

THE STUKELEYS PARISH COUNCIL

Minutes of the Meeting held on 7th December 2015 at 7:30pm at the Little Stukeley Village Hall

Present: Stuart Bell
Councillors: Karl Gasson
Philip Hobson,
Barrie James (Vice Chairman)
Michael Monk
Sue Parkin (Chairman)
Sally Smith
Stef van den Haak

Clerk: Carole Pollock

County and District Councillors: County Councillor Peter Ashcroft
County Councillor Sir Peter Brown

Members of the Public: 3 members of the public

137 To receive and approve Apologies for Absence

Apologies were received from Councillor Paul Vincent and District Councillor Keith Baker.

138 Councillors' Declaration of Disclosable Pecuniary and Other Interests

Cllr Stuart Bell declared an interest in item 150 as an employee of HDC, Cllrs Sally Smith declared an interest in item 148fii.

139 Public Participation Session

A member of the St Martins Church PCC explained that the PCC had been working very hard fund raising to fund replacement of the windows at the church. The PCC wanted to replace the front window with a modern stained glass window. To replace this window will cost within the region of £10,000. Funding applications have been submitted to Mick George, WREN and the Stukeleys Parish Council. The PCC would continue to maintain the building.

One resident left the meeting.

140 County/District Councillors' Update

County Councillor Sir Peter Brown advised the meeting that the issues with the Cromwell Museum lease had now been resolved and the museum should be running as a formal trust next year. The Ermine Street Church Academy had postponed appointing a head teacher until next year. By July 2016, 130 houses should be occupied and therefore the school would have a possible intake of 30 pupils. CCC have been given permission to raise the 2016/17 council tax by 2% for adult care. There is ongoing collaboration with the fire, police and emergency services. Development in Huntingdon Town centre has been frustrating, work on Chequers Court redevelopment had finally started. Meetings are being held but CCC are not ready to put in a full bid to obtain combined authority status but CCC continue to work towards a combined authority. County Councillor Peter Ashcroft had nothing further to add.

141 Minutes of the Previous Meeting

The Minutes of the meetings held on the 2nd November and 9th November 2015 were approved as a correct record and signed.

142 Matters Arising from the previous meeting

Matters arising from the previous meeting were reviewed. The Parish Clerk to chase up repairs to the village notice boards.

143 For Information Only

144 Alconbury Weald

Cllr Michael Monk advised that the next JLCPM meeting was to be held on the 15th December and a meeting of the Traffic Group was now arranged for the 17th December. At the Traffic Group meeting the plans for the Ermine Street Enhancement Scheme should be available for review.

Meeting adjourned at 8:30pm
Meeting reconvened at 8:34pm

145 Youth Work – Small Village Support Scheme – The Connections Bus Project

The Parish Council considered applying and funding (partially subsidised) the provision of the Connection Bus for use by secondary school age children in the villages, it was **RESOLVED** not to support this scheme as it had limited value for the villages.

146 Village Projects

- a Bus Shelter in Little Stukeley
Deferred until the plans for the Ermine Street Enhancement Scheme were available.

147 Village Maintenance, Highway Issues, Faults and Repairs

Cllr Stuart Bell to contact CCC Highways concerning the poor workmanship and crack to the repair in the carriageway south of the A14 over-bridge. The dangerous state of the safety barriers on both sides of Low Road where the road crosses the brook and the safety barriers near the pumping station was discussed, Cllr Stuart Bell to report to CCC Highways.

