

THE STUKELEYS PARISH COUNCIL

Minutes of the Meeting held on 13th April 2015 at 7:30pm at the Little Stukeley Village Hall

Present: Stuart Bell
Councillors: Karl Gasson
Philip Hobson
Barrie James
Sue Parkin
Sally Smith
Stef van den Haak
Paul Vincent

Clerk: Carole Pollock

County and District Councillors: County Councillor Peter Ashcroft
District Councillor Keith Baker

Members of the Public: One member of the public

229 To receive and approve Apologies for Absence

Apologies were received and approved from Councillor Michael Monk.

230 Councillors' Declaration of Disclosable Pecuniary and Other Interests

Cllr Stuart Bell declared an interest in items 245d and 246di as an HDC employee.

231 Public Participation Session

No representations made.

232 County/District Councillors' Update

County Councillor Peter Ashcroft advised the meeting that CCC was heavily involved in the arrangements for the 7th May District and County elections.

District Councillor Keith Baker reported that the HDC Leader Jason Ablewhite had responded to his request that the Stukeleys Parish Council be involved in any discussions with the Ministry of Defence concerning the closure and future of RAF Alconbury, that this was not possible due to the confidential nature of the issue and therefore would not be appropriate at this time. HDC are also considering out sourcing their refuse collection services.

233 Minutes of the Previous Meeting

The Minutes of the meeting held on the 2nd March 2015 were approved as a correct record.

234 Matters Arising from the previous meeting

The Minutes Action Plan from the previous meeting was reviewed. Cllr Barrie James advised the meeting that volunteers had been found to be nominated persons to carry out the required weekly checks on the AED units in the villages; Cllr Sally Smith and Keith Winter for Little Stukeley and Barrie and Janet Nunley for Great Stukeley. The Parish Council thanked Cllr Barrie James for all his hard work and for organising the installation of the village defibrillators so speedily.

235 For Information Only

236 Alconbury Weald

Meeting adjourned

Rebecca Briton (Urban & Civic) reported that most of the demolition work was finished, but infrastructure work was still being carrying out in the areas cleared. She will update the Parish Council and the community when further demolition work will start. Urban & Civic would like to arrange a couple of visits for Councillors to view the site and see what progress in the development has been made, within the next six weeks.

Three designs are currently being reviewed for a mid-tech building, the skills centre and the club building and it is hoped to appoint contractors soon. The main gate entrance should be open again by the end of the month.

Meeting re-commenced.

237 Annual Parish Meeting/Annual Parish Council Meeting

The Annual Parish Meeting (APM) will be held on Monday 11th May at 7:30pm at the Great Stukeley Village Hall (GSVH) and local village voluntary groups will be invited to attend and present reports on their activities. The Annual Parish Council Meeting will follow the APM and start at 8:30pm.

238 Balfour Beatty/CCC – Street Lighting Replacement Project

- a The progress of the Balfour Beatty/CCC Street Lighting Replacement Project in Little Stukeley was reviewed. The new planted columns on Ermine Street in Little Stukeley were still to be removed and Church Way in Little Stukeley was still to be completed.
- b Cllr Stuart Bell had reviewed the Balfour Beatty Street Lighting Design Maps for Great Stukeley, and had found a number of discrepancies on the plans. It was **RESOLVED** to make the following comments on the plans to Balfour Beatty:
 - Ermine Street as like Little Stukeley, no replacement lighting units to be installed pending the Environmental Improvement schemes proposed by Urban & Civic for both villages. It was hoped that once these works were approved, it would be possible to have the lamp columns much lower than 10m. This height would help to create a ‘main road’ impression through both villages
 - Church Road - CC14 outside 2 Hill Close. This unit should be replaced as it is outside elderly persons housing.
 - Montagu Road –this plan is incorrect. It appears to show CC1 and CC3 as being retained but does not show their replacements with a blue symbol. Likewise, CC2 serves elderly persons housing with no off-street parking for some, therefore this column should be replaced.
 - Park View – as with Montagu Road, the retained locations do not appear to show replacement columns with the blue symbol. Likewise there is no plan down to the stub by House No. 35 where there is an existing lamp column. This column needs to be replaced at the end of this road.
 - Moorfield Way and Hill Close – as above, the column locations in existing locations to be retained appear to be shown but there is no blue symbol indicating their replacements. This is also a location where there is elderly persons housing and again, not all have off-street parking or having parking in a garage block. Therefore CC2, CC4 (Moorfield) and CC2 (Hill) should be replaced
 - West View – CC1 is to be retained but is not shown with the blue symbol replacement
 - Owl End – CC12, CC11, CC9 & CC8 all appear to be shown for replacement but again no blue symbol indicated
 - Washingley Road, Spitfire Way, Latham Road and Percy Road are within the parish boundary of Huntingdon Town Council and not the Stukeleys Parish Council

