

THE STUKELEYS PARISH COUNCIL

Minutes of the Meeting held on 2th March 2015 at 7:30pm at the Great Stukeley Village Hall

Present: Stuart Bell
Councillors: Karl Gasson
Philip Hobson
Barrie James
Michael Monk
Sue Parkin
Sally Smith
Paul Vincent

Clerk: Carole Pollock

County and District Councillors: County Councillor Peter Ashcroft
District Councillor Keith Baker

Members of the Public: 4 members of the public

- 207 To receive and approve Apologies for Absence**
Apologies were received and approved from Councillor Stef van den Haak.
- 208 Councillors' Declaration of Disclosable Pecuniary and Other Interests**
Cllrs Sue Parkin, Philip Hobson and Paul Vincent declared an interest in item 222di Allotments as allotment holders. Cllr Stuart Bell declared an interest in items 215 and 216 as an HDC employee.
- 209 Public Participation Session**
No representations made.
- 210 County/District Councillors' Update**
County Councillor Peter Ashcroft gave a general observation that with the financial cuts at County and District levels Parishes need to make the best use of the Precept they receive.
- 211 Minutes of the Previous Meeting**
The Minutes of the meeting held on the 2nd February 2015 were approved as a correct record.
- 212 Matters Arising from the previous meeting**
The Minutes Action Plan from the previous meeting was reviewed.
- 213 For Information Only**
Cllr Barrie James and Paul Ryan (as a non Councillor Representative) will be attending the A14 Cambridge to Huntingdon Improvement Scheme Update meeting on the 5th March 2015.
- 214 Alconbury Weald**
None available.
- 215 Huntingdonshire Local Plan to 2036 - Targeted Consultation**
Following discussion and a recommendation from the Planning Group it was **RESOLVED** that the following be submitted as the Parish Council's response to the targeted consultation.
- In respect of Policy HUN1:**
1. The SPC supports the realignment of the A141 in order to separate longer distance traffic from local journeys. The PC would support the realignment along the route indicated in the County Council's Long Term Transport Strategy, subject to careful design, landscaping and noise mitigation. However, it is considered that it would not be acceptable for development to take place on the north-western side of this new road as this would cause community severance to the new community and adversely impact on the opportunity to integrate development and road into the landscape and protect the setting and separation of Great Stukeley and Huntingdon. Land to the north-west of the

re-aligned A141 should be allocated for strategic greenspace. For this reason it is considered that the number of dwellings which could be accommodated is much lower than suggested in the draft policy.

2. In any realignment of the A141, the new road should not have a junction with Ermine Street. This is in order to maintain separation of local and long distance traffic and to avoid additional traffic using Ermine Street through the two Stukeley villages.

In respect of Policy SEL 1

The Parish Council notes that the USAF has indicated its intention to withdraw from RAF Alconbury within the next 5 to 7 years. Given that this is within the lifetime of the Local Plan review, it is considered that it is most likely that the site will be disposed of by the MoD. This has raised concerns within our communities about the implications for the site of RAF Alconbury and the masterplan for Alconbury Weald. It is considered that this will lead to the need for at least a partial review of the Local Plan. The Parish Council therefore expects to be party to the on-going discussions on the future of RAF Alconbury.

District Councillor Keith Baker to inform Huntingdonshire District Council of the views of the Stukeleys Parish Council.

216 Draft A14 Cambridge to Huntingdon Improvement Scheme Development Consent Order.

It was noted that the Planning Inspectorate will hold an Examination in public and not a public enquiry, it was **RESOLVED** that the Parish Council should register as an interested party, so a representative of the Parish Council will be able to speak at the Examination. The Stukeleys Parish Council wished to reserve the right to appear at the Examination to put forward its support for the creation of a new route A14 to the south of Huntingdon and Godmanchester and for the existing route to become a local road. The Parish Council also supported the demolition of the Huntingdon viaduct in order to facilitate the use of this local road as a direct route into the centre of Huntingdon. The benefits for the villages of Great and Little Stukeley would be a reduction in noise from the existing A14 route by a reduction in traffic and reduced "rat running" using Ermine Street through the villages.

217 Balfour Beatty/CCC – Street Lighting Replacement Project

The Parish Council reviewed the progress of the Balfour Beatty/CCC Street Lighting Replacement Project within the Parish. A letter had been received from residents in Mill Road, Little Stukeley to the Parish Council for thanking Councillors and the Parish Clerk for all their help in persuading Balfour Beatty to reinstate the streetlight which had been removed as part of the Balfour Beatty/CCC Street Lighting Replacement Project.

