

THE STUKELEYS PARISH COUNCIL

Minutes of the Meeting held on 5th January 2015 at 7:30pm at the Great Stukeley Village Hall

Present:	Stuart Bell
Councillors:	Karl Gasson Barrie James Philip Hobson Michael Monk Sue Parkin Sally Smith Stef van den Haak Paul Vincent
Clerk:	Carole Pollock
County and District Councillors:	County Councillor Peter Ashcroft County Councillor Sir Peter Brown
Members of the Public:	7 members of the public

166 To receive and approve Apologies for Absence
Apologies received from District Councillor Keith Baker

167 Councillors' Declaration of Disclosable Pecuniary and Other Interests
Cllr Stuart Bell declared a non-pecuniary interest in item 181k Correspondence as a HDC employee.

168 Public Participation Session
One resident, spoke on behalf of other residents in the four bungalows in Mill Road, Little Stukeley, she was very concerned about the proposed removal of a street light in Mill Road, which would make the area very dark for the inhabitants some of whom were disabled and elderly. Balfour Beatty had advised her that an extensive consultation had been held with the Parish Council. She also informed the meeting that the residents were willing to pay for the upkeep of the light, Balfour Beatty quoted a cost of £60 a year. Luminus had also been consulted and would be prepared to discuss the issue with the Parish Council, and perhaps pay the maintenance charge and recharge their tenants. Councillor Stuart Bell felt that the Parish council was extreme disappointed with Balfour Beatty and their lack of contact and consultation with the Parish Council. However, he felt that Balfour Beatty was constrained by the contract they had with Cambridgeshire County Council (CCC), but the Parish Council should insist that CCC should pay for this essential street light in this location. Balfour Beatty will not be upgrading the street lights in Ermine Street as Urban & Civic will be funding the upgrading of the street lights once the road changes have been completed, therefore it was felt that the money that should be saved from the work not undertaken in Ermine Street should be used to keep other street lights scheduled for removal in the village. County Councillor Sir Peter Brown will take up this issue with CCC. Councillor Sally Smith felt we must ensure that the "right" lights stay in the "right" places in the villages. The Chairman thanked residents for bringing this issue to the attention of the Parish Council. Another resident was concerned about the provision of a central storage unit on the Stukeley Allotments, he felt the allotments were a community asset with a public open space incorporating an edible wood. He believed that a central storage unit was part of the original planning agreement. He felt that the Parish Council must decide whether to provide a central storage unit or not, and if not, allow plot holders to have access to storage facilities such as their own individual storage units.

169 County/District Councillors' Update
County Councillor Sir Peter Brown reported there was little to report, except the CCC still need to finalize their budget. He is pursuing another issue with the Balfour Beatty/CCC contract raised by another resident. Plans for the A14 have been published today and have now been submitted to the Planning Inspectorate. County Councillor Peter Ashcroft advised he had nothing further to add.

170 Minutes of the Previous Meeting
The Minutes of the meeting held on the 1st December 2014 were approved as a correct record.

171 Matters Arising from the previous meeting
The Minutes Action Plan from the previous meeting was reviewed

172 For Information Only

Cllr Karl Gasson, our Webmaster, is developing a new Parish Website and asked Councillors to review the website and let him have any comments.

The Huntingdonshire Local Plan to 2036 -Targeted Consultation Seminar on Monday 26th January 2015 will be attended by Councillors Sue Parkin, Barrie James and the Parish Clerk.

173 Alconbury Weald

Rebecca Briton (Urban & Civic) was unable to attend the meeting. Draft Minutes of the JPCLG meeting held on the 11th December were distributed at the meeting, due to late issue by Urban & Civic.

174 CCC - Determined Admissions Arrangements for 2015-16 Consultation

It was felt that the current school catchment area was not appropriate, as some of our village school children were currently bussed pass the school in Stukeley Meadows into Huntingdon town. It was preferred that the villages should be in the catchment areas for Alconbury Church of England Primary School and the new Alconbury Weald Primary School. It was noted that Alconbury Weald Primary School is due to open in 2016 and will have capacity to be able to take children from the Stukeleys. It was **RESOLVED** to respond to the consultation as follows, the Parish Council requires that both villages (Little and Great Stukeley) be included in the catchment area for Alconbury Church of England Primary School and not Huntingdon County Infants and Junior School. Also to note that with the Alconbury Weald Primary School due to open in September 2016, it would be appropriate for children from both villages to attend this local school.

175 Balfour Beatty/CCC – Street Lighting Replacement Project

Cllr Stuart Bell was concerned by the lack of consultation with Balfour Beatty and felt every resident was entitled to a view on the project even if they were not affected by the removal of any street lights.

Cllr Karl Gasson felt the Parish Council should request a copy of the contract between CCC and Balfour Beatty for the county street lighting replacement project. It was **RESOLVED** to send a Freedom of Information request for a copy of the contract to CCC.

It was **RESOLVED** to write to Keeley Russell of Balfour Beatty Living Places to express the Parish Council’s dissatisfaction with how the CCC/Balfour Beatty project to replace CCC street lighting in Little and Great Stukeley has been carried out and to require that no further work be undertaken in Little and Great Stukeley, until leafleting to both villages has been completed and a public meeting on the issue held.