The Parish Council thanked Cllr Stuart Bell for all his dedicated and hard work in reviewing the plans.

- c It was **RESOLVED** to hold a public meeting in Great Stukeley with the residents and Balfour Beatty to discuss the project in early May, to ensure the event could be advertised in the Parish Magazine. The Parish Clerk to contact the GSVH and Balfour Beatty to agree a date for the meeting.

239 Village Street Lighting (SPC Owned)

- a The Survey and Inventory Report of SPC village owned street lights was reviewed. The lighting consultant had recommended that an electric test should be carried out on all units every five years, Cllr Stuart Bell to enquire what the reason was for this recommendation.
- b The lighting consultant advised that on investigation, during his survey, he found that simpler signage could be used. Therefore a revised quote and a further quotation was to be obtained for the re-signing of 23 SPC owned lighting units. A free telephone number that could be transferrable, would be preferable to print on the street lighting signage, Cllr Karl Gasson to acquire further information.

240 Village Projects

To consider the provision of

- a Broadband connection to the Stukeleys’ Village Halls
Cllr Barrie James has emailed the Chairman of both village halls and is awaiting a response from both.

- b** Real time bus arrival information for village bus stops
The Parish Clerk has been advised by Shyful Choudhury, the CCC RTPI Project Officer, that there was no contract in place to fit all bus stops with RTPI displays. There was a contract with VIX Technology for the maintenance of the displays and installation of displays if they could be funded. He also advised that the CCC passenger transport team dealt with contract renewals and that Go Whippet and Stagecoach vehicles are already kitted with tracking equipment so if either of these providers win the contract to run the 46a bus route service, then RTPI would be enabled. It was **RESOLVED** that four RTPI's for the villages could not be provided due to the excessive cost.
- c** Bus Shelter in Little Stukeley
Although the Parish's bid to the Local Highways Improvement Scheme was unsuccessful, Cllr Sally Smith believed that Little Stukeley still needed a bus shelter. Cllr Sally Smith to investigate the possibility of the local technology college taking on the project to build a bus shelter for the village as a community project.

241 Village Maintenance and Repairs

The Parish Clerk advised the meeting that a new contractor to cut the village grass verges on behalf of the County had to be found this year. The Clerk had been advised by Dennis Vacher (CCC) that the County did not have a list of registered contractors, but that their in house contractor was J & P Plant. It was **RESOLVED** that the Parish Clerk to obtain estimates for three cuts in the season from J & P Plant, Lattenbury Services and T & S Gardening & Maintenance. A resident is concerned with saplings growing in the verge outside his property Cllr Sue Parkin to request the Parish Highways Warden, Michael Reynolds, to investigate. Cllr Philip Hobson advised that there was a large amount of litter in a deep ditch near the entrance to the allotments, Rebecca Briton (Urban & Civic) to arrange for the litter to be removed and checked monthly.

Bridget Halford, the HDC Landscape Officer and Tree Warden Co-ordinator emailed that the trees planted in Ermine Street had been damaged last year by the contractor who cut around the trees, a strimmer has damaged the tree guards and some of the bark. Cllr Sue Parkin to arrange a site visit with the contractor T & S Garden and Maintenance, Bridget Halford, the Parish Tree Warden and Paul Cohen from Urban & Civic to discuss the problem.

