

*DRAFT*  
**THE STUKELEYS PARISH COUNCIL**

**Minutes of the Meeting held on 1<sup>st</sup> June 2015 at 7:30pm at the Little Stukeley Village Hall**

**Present:** Barrie James  
**Councillors:** Michael Monk  
Sue Parkin  
Sally Smith  
Paul Vincent

**Clerk:** Carole Pollock

**County and District Councillors:** County Councillor Sir Peter Brown  
County Councillor Peter Ashcroft

**Members of the Public:** 2 members of the public

**27 To receive and approve Apologies for Absence**

Apologies were received and approved from Councillors Stuart Bell, Karl Gasson, Philip Hobson and Stefan van den Haak. Apologies were received from District Councillor Keith Baker

**28 Councillors' Declaration of Disclosable Pecuniary and Other Interests**

None declared

**29 Public Participation Session**

A resident asked for an update on the proposed development on the old Megatron site and the bus shelter. Cllr Michael Monk stated that he had no further information at the moment.

Bridget Halford – CCC Tree Warden Co-ordinator was concerned about the line of trees along Ermine Street that had originally been planted by village volunteers. The contractor engaged by the Parish Council to trim around the trees had cut tree guards and tree bark. Tree bark that had been cut will damage the tree's transport system for water and nutrients and cannot be repaired. This is particularly bad for young trees and therefore some will not thrive to maturity. However, the extent of the damage caused cannot be assessed until tree guards are removed and individual trees checked.

Bridget Halford left the meeting.

**30 County/District Councillors' Update**

County Councillor Sir Peter Brown presented his report and apologised for being unable to attend the Annual Parish Meeting.

**31 Minutes of the Previous Meeting**

The Minutes of the meeting held on the 11<sup>th</sup> May 2015 were approved as a correct record.

**32 Matters Arising from the previous meeting**

The Minutes Action Plan from the previous meeting was reviewed.

**33 For Information Only**

a The Clerk advised the meeting that an A14 Cambridge to Huntingdon Improvement Scheme June Parish Update Meeting was to be held on 29<sup>th</sup> June, Cllr Michael Monk and non-councillor Paul Ryan to attend.

**34 Alconbury Weald**

No update available.

**35 Electoral Review of Cambridgeshire – Draft Recommendations**

Cllr Michael Monk felt that the Stukeleys natural affinity laid with Alconbury and Brampton, whose parishes were their closest neighbours and with whom the Stukeleys share many common interests unlike with

# DRAFT

Warboys. There was also the fear that due to the size of the population of Warboys compared with that of the Stukeleys, the villages' interests would not be fully considered and the Stukeleys would be seen as an outlying village. After further discussion it was **RESOLVED** to request that the Boundary Commission reconsider its recommendation and take account of community interest and feelings. A copy of the request also to be sent to HDC Leader Jason Ablewhite.

## 36 Village Projects

To consider the provision of

### a Broadband connection to the Stukeleys' Village Halls

Councillor Barrie James reported that the Great Stukeley Village Hall committee (GSVH) would like to have a broadband connection for its users. The broadband rental charge would be £30-£40 a month, £6.95 for a router and £84 for a software contractor to set up the system. It was felt that broadband provision would benefit all village hall users such as the Heritage Group. Cllr Barrie James to contact CCC to enquire whether there is any funding assistance available for this project. After further discussion it was **RESOLVED** to fund provision of broadband to GSVH for six months. Little Stukeley Village Hall committee (LSVH) do not wish to be connected to broadband at this stage, but the Parish Council would consider a similar application from LSVH in the future.

### b Equipment for Great Stukeley Village Hall

It was felt that GSVH users would benefit from the provision of additional equipment for meetings and after further discussion it was **RESOLVED** to provide a digital projector, screen and projector up to the value of £450.

### c Bus Shelter in Little Stukeley

Cllr Sally Smith reported that it was not possible for the local college to take on the construction of the bus shelter as a project for insurance and health & safety reasons. Other possible funding was discussed. The Parish Council wish to provide a bus shelter for Little Stukeley. Cllr Sally Smith to get three quotations for the provision of a bus shelter for consideration by the Parish Council. The Parish Council to enquire whether Urban&Civic and RAF Alconbury would be prepared to assist with funding.

One resident and County Councillor Peter Ashcroft left the meeting.

## 37 Village Maintenance, Highway Issues, Faults and Repairs

a The Parish Clerk attempted to obtain three quotations for the grass cutting of the village verges as per CCC maps (grant funded). However, T&S Gardening did not wish to quote and no response was received from Latterbury Services. J & P Plant, the contractor used and recommended by Dennis Vacher of CCC Local Infrastructure and Street Management, quoted £300 per cut. All the operatives are fully trained, work to ISO:9001 and CHAS, and have public liability insurance of £5,000,000. References were available on request. It was **RESOLVED** to engage J & P Plant.

b The village street furniture – seats and benches were painted last year and it was felt that annual maintenance would be the most cost effective therefore it was **RESOLVED** to instruct M Newman to paint the village seats at a labour cost of £270 plus paint cost.

c Last year, Gyn Moulds inspected the village signs and reported that they were in reasonable condition but would benefit from a colour enhancer and varnish in 2015. It was **RESOLVED** to instruct Gyn Moulds to colour enhance and varnish both village signs at a cost of £250.

d Four quotations for new or refurbished notice boards were reviewed and considered by the Parish Council. Clarification was required on the quote received from RP Welding, Cllr Sue Parkin to clarify with the supplier and obtain a further quotation for consideration at the next meeting.

e The draft letter to T & S Gardening regarding the damaged trees in Ermine Street was reviewed and amended. A further letter will be sent to T & S Gardening stating the amount of compensation required once all the trees have been examined.