A meeting of the Street Lighting Committee is still to be arranged.

Six residents left the meeting.

176 Village Maintenance and Repairs

a Cllr Karl Gasson informed the meeting British Telecom had instructed a contractor to remove the telephone box in Church Road, Great Stukeley, in 2008, and had believed it had been removed. The Councillor detailed the three options available to the Parish Council, to remove the box, adopt it for a £1 or sell to a third party. The implications of the possibility that it had been painted with lead paint was discussed. Cllr Stuart Bell felt it was in a poor location and did not form part of the character of the area. It was **RESOLVED** to instruct British Telecom to remove the telephone box, Councillor Karl Gasson will advise British Telecom.

b The Council discussed a letter drafted by Cllr Stef van den Haak to be sent to villagers concerning the condition of some footpaths and verges. It was **RESOLVED** for the letter to be sent to parishioners and for Cllr Stef van den Haak to submit an article for publication in the Parish Magazine requesting parishioners to look after their village. Cllr Stef van den Haak to send a copy of the draft letter to the Parish Clerk.

177 Highway Issues, Faults and Repairs

Cllr Michael Monk suggested that Montagu Road and the Church Road junction in Great Stukeley, urgently needed a dropped kerb. There was a dropped kerb on the south side but not on the north side, it was therefore very difficult for wheelchair and buggy users to mount the kerb on the north side. It was **RESOLVED** to ask CCC Highways to provide a dropped kerb on the north side to improve accessibility for people with disabilities and small children.

178 To receive updates and reports on current issues on the following:

- a** Playing Fields
Cllr Paul Vincent had checked the work carried out on the gates at the Great Stukeley Playing Fields had been completed satisfactory. It was noted that there had been a lot of litter in the playing fields during the recent litter pick. The possibility of a dog run was discussed and Cllr Michael Monk felt that it would be better located on the right hand side of the playing field as there were less gates and it would back onto the gardens in Owl End. Cllr Michael Monk to investigate possible options, then the Council to consult widely within the Parish to gauge whether there is a demand for a dog run. Cllr Michael Monk stated he would like to see the playing fields more widely used.
- b** Rights of Way
A resident had reported that there was a large pot hole in a bridleway from Little Stukeley to Alconbury (from Low Road) - Bridleway 13, Cllr Sally Smith to investigate and report if necessary. Footpath 1 is still to be investigated by Cllr Sally Smith. Cllr Philip Hobson reported that he was hoping that Footpath 9 and 24 were to be connected to Alconbury Weald.
- c** Traffic Group
Cllr Michael Monk advised the meeting that the Traffic Group need to meet soon and would like to invite interested residents to join a forum, once the design details were known. A scheme will need to be in place by the 200th house, therefore issues need to be considered very soon, as it takes time to move from design stage to agreement in any scheme.
- d** Allotments
 - i** Central Storage Unit
Cllr Paul Vincent has obtained three quotations for a central storage unit building and for a base membrane. Cllr Paul Vincent to send copy quotations to all Councillors to be reviewed and discussed at the next Parish Council Meeting. .
 - ii** Other Issues
The Parish Clerk advised the Council that there was still some outstanding rental fees.
- e** Training
Training sessions and requirements were discussed.

179 Financial Matters

- a** **RESOLVED** that the following accounts be approved and paid:
 - i** T & S Gardening Chq 1783 Grass Cutting £ 125.00
 - ii** Clerk Chq 1784 Clerk's Expenses £ 30.03
 - iii** Staples Chq 1785 Stationery and postage £ 23.73 plus VAT
 - iv** E-on Chq 1786 Street Lighting Energy costs £ 55.57 plus VAT
 - v** GSVH Chq 1787 Hall Hire Jan 14- Nov 14 £ 90.00
 - vi** Martyn Fox Chq 1788 Parish Mag Website Hosting £ 23.76
 - vii** Martyn Fox Cancelled chq 1669 (2/12/13) £ -20.16
 - viii** Martyn Fox Chq 1789 Replacement of chq 1669 £ 20.16
- b** **RESOLVED** that the following receipts were noted
 - i** SMYFC Field Rent (Nov) £ 35.00
 - ii** Allotment Holders Rental Income £ 30.00
 - iii** Various Advertising Income £ 96.00
 - Returned Chq £ -32.00

180 Planning

- a** **Outstanding Matters**
To receive a report on the status and progress
- b** **Application determined by HDC**
To note the outcome

c Applications awaiting determination by HDC

To note the outcome

d New Applications

To consider new applications

i 1408285COND – Alconbury Weald - Discharge of condition 10 relating to ‘Key Phase 1 Framework’ and including the Design Code.