242 Highway Issues, Faults and Repairs

The Parish Clerk advised that the requested additional dropped kerb has been installed at the junction of Montagu Road and Church Road in Great Stukeley. Cllr Sally Smith reported that the pot hole outside 17 Low Road has been filled in, but was concerned as this action would not rectify the water leak. Concern was expressed about the large volume of water that in wet weather runs down Low Road, Little Stukeley to the highway and freezes over in the winter causing a hazard. Cllr Sue Parkin to request the Parish Highways Warden, Michael Reynolds, to investigate.

243 To consider updates and reports on current issues on the following:

- a** Playing Fields
The Parish Clerk has been unable to contact or leave a message for Huntree Fencing at either their Bedford or St. Neots Branch. The offices of Huntree Fencing may be closed for annual leave. It was **RESOLVED** that T&S Gardening & Maintenance to be advised again of the damage to the Great Stukeley Playing Fields fence and to repair the damage in two places along the fence. Cllr Paul Vincent provide a photo of the damaged fence, for the Parish Clerk to forward to T&S Gardening & Maintenance.

District Councillor Keith Baker left the meeting.
County Councillor Peter Ashcroft left the meeting

- b** Rights of Way
Cllr Stef van den Haak to contact residents whose hedges are encroaching on footpaths, the overgrown hedge at the junction of Moorfield Way and Church Road has been cut.

Cllr Stuart Bell joined the meeting.

- c** Traffic Group
No update to report

- d** Allotments
The allotment central storage cabin and foundations had been ordered from Dunster House. It was

noted that the wood chips in the area would need to be removed before the cabin foundations could be laid, Cllr Paul Vincent will remove the wood chips when required.

- e Training
It was **RESOLVED** that the Clerk would attend a SLLC Planning Demystified training course at Huntingdon on the 13th May at a cost of £145 (50% payable by SPC)
 - f Website
No update to report.
 - g Village Broadband
No update to report
- Councillor Sally Smith left the meeting.

244 Recycling of Electrical Goods

The Parish Clerk advised that 2061kg of material had been collected and £77.16 raised during the last event in November. It was **RESOLVED** to hold another collection event in the middle of September 2015, preferably on a Monday.

245 Financial Matters

- a **RESOLVED** that the following accounts be approved and paid:

i	Clerk's salary	Chq 1806	C. Pollock (Mar)	£	427.79
ii	Clerk's Expenses	Chq 1808	Office & General Exps (Mar)	£	34.10
iii	K Gasson(34SP.Com)	Chq 1809	Website domain renewal	£	75.00
iv	Community Heartbeat	Chq 1810	Defibrillators etc	£	2,190.00 plus VAT
v	BS Graves(Elect)Ltd	Chq 1811	Defibrillators' electric supply	£	148.78 plus VAT
vi	Dunster House Ltd	Chq 1812	Deposit for Allotment Cabin	£	1,601.68
vii	Easiprint	Chq 1813	Printing Chgs April 15	£	180.00
viii	K & M Lighting Svc	Chq 1814	Street Lighting Repair	£	60.00 plus VAT
ix	T&S Gardening	Chq 1815	Grass Cutting	£	150.28
x	E-on	Chq 1816	Street lighting energy costs	£	51.86 plus VAT
xi	LSVH	Chq 1817	Hall Hire	£	70.00
xii	GSVH	Chq 1818	Hall Hire	£	56.00
xiii	CAPALC	Chq 1819	Training/Membership 15/16	£	463.46
- b **RESOLVED** that the following receipts were noted

i	Advertisers	Advertising Income	£	80.00
ii	Interest	Interest Received	£	1.24
iii	SMYFC	Field Rent (Feb/Mar)	£	70.00
- c **RESOLVED** to authorize the following expenditure:

i	M Newman	Plants for the Little Stukeley Village Sign	£	20.00
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- d The Parish Council considered and discussed a voluntary and community sector grant application from Huntingdonshire Association for Community Transport (HACT). HACT is a dial a ride service, passengers can be picked up from door to door, the service is primarily for the elderly or anyone who has trouble accessing main stream transport services. Cllr Stef van den Haak felt it was a valuable service to the community. The service received most funding from HDC. Cllr Stuart Bell to provide confirmation that HDC funding is guaranteed for the next 12 months. To promote the service the Parish Clerk to contact the HACT co-ordinator to obtain further information, so the service can be advertised in the Parish Magazine. It was **RESOLVED** to award £500 to HACT to assist in the development and continuation of the service. Possible leaflet dropping to residents in the villages to be considered at a later date.