148 To consider updates and reports received on current issues on the following:

- a Playing Fields
 - i The Parish Council considered quotations received for additional play bark for the Little Stukeley Playing Fields and for a tree inspection/survey for Great Stukeley Playing Fields. It was **RESOLVED** to instruct Stuart Fry to provide and lay 12 bags of Playsafe bark under the swings in the Little Stukeley Playing Fields to comply with the requirements of BS EN 1176 Part I for a total cost of £100.00. It was also **RESOLVED** to instruct Arboricultural Solutions LLP to carry out a tree inspection and survey on the Great Stukeley Playing Fields as per their quotation for a total cost of £300.00 plus VAT.
 - ii General Update
Cllrs Sue Parkin and Karl Gasson to arrange a meeting with Mr. Cox to discuss the issue of the dangerous tree on the boundary of the Great Stukeley Playing Fields.
- b Rights of Way
Concern was expressed at the condition of a sink hole in a footpath adjacent to footpath 16 in farmer Philip Bakers' field. Cllr Karl Gasson to contact the Floods and Water teams at CCC to discuss the issue. Cllr Philip Hobson advised the meeting that he had cleared leaves and mud from a flight of stairs off Low Road.
- c Traffic Group
Next meeting of the traffic group -17th December.

Meeting adjourned at 9:09pm
Meeting reconvened at 9:10pm

- d Allotments
 - i The Parish Council considered the offer received from Breheny Civic Engineering to carry out remedial work to the central storage unit base at no cost, it was **RESOLVED** to accept the offer. A new installation date to be agreed with Dunster House. The Parish Council thanked Urban & Civic for their assistance with this matter. It was **RESOLVED** that contractor Rob Day would be paid for the materials he had used to construct the base, he was to forward receipts for the purchase of materials to the Parish Clerk.

One resident left the meeting

- ii Other issues
It was **RESOLVED** that Cllrs Sue Parkin, Sally Smith, Philip Hobson, Paul Vincent and the chairman/representative from the Allotment Association be members of the Allotment Committee.
- e Website
The Webmaster advised that users of the online playground inspection forms will be issued with a user name and password. Users to provide the webmaster with preferred user name and password.
- f Village Street Lighting
 - i The Parish Council noted the response received from Balfour Beatty to their complaints and **RESOLVED** that no further action to be taken. Cllr Karl Gasson gave an update on his FOI request, CCC have still not provided a copy of the contract although required to do so by the ICO.

- ii The adoption and funding of repairs/maintenance of the church column lamp at St Bartholomew's Church to be considered at the February Parish Council Meeting.
- g Parish Magazine
 - i The Parish Council considered an offer of alternative funding for the Parish Magazine but **RESOLVED** to continue to underwrite the costs of the Parish Magazine.

149 Financial Matters

- a **RESOLVED** that the following accounts be approved and paid:

i	Clerk's salary	Chq 1882	C. Pollock (Nov)	£	428.02
ii	Clerk's Expenses	Chq 1883	Office & General Exps (Nov)	£	35.80
iii	J&P Plant Ltd	Chq 1884	Village verge grass cutting	£	300.00 plus VAT
iv	E-on	Chq 1885	Street lighting energy costs	£	77.39 plus VAT
v	Easiprint	Chq 1886	Printing Chgs Dec 15	£	210.00
vi	Staples	Chq 1887	Stationery and Postage	£	88.10 plus VAT
vii	Canalbs Ltd	Chq 1888	Internal Audit 2014/15	£	144.82
viii	SLCC	Chq 1889	Subscription renewal	£	77.29
ix	K&M Lighting Svcs	Chq 1890	Street Light Repair	£	60.00 plus VAT
xi	T&S Gardening	Chq 1891	Grass Cutting Oct/Nov 15	£	372.58
xii	M Fox(one.com)	Chq 1892	Parish Mag Website costs	£	19.80 plus VAT
vi	British Legion	Chq 1896	Wreaths	£	45.00
- b **RESOLVED** that the following accounts be approved and paid:

i	Clerk's salary	Chq 1893	C. Pollock (Dec)	£	427.82
ii	Clerk's expenses	Chq 1894	December Office Expenses	£	26.00
iii	HMRC	Chq 1895	PAYE Mths 7-9	£	117.20
- c The following receipts were noted

i	HSBC	Interest		£	1.33
ii	Allotment Holders	Rental Income		£	130.00
iii	Various	Advertising Income		£	77.50
- d The Parish Council considered a voluntary and community sector grant application received from St Martins Church PCC.
Cllr Michael Monk felt the church was a historical building, part of our community heritage and not just for the church worshippers. It was noted that there was a need for an urgent repair to this window. The Parish Council would like to make a contribution for the repair provided it is within their statutory powers to do so; the Parish Clerk will investigate and report to the next meeting.