## 38 To consider updates and reports on current issues on the following:

### a Playing Fields

#### i Review of Qtrly Inspection Reports

The Great Stukeley Playing Fields inspection report was reviewed. Cllr Sally Smith to provide an inspection report for Little Stukeley Playing Fields to be reviewed at the next meeting.

# DRAFT

ii Other issues and repairs

The Parish Clerk is awaiting an estimate for repairs to Great Stukeley Playing Fields fence and gates. It was **RESOLVED** to instruct the Play Inspection Company to carry out annual inspections on the village Playing Fields at a cost of £125 plus VAT.

b Rights of Way

No report or update.

c Traffic Group

Jonathan Djanogly MP had been contacted by a constituent who was concerned about the number of heavy goods vehicles travelling through the Stukeleys. It was **RESOLVED** to reply to the MP, that the Parish Council was aware and shared these concerns and was active in trying to find solutions to mitigate the problem. The Parish Council to invite him to attend a Parish Council Meeting so that the issues could be discussed in more detail.

d Allotments

i Central Storage Unit

Cllr Paul Vincent was unable to level the base for the central storage unit to within the tolerance level required by Dunster House, it was therefore **RESOLVED** to reschedule the delivery date for the central storage unit to the 27<sup>th</sup> July 2015 and for Cllr Paul Vincent to acquire three quotations from professional companies to level the base to Dunster House's requirements. It was **RESOLVED** that Cllrs Paul Vincent, Sue Parkin and Karl Gasson form a working party to review and inspect the central storage unit when constructed, to ensure that it has been built to the required standard.

ii Other issues

Fees had still not been received from one allotment holder, it was **RESOLVED** to issue a 28 days termination notice to the allotment holder if fees were not paid. Cllr Paul Vincent to advertise in the Parish Magazine and on the Parish Website, the availability of allotment plots.

e Training

No update.

f Website

No Update.

g Village Broadband

Cllr Barrie James advised that a letter had been sent to Jonathan Djanogly MP on the issue.

h Village Street Lighting

i CCC owned street lighting

No update.

ii SPC owned street lighting

No update.

## 39 Financial Matters

a **RESOLVED** that the following accounts be approved and paid:

i	Clerk's salary	Chq 1831	C. Pollock (May)	£	427.82
ii	HMRC	Chq 1832	PAYE Mths1-3	£	117.20
iii	Clerk's Expenses	Chq 1833	Office & General Exps (May)	£	38.53
iv	Dunster House Ltd	Chq 1834	Balance for Allotment Cabin	£	6,406.74 (inc VAT)
v	Easiprint	Chq 1835	Printing Chgs June 15	£	180.00
vi	E-on	Chq 1836	Street lighting energy costs	£	55.57 plus VAT
vii	M Newman	Chq 1837	Plants for the LS village sign	£	20.00
viii	T & S Gardening	Chq 1838	Grass Cutting	£	744.26

# DRAFT

- b RESOLVED** that the following receipts were noted
- |            |          |                    |             |
|------------|----------|--------------------|-------------|
| <b>i</b>   | HDC      | Precept            | £ 26,265.00 |
| <b>ii</b>  | Interest | Interest Received  | £ 3.84      |
| <b>iii</b> | SMYFC    | Field Rent (April) | £ 35.00     |
- c RESOLVED** that the following expenditure be authorised:
- |          |                          |                               |                   |
|----------|--------------------------|-------------------------------|-------------------|
| <b>i</b> | The Play Inspections Co. | Annual Playground Inspections | £ 125.00 plus VAT |
|----------|--------------------------|-------------------------------|-------------------|

## 40 Planning

### a Outstanding Matters

To receive a report on the status and progress

### b Application determined by HDC

To note the outcome

### c Applications awaiting determination by HDC

To note the outcome

### d New Applications

To consider new applications

### e Closure of the American Base at RAF Alconbury

The Parish Council considered what appropriate action to take in the light of the response from Huntingdonshire District Council that the Parish Council be excluded from discussions about the future of RAF Alconbury on the grounds of confidentiality. A draft letter was reviewed and it was **RESOLVED** that the letter explaining the Parish Council's disappointment to be sent to the HDC Leader Cllr Jason Ablewhite and copies sent to the Hunts Post, RAF Alconbury, Urban & Civic the Communities Secretary, Greg Clark and Jonathan Djanogly MP.

## 41 Correspondence

The following correspondence was noted as received:

- a** Emails: Rural Services Network- Weekly News Digests
- b** Email: Hunts Forum of Voluntary Organisations – Newsletter
- c** Email: Joshua Cooke BB – Street lighting
- d** Email: Dunster House installation date confirmation and terms
- f** Email: HDC – Parish Alert – May 2015
- g** Email: CCC - Tour of Cambridgeshire Cycle event
- h** Email: Cambridgeshire Future Transport - Area F Update and Timetables
- I** Email: A14 Cambridge to Huntingdon Improvement Scheme –Examination timetable
- J** Email: Cambs ACRE Myth Buster Tour 20

## 42 Publications Received

## 43 Matters for Future Consideration

- I** Empty houses.

Meeting closed at 10:10 pm

### Next Meetings:

Monday 6<sup>th</sup> July at 7:30pm – Great Stukeley Village Hall, Great Stukeley  
No scheduled meeting to be held in August 2015