consider updates and reports on current issues on the following

Playing Fields:

Play Areas: Deep clean will be done once every month till further instructions

Monthly Play Areas Risk Assessment, update by Cllr T Close

Rights of Way

Allotments:

Website: The new Website <https://www.thestukeleys-pc.gov.uk/>

Village Street Lighting Cllr S Smith reported that it was agreed that Rhd would sort out the light at the entrance to the church, GS as they were already on site at the church.

Parish Magazine

Training:

Trees in the villages

Defibrillators

210412/166 Update re: Convener The Stukeleys Heritage Group, Regional Chairman CPRE, The Countryside Charity, East of England re the Romano-British Burial Mounds maintenance (GS Playing Fields). Cllr T Pinner to report Works were undertaken to tidy up the Romano-British burial grounds in Gt Stukeley by groundworks contractors.

210412/167 Correspondence received

210412/168 Meeting dates for 2021 – PC are holding on-line meetings till further notice

1st TUESDAY 4 MAY 2021 due to Spring Bank Holiday on the 3rd and due to current government guidelines that remote meetings may not be held beyond 6 May 2021.

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force on **4 April**. They apply to local authority meetings that are required to be held, or held, before 7 May 2021.

The Regulations were made by the Secretary of State for Housing, Communities and Local Government, in exercise of the powers conferred by section 78 of the Coronavirus Act 2020(1) and paragraph 36(1)(b) of Schedule 6 to the Police Reform and Social Responsibility Act 2011(2).

210412/169 Councillors' questions

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

210412/170 EXCLUSION OF THE PUBLIC AND PRESS

Clerking matters

