

CHAIRMAN: Terry Pinner

14 Low Road  
Little Stukeley  
Huntingdon  
PE28 4BA  
07596 891618  
[clerk@thestukeleys-pc.gov.uk](mailto:clerk@thestukeleys-pc.gov.uk)  
<https://www.thestukeleys-pc.gov.uk/>

Dear Member,

You are hereby summoned to attend **The Stukeleys Parish Council Meeting** which will be held on **Monday 6<sup>th</sup> December 2021 at 7.15pm – at LITTLE STUKELEY VILLAGE HALL** to deal with the following business:  
**Public and Press are invited to attend.**

Prior to opening the meeting the Chairman requests that councillors assemble at 7.00pm to give Emily, our proposed incoming Clerk, the opportunity to meet and be introduced to the Council.

## **NOTICE and AGENDA**

### **15 MINUTE OPEN MEETING 7.15pm to 7.30pm**

**Members of the council will be available between 7.15pm and 7.30pm when members of the public can address the Council in an open surgery session. Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes subject to the Chairman's discretion. This part cannot be longer than 15 minutes so that the formal meeting is started promptly at 7.30pm.**

**211206/1 To Receive and Approve Apologies and Reasons for Non Attendance**

**211206/2 Declarations of Interests for Members (Disclosable Pecuniary Interests)**

**211206/3 To Receive and Approve the Minutes of the Parish Council Meeting 4<sup>th</sup> October 2021**

**211206/4 Matters arising from those Minutes and previous meeting**

**211206/5 The position of Clerk / Responsible Financial Officer / Proper person to the SPC**

**211206/6 HDC and CCC Cllrs reports**

**211206/7 Alconbury Weald, update**

**211206/8 The Stukeleys Pocket Park Project**

Topographical and Arboricultural Surveys have now been completed.

Introduction to planning application made on behalf of SPC by 3d Planning

The application is made for the creation of a community park on the village field – land north of Ermine Street, Great Stukeley;

The application documentation includes a masterplan and technical sheet which are the culmination of a consultation and dialogue with residents of the Stukeleys over the last 18 months. This application sets out the efforts of the parish council to best meet the changing needs of the parish over time.

What is now the playing field was purchased by the parish council in the 1980s to meet the demand for sports pitches from the village.

This is no longer the case and the playing field is no longer used by any teams from the village and is of little use to the parish council or residents of the village- as shown by the consultation.

The community consultation process shaped the content and design of the community park to best meet the needs of the residents.

Therefore, in summer 2021 Stukeleys Parish Council (SPC) determined to press ahead with the planning application submission to progress this community led proposal to delivery.

## 211206/9 Highways

Ermine Street works

## 211206/10 Planning

Message from Housing Strategy and Delivery Manager Huntingdonshire District Council

In October 2020 approval was given by the Council's Cabinet for the disposal of 13 parcels of land (whilst undertaking some initial investigations this has now reduced to 9), to facilitate the delivery of affordable housing and to select Longhurst Housing Group as our preferred delivery partner. Longhurst are a registered provider of social housing and have developed many schemes in the area and work on a not for profit basis. We have now entered into contract with Longhurst to progress the sites housing development.

This is to let you know that one of the sites being progressed is in your parish and that our current aim is to submit a planning application by the end of the year.

Reference: 21/01524/HHFUL

Proposal: Proposed new two-storey side extension and loft conversion Site Address: 3 Church Way Little Stukeley Huntingdon

Reference: 21/02444/S73. Magpas Heliport

Proposal: Variation of condition C2 (Plans) to 18/01217/FUL for Approval of new site layout and minor building design tweaks. Site Address: Building 252 RAF Alconbury Ermine Street

Reference: 21/02510/TREE

Proposal: Apple Tree - Fell. In poor condition with deep pocket of rot to trunk.

Willow Tree - Reduce and even up crown to approximately 4m above ground level. Site Address: 4 Beech Avenue Great Stukeley Huntingdon

18/00340/HHFUL for 18 Montague Road, Update

## 211206/11 Planning Neighbourhood Plan update

## 211206/12 Finance

Mid Term report from internal auditor circulated to Councillors

Payments made since last meeting

24Nov2021	B/P to: Canalbs ltd		(151.32)	
24Nov2021	B/P to: Prism Surveys Ltd		(1,920.00)	
24Nov2021	B/P to: BEAM		(2,400.00)	
24Nov2021	B/P to: David Silsby		(54.37)	
24Nov2021	B/P to: TheNationalAllotme		(66.00)	
24Nov2021	B/P to: E.ON	-	(617.23)	-
24Nov2021	B/P to: PKF Littlejohn LLP		(720.00)	
24Nov2021	B/P to: CAPALC		(509.98)	
15Nov2021	B/P to: Easiprint Ltd		(294.20)	
15Nov2021	B/P to: Samantha Dale		(40.00)	
15Nov2021	B/P to: BEAM		(1,200.00)	
15Nov2021	B/P to: Tim Close		(26.93)	

Payments to date for approval	Easiprint	£330.97	Parish Magazine
	East Midlands	£874.20	Arboricultural Survey

UT Bank update

**211206/13 CIL (Community Infrastructure Levy)**

Proposal to allocate CIL to aid Community Projects.

**211206/14 Village maintenance issues**

Street light PC04 next to no 74 Owl End reported as not working.

Maintenance of the ditches cleared previously in Owl End

Seat and brickwork surrounding the Millennial Oak

Maintenance of the Tumili.

Overgrown roadside hedges

Overgrown hedges surrounding allotments

Drainage / flooding issue at the allotments, Chairman to update

**211206/15 Local Highway Improvement [LHI] application**

Cllr. Digby to update

**211206/16 Open Reach Broadband improvement scheme.**

Cllr Parkin to update council.

**211206/17 To consider updates and reports on current issues on the following**

Electronic speed signs

Allotments water supply issues

Update on Allotment invoicing

Monthly Play Areas Risk Assessment.

Allotments

Website: The new Website <https://www.thestukeleys-pc.gov.uk/>

Parish Magazine

Defibrillators

**211206/18 Correspondence received**

**211206/19 Councillors' questions**

*Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.*

**211206/20 EXCLUSION OF THE PUBLIC AND PRESS**

Clerking matters

Council sub committees / Working parties

Standing Orders- Length of Term of office

**211206/21 Confirm Date and venue of next Meeting.**

Date 7<sup>th</sup> February 2022 at Great Stukeley Village Hall.