County Councillor Peter Ashcroft and Cllr Barrie James left the meeting.

- e The 2016/17 Budget was reviewed and discussed. It was **RESOLVED** to set the 2016/17 Precept at £26,935.
- f The 2014/15 Internal Audit Report was reviewed and it was **RESOLVED** to appoint Canalbs Ltd as the Internal Auditor for 2015/16 period.

150 Planning

- a **Outstanding Matters**
No outcome to note
- b **Application determined by HDC**
No outcome to note
- c **Applications awaiting determination by HDC**
No outcome to note
- d **New Applications**
 - i **38 Ermine Street, Great Stukeley – 15/01879/HHFUL** – Two storey side extension replacing single storey side extension.
The application was discussed and it was **RESOLVED** to recommend approval as the proposed building would have no material adverse impact on the village.

- ii **65 Ermine Street, Great Stukeley – 15/02119/TREE** – Horse Chestnut tree on rear boundary of property.
The application was discussed and it was **RESOLVED** to recommend refusal as there was insufficient evidence to demonstrate that the tree was unsafe.
- iii **Plot 1, Vantage Park, Washingley Road, Huntingdon – 15/02162/FUL** – Erection of day nursery building.
The application was discussed and it was **RESOLVED** to recommend approval.
- e **Implications of the closure of the American Base at RAF Alconbury**
No further information available
- f **Neighbourhood Plan**
The Steering Committee had received three offers from parishioners to be involved in the process.
An article alerting the community that a Neighbourhood Plan for the Stukeleys was to be considered.

151 Correspondence

The following correspondence was noted as received:

- a Emails: Rural Services Network- Weekly News Digests
- b Email: HDC - 15/00179/ENBOC Nook Farm, 33 Low Road, Little Stukeley
- c Email: S. Stevens - Planning application 15/01753/FUL
- d Email: B Hulstrom – Parish Magazine Funding
- f Email: S Fry - Quotation
- g Email: Cllr D Giles - Localism. ... New Parliamentary petition
- h Email: Wings for Life World Run - charity race - road closure implementation
- i Email: Highways England - A14 Cambridge to Huntingdon Improvement Scheme
- j Email: M Newman – Village grass
- k Email: HDC - Upcoming Planning Forum/Training Event for Town and Parish Councils
- l Email: CCC - Community transport provision in the Huntingdonshire area
- m Email: CAPALC AGM 10th December 2015
- n Email : Office of the Cambs Police & Crime Commissioner - News Bulletin
- o Email: Cambridgeshire ACRE News Digest - November 2015
- p Email: Connections Bus Project
- q Email: A14 Cambridge to Huntingdon Improvement Scheme – Notification of completion of Examination
- r Email: HDC - Waste Collections during Christmas
- s Email: Balfour Beatty response – Street Lighting
- t Email: Tour of Cambridgeshire Public Authorities Meeting Notes
- u Email: Arboricultural Solutions – Tree Survey Quotation
- v Email/form: St Martins Church Grant application
- w Email: HDC- Notice forthcoming new E-Consultation Process (consultation by email)
- x Email: Andrew Belson – Tree Survey Quotation

152 Publications Received

None

153 Matters for Future Consideration

- a Trees along Low Road

Meeting closed at 10:23 pm

Next Meeting:

Monday 1st February at 7:30pm – Great Stukeley Village Hall, Great Stukeley