Cllr Stuart Bell stated that the Parish Council should request that Balfour Beatty hold a public meeting in Great Stukeley before any work in that area commences. Balfour Beatty should contact the Parish Council before any work starts.

218 Village Street Lighting

The Parish Council considered the following recommendations received from the Street Lighting Committee:

- a To commission a formal survey of all Parish Council owned lighting units to record every lighting unit, its type and location within the Parish, together with a map record, its condition including any recommended repairs/replacement plus a replacement numbering system for every Parish lighting unit. It was **RESOLVED** to commission a formal survey at a cost of £500 and Cllr Stuart Bell to investigate the cost for identification signage for each Parish owned street light.
- b Following (a) above, the completion and submission of the inventory to UK Power Networks to ensure that the Parish Council is charged for the correct energy consumption for the number of units owned by the Parish Council. It was **RESOLVED** to submit the inventory to UK Power Networks when completed.
- c Clarification to be requested from CCC with regard to the energy charged by CCC for 4 lighting units in Green End. It was **RESOLVED** that the Parish Clerk should contact CCC to ascertain clarification.
- d To enquire with Balfour Beatty/CCC as to what programme is in place for the replacement of 4 CCC owned lamp columns in Owl End. It was **RESOLVED** that this will be considered when Balfour Beatty inform the Parish Council that the Balfour Beatty/CCC Street Lighting Replacement Project is to commence in Great Stukeley.

219 Village Projects

a Defibrillators in the villages

The Parish Council discussed the provision of two defibrillators for the two villages and it was **RESOLVED** to provide two defibrillators for the Stukeleys.

The Parish Council considered three quotations for the supply of two defibrillators, cabinets, signage, safety kit and Cardiac Arrest Response Seminar. Community Heartbeat were able to provide two free AEDs (defibrillators) from the Eastern Ambulance Service. To qualify for the two free of charge AEDs, cabinets would have to be installed by the end of March. The cabinets require heating. It was **RESOLVED** to place an order with Community Heartbeat for two defibrillators, cabinets, signage, safety kit and Cardiac Arrest Response Seminar. Quotations for the electrical works were considered and it was **RESOLVED** to instruct B.S. Graves (Electrical) Ltd to carry out the necessary work. The AEDs will need to be checked weekly, it was **RESOLVED** to find a nominated person in each village to carry out the weekly inspection. A training seminar will be held in Great Stukeley Village Hall in April or May for all interested parishioners to attend.

b Broadband connection to the Stukeleys' Village Halls

Cllr Barrie James is to contact the Chairman of both village halls and to investigate the possibility and costs of providing a broadband connection to the Stukeleys' Village Halls.

c Real time bus arrival information for village bus stops

The Parish Clerk informed the meeting that she had been advised by CCC that the cost for a flag display was around £3,800 excluding power and installation. The cost for power and installation is approx. £2,000 with ongoing maintenance costs of £230 per year per display. Cllr Stuart Bell believed that CCC have a contract for installing real time bus arrival information boards at no cost, all over the county, the Parish Clerk is to enquire whether the Stukeleys are included in this programme. The contract for provision of the 46a bus route is up for renewal, the Parish Clerk to enquire whether the new contract will require all buses on this route to be real time information enabled.

220 Village Maintenance and Repairs

Parish Clerk to investigate costs for the replacement or repair of Parish notice boards within the villages. The USAF Base in the Parish have offered to do a litter pick in the two villages in April, Cllr Sue Parkin stated it would be good to have a few village volunteers as well. Cllr Sue Parkin to advise the Parish Clerk of the date of the litter pick so it can be advertised in the Parish Magazine with a request for volunteers.

221 Highway Issues, Faults and Repairs

The Road Warden had reported that many of the roads in the villages are in bad condition (Green End, Owl End, Low Rd, Church Way and Pringle Way) with pot holes and damaged verges. The Parish Clerk to report to CCC Highways a pot hole in Low Road, Little Stukeley near the Nook Farm entrance.