246 Planning

- a **Outstanding Matters**
To receive a report on the status and progress
- b **Application determined by HDC**
To note the outcome
- c **Applications awaiting determination by HDC**
To note the outcome

d New Applications

To consider new applications

- i Alconbury Weald, Ermine Street - 15/00408/REP**– Replacement of Application TWA/99/APP/13 for proposed rail facilities and rail link to east coast mainline to extend the timescale for commencement, as set in Condition 2. (Planning reference: 9701500OUT as replaced by 1000692REP)
Cllr Stuart Bell advised the meeting that Urban & Civic’s outline planning permission did not formally include a railway station and that the Hunts Local Plan supported a passenger railway station. However there was concern that a railway station at Alconbury Weald could serve a large area within the district and could increase traffic within the Stukeleys. Turnaround facilities at railway station in Alconbury Weald would assist with the development of the Thames Link project. After further discussion it was **RESOLVED** to respond to the application as follows:
It is noted that the proposal is a renewal of a permission that is no longer appropriate to the current circumstances of the creation of a high quality enterprise campus and residential development.
However, it is recognised that there could be advantages for some form of rail facility which could include a turnaround facility that is relevant to Alconbury Weald and current/planned development.
The Parish Council therefore understands the need for ongoing discussions between Urban & Civic, Network Rail and HDC to achieve the above and are of the view that the Parish Council should be actively involved in these discussions.
- ii 28 Park View, Great Stukeley- 15/00473/CLPD** – Certificate of lawful development (proposed) for stationing of caravan in rear garden
After discussion it was **RESOLVED** to recommend approval.

e Neighbourhood Plan

The merits of The Stukeleys communities preparing a Neighbourhood Plan to be discussed at the next Parish Council meeting.

247 Correspondence

The following correspondence was noted as received:

- a** Emails: Rural Services Network- Weekly News Digests
- b** Email: Mary Willett – Mill Road Street Light
- c** Email: Police & Crime Commissioners Outreach Worker for South Cambridgeshire
- d** Email: HDC: Street Naming & Numbering Notifications
- f** Letter: M Fox – Parish Magazine
- g** Email: H&WPC – Hunts Local Plan to 2036
- h** Email: Local Joint Committee – Minutes 24.11.14
- l** Email: CCC – No Cold Calling Zones
- J** Emails: Response to Huntingdonshire Local Plan - H & WPC email of 4 March 2015
- k** Email : Cambridgeshire ACRE News Digest - March 2015
- l** Email: Passenger Transport -Changes to Local Bus Services
- m** Email: CAPALC E-Bulletin March 2015
- n** Emails: R Avery, Outreach Worker - OPCC Monthly Newsletter etc
- o** Email: HDC - HTC application for designation of a Neighbourhood Area
- p** Email: CCC - St.Ives & Longstanton Busway Park & Ride Sites
- q** Email: Hunts Forum of Voluntary Organisations – News Forum March
- r** Email: Bridget Halford (HDC) - Condition of trees along Ermine Street
- s** Emails: Balfour Beatty – CCC Street Lighting Replacement Project Great Stukeley
- t** Email: Came & Company Local Council Insurance Brokers - Council Matters
- u** Email: Local Joint Forum meeting 13 April 2015 Agenda

248 Publications Received

249 Matters for Future Consideration

Meeting closed at 9:52 pm

Next Meetings:

Annual Parish Meeting - Monday 11th May 2015 at 7:30pm – Great Stukeley Village Hall, Great Stukeley
Followed by

Annual Parish Council Meeting - Monday 11th May 2015 at 8:30pm – Great Stukeley Village Hall, Great Stukeley