After a recommendation from the planning committee it was **RESOLVED** that the following be the formal response from the Parish Council to the planning application:

The Parish Council wish to make the following comments in relation to the condition discharge submissions made in relation to the above

Design code

The Parish Council commend the work carried out by Urban & Civic and David Lock Associates in preparing the Design Code and endorse it as an appropriate mechanism for achieving and maintaining a high quality of design throughout the development of KP1. However; the Parish Council is concerned about the potential level of traffic that is likely to use the secondary access on the Ermine Street as a result of the road pattern shown on the regulatory plan; it is questioned if this is consistent with the provision of the Transport Assessment and commitments given at that time.

In addition, the Parish Council questions the application of site wide averages in parking provision as this is not meaningful on a site by site basis. The Parish Council is seeking confirmation of the parking provision for each dwelling type indicated in the design code. Given that the design code is predicated on densities, dwelling types and associated parking the Parish Council is keen to ensure that the dwellings proposed are not subdivided as this has been shown to cause significant problems in relation to parking elsewhere in Huntingdon. It is therefore requested that permitted development rights for sub-divisions be removed at this early stage to avoid this issue (through the use of an Article 4 direction).

- Indicative Sequencing Plan; no comment.
- Written Scheme of Archaeological Investigation; no comment.
- School Site Plan; no comment.
- Key Phase Transport Assessment; the Parish Council is concerned about the potential level of traffic that is likely to use the secondary access on the Ermine Street as a result of the road pattern shown on the regulatory plan; it is questioned if this is consistent with the provision of the Transport Assessment and commitments given at that time.
- Key Phase Travel Plan & Mitigation Strategy: no comment.
- Delivery Plan; The Parish Council is supportive of the timely delivery of key social infrastructure. However it questions why off site environmental and traffic calming works to Ermine St within the Stukeleys is not shown on table 2 KP1 development triggers it is noted that the traffic calming in Stukeleys is to be completed by the 200th occupation. In addition, the Parish Council requests that Urban & Civic or HDC provide a condition / S106 trigger point table showing delivery of infrastructure and S106 against house occupations so that the parish can monitor delivery.
- Site Wide Strategy Supplements
 - Code of Construction Practice; the Parish Council is supportive of the Code of Construction Practice for KP1 and is pleased to note that the Code of Construction practice appears to be have been effective in managing the impacts of the demolition.
 - Water Management; the Parish Council note that the drainage strategies have been approved by the Environment Agency and Anglian Water and as such expects that this will be sufficient to manage both foul and surface water flows within and out of the site.
- Sustainability Statement; the Parish Council is supportive of the inclusion of sustainability measures within the development but would like to see more innovative sustainability measures included within the KP1 layout such as combined heat and power generation and /or district heating systems.

ii 1401979REM – Alconbury Weald – Application for approval of appearance, landscaping, layout and scale in respect of primary infrastructure (to support delivery of Primary School), comprising construction of new highways, new junction to Ermine Street, hard and soft landscaping, new electricity substation(s), gas governors, water pressure booster pump, foul and surface water drainage systems, foul water pumping station, utilities infrastructure, all

associated earthworks, including ground re-modelling and ancillary works (advanced outside of a key phase).

After a recommendation from the planning committee it was **RESOLVED** that the following be the formal response from the Parish Council to the planning application:

- Whilst the Parish Council is aware of the time pressure to deliver the primary school it is considered that this application appears to subvert the tiered approach to design within the site and will set the design and status of this secondary Ermine Street access in advance of other KP1 approvals.
- The Parish Council is supportive of the design quality and detailing shown on the submitted plans in relation to both the hard and soft landscaping details shown.
- The Parish Council remains of the view that the road design adjacent to the school will be inadequate to cope with dropping off and collection traffic from the school. It is clear that, at least in the initial years of opening, the school will be taking many/most of its children from outside of Alconbury Weald and as such these trips are likely to be reliant on private cars. It is considered that the arrangement shown will cause disruption and congestion to other users of this access.

It was felt that Tim Slater's assistance with the complex Alconbury Weald planning applications was invaluable and very much appreciated by the Parish Council.

181 Correspondence

The following correspondence was noted as received:

- a Emails: Rural Services Network- Weekly News Digests
- b Email: HDC Town and Parish Alert - November 2014
- c Email: S Middleton - Speed in Little Stukeley
- d Email: HDC- Sports & Active Lifestyles Team- village festivals
- e Email: CCC – Determined Admissions Arrangements 2015/6
- f Email: Cambridgeshire ACRE News Digest - December 2014
- g Email: CAPALC E-Bulletin November 2014
- h Email: J Djanogly – Huntingdon Constituency Report
- I Email: Huntingdonshire Flood Forum 2014
- j Email: CTS – Highways/Right of Way Faults Reporting
- k Email: Huntingdonshire Local Plan to 2036 - Targeted Consultation and Seminars
- l Email: Cambridgeshire Future Transport - Area F: Feedback and final timetables for tender

182 Publications Received

183 Matters for Future Consideration

- Defibrillators
- Bus stops real time information notice boards
- To consider whether the two village halls should be connected to broadband.
- Website

Meeting closed at 09:40 pm

Next Meetings:

Monday 2nd February 2015 at 7:30pm – Little Stukeley Village Hall, Little Stukeley
Monday 2nd March 2015 at 7:30pm – Great Stukeley Village Hall, Great Stukeley