222 To consider updates and reports on current issues on the following:

a Playing Fields

i Review of quarterly inspection reports

The Parish Council reviewed Cllr Paul Vincent's quarterly inspection report of Great Stukeleys Playing Fields. It was **RESOLVED** to instruct TS Gardening Services to rake the play park at Little Stukeley Playing Fields and to investigate the damaged fence in the middle of the right side of the field; this is purported to have been damaged by a lawnmower.

ii Current Update

Cllr Paul Vincent advised the meeting that some of the gates still do not close in Great Stukeley Playing Fields and that they had not been reset in concrete by the contractor. The Parish Clerk requested further information again, and was concerned about the time lag between the remedial work being done and the faults reported.

b Rights of Way

It was **RESOLVED** for Cllr Stef van den Haak to contact the owners of a property on the junction of Moorfield Way and Church Road with regard to an encroaching hedge.

c Traffic Group

The Traffic Group met on the 11th February and Minutes of the meeting were distributed. At the last JLPCG meeting at Alconbury Weald, Urban & Civil promised to issue a detailed schedule of the Section 106 trigger points for the development.

d Allotments

i The Parish Council discussed the provision of a central storage unit and other possible options. Cllrs Sue Parkin, Paul Vincent and Philip Hobson had declared an interest in this item and did not take part in any of the discussion or votes. Cllr Barrie James took the Chair. Cllr Michael Monk had received an email from an allotment holder who put a clear and coherent case that the unit could be used as a community hub and bring the community together. It was **RESOLVED** that the Parish Council provided a central storage and

community unit for the allotment. The Parish Council reviewed the options available and quotations received and it was **RESOLVED** to order a wooden central storage cabin, protection stain and foundation base from Dunster House Ltd. It was also **RESOLVED** that the Allotment rental agreement be amended to include a clause, that allotment holders are responsible for insuring for their own individual contents stored in the unit.

ii There were no other issues to discuss.

e Training

Cllr Philip Hobson and Barrie James had found their recent training sessions very informative.

f Website

Cllr Karl Gasson advised that the PDF problem on the website had been resolved.

g Village Broadband

Cllr Barrie James gave an update on the issue.

223 Parish Magazine

The Editor Martyn Fox was unable to attend the meeting but Cllr Sue Parkin distributed a letter received from him to Councillors. The Parish Council discussed the stewardship/editorial control of the Parish Magazine and considered advice received from CAPALC, SLCC and Came and Co. It was **RESOLVED** that the stewardship/editorial control of the magazine was to remain with the voluntary Editor. It was noted that the Editor is not covered under the Parish Council's insurance and it is recommended that the Editor seeks private insurance for public liability cover. In principle the Parish Council will consider underwriting the cost of the insurance premium. It was also **RESOLVED** that the following statement be included in the Parish Magazine:

"This magazine is published by [name of editor] with administrative and financial support from The Stukeleys Parish Council. The opinions expressed are not necessarily those of the Editor or of the Parish Council."

224 Financial Matters

a RESOLVED that the following accounts be approved and paid:

i	Clerk's salary	Chq 1798	C. Pollock (Feb)	£	421.62
ii	Clerk's Expenses	Chq 1799	Office Exps/Allowance (Feb)	£	26.00
iii	Clerk's Expenses	Chq 1799	Exps and Antivirus Ren(50%)	£	50.34 plus VAT
iv	HMRC	Chq 1800	PAYE	£	138.00
v	SLCC	Chq 1801	Clerk Training Day(50%)	£	12.50
vi	Easiprint	Chq 1802	Printing Chgs March	£	180.00
vii	E-on	Chq 1803	Street Lighting Energy costs	£	57.42 plus VAT
viii	K & M Lighting Svc	Chq 1804	Street Lighting Repair	£	60.00 plus VAT
ix	Anglian Water	Chq 1805	Water Chgs Allotment	£	14.30

b RESOLVED that the following receipts were noted

i	Allotment Holders	Rental Income	£	25.00
ii	Interest	Interest Received	£	5.30
iii	SMYFC	Field Rent (Jan)	£	35.00

c RESOLVED that the following assets either disposed of or no longer owned by the Parish Council be written off.

i	Word processor	Disposed of	£	449.00
ii	Street Lighting C339 GS	CCC Ownership	£	10,500.00
iii	Street Lighting C339 LS	CCC Ownership	£	10,180.00

d The quarterly Financial Statements were received and considered.

225 Planning

a Outstanding Matters

To receive a report on the status and progress

b Application determined by HDC

To note the outcome

c Applications awaiting determination by HDC

To note the outcome

d New Applications

To consider new applications

- i Church of Jesus Christ of Latter Day Saints, Ermine Street, Great Stukeley - 15/00035/FUL** – Extension of the existing Church Meeting House and re-arrangement of the existing car park
Following discussion and the recommendation from the Planning Group it was **RESOLVED** to recommend refusal for the reasons below:
1. The footprint of the extension is so large that it is of an overbearing nature on this restricted site and would result in over-development. The proposed extension towards Ermine Street would encroach too close to the boundary of the site, and this together with the design of a blank wall surmounted by an over-bearing spire would adversely affect the street scene at the heart of the village.
 2. There would be unacceptable loss of trees - some of which are subject to Tree Preservation Orders - and this would damage the nature of the site, it being an the remaining remnant of the Stukeley Hall Parkland on this frontage of Ermine Street. The proposed car parking would only allow limited perimeter replacement planting which would not achieve the objective of retaining the parkland character.
 3. It is clear that this scale of development indicates that the church has outgrown this site. The extent of the church ward is so great covering a wide geographical area, and this together with the congregation pattern and ward characteristics that this small site in a small village is now totally unsuitable and makes the proposal unsustainable. The applicants should seek a more suitable site in a more sustainable location in a larger settlement.
- ii 1408285COND - Alconbury Weald Design Code – Key Phase 1 Framework including Design Code.**
Following discussion and the recommendation from the Planning Group it was **RESOLVED** to make the following response:
The changes proposed to the Design Code, which are largely of a detailed and technical nature do not raise any further issues beyond those already raised. However, the SPC is concerned that the surface water drainage infrastructure beyond the Alconbury Weald site may need further investment and maintenance if flooding in Little Stukeley is to be avoided, especially given climate change induced changes in rainfall pattern (Para 3.10). Whilst it is noted that the applicant states in response to the Environment Agency's comments that this is the responsibility of the riparian owners and not that of the developers of AW, the Parish Council remains concerned and urges that the applicant consults the riparian owners concerned to ensure future-proofing the flood risk.
- iii 15/00259/REM – Alconbury Weald, Little Stukeley – Approval of access, appearance, landscaping, layout and scale relating to outline planning permission 1201158OUT for construction of Enterprise Zone Club Building comprising B1, D1, D2 and A3 uses, with car parking, landscaping, lighting, signage, minor ground remodelling and associated works (advances outside of a key phase).**
After discussion and recommendation from the Planning Group it was **RESOLVED** to recommend approval as the Parish Council consider the application consistent with the planning policies for the site, is an appropriate form of development of high quality design which would bring beneficial facilities to the overall Enterprise Zone and the wider site.
- e Implications of the closure of the American Base at RAF Alconbury**
The Parish Council considered whether to make representations to Huntingdonshire District Council that the Parish Council be included in any future discussion with the Ministry of Defence on the implications of the future of RAF Alconbury given the announcement that the USAF is to vacate the site. It was **RESOLVED** that District Councillor Keith Baker should pass the following comments on to Jason Ablewhite, Leader of HDC on behalf of the Stukeleys Parish Council:
The announced closure of the USAF base at RAF Alconbury is causing concern in the villages of Great and Little Stukeley which are the two communities most affected by the site. The Parish Council understands that you, with colleagues, have been in dialogue with the Ministry of Defence over the matter, and although it is understood that no decisions have yet been made, issues will have been discussed. The Parish Council would like to assist in the process, knowing the communities well and so considers it important that it is represented at these meetings. The Parish Council trusts that you will agree to this statement.
- f Neighbourhood Plan**
The merits of The Stukeleys communities preparing a Neighbourhood Plan to be discussed at the next Parish Council meeting.

226 Correspondence

The following correspondence was noted as received:

- a Emails: Rural Services Network- Weekly News Digests
- b Email: U&C - Infrastructure application feedback
- c Email: A Brand – Brooklands Farm Evaluation Report
- d Email: HA -Invitation to A14 West Update
- e Letter: HA - A14 Cambridge to Huntingdon Improvement Scheme
- f Email: Jonathan Djanogly - Newsletter.

227 Publications Received

228 Matters for Future Consideration

- a. Bus Shelter provision in Little Stukeley

Meeting closed at 10:21 pm

Next Meetings:

Monday 13th April 2015 at 7:30pm – Little Stukeley Village Hall, Little Stukeley
Monday 11th May 2015 at 7:30pm – Great Stukeley Village Hall, Little Stukeley