

THE STUKELEYS PARISH COUNCIL

Minutes of the Meeting held on 1st February 2016 at 7:30pm at the Great Stukeley Village Hall

Present: Stuart Bell
Councillors: Karl Gasson
Philip Hobson,
Barrie James (Vice Chairman)
Michael Monk
Sue Parkin (Chairman)
Sally Smith
Stef van den Haak
Paul Vincent

Clerk: Carole Pollock

County and District Councillors: County Councillor Peter Ashcroft
District Councillor Keith Baker.

Members of the Public: 2 members of the public

159 To receive and approve Apologies for Absence

Apologies were received from County Councillor Sir Peter Brown

160 Councillors' Declaration of Disclosable Pecuniary and Other Interests

Cllr Stuart Bell declared an interest in item 171 as an employee of HDC, Cllr Sally Smith declared an interest in item 170c and Cllr Philip Hobson declared an interest in item 171dvii.

161 Public Participation Session

A representative from St Martins Church PCC stated that all the church windows were of clear glass and in need of replacement. The cost of replacing the window over the font with stained glass was £10,000. The PCC fundraise every quarter but the church building is very expensive to maintain and repair. Grant applications have also been sent to Mick George and WREN. 10% of village residents attend services but 70% attend fundraising events. The cost just for the repair of the font window instead of enhancing it with stained glass would be £3,000. Cllr Monk feels that funding repairs of historical buildings would fall on the community more and more in the future.

162 County/District Councillors' Update

County Councillor Sir Peter Brown was unable to attend the meeting but provided the following report:

County Council: Full Council meets later this month to agree Council Tax for 2016/17.

There will be a considerable debate as to whether we should increase Council Tax by 2%, 4% or not at all. This will be a very difficult decision. Personally I am torn between a 2 and 4% increase.

I fully understand that there are considerable pressures on people's finances at this time but the Council has a duty to help those who are vulnerable and in need of our help. I will therefore vote for a 2% increase on the understanding that we will resolutely continue to look at back office services where I think we could change the way we deliver our services and thus save money.

Ermine Street Bridge:

The bridge closure for six weeks is very frustrating and will cause delays and people changing their routes. Unfortunately the repairs to the bridge cannot be avoided. It carries an important part of our national railwork and must be repaired by Network Rail as a matter of urgency.

County Councillor Peter Ashcroft advised the meeting that mobile libraries will be kept for 2016 but the whole library service would be reviewed.

District Councillor Keith Baker stated that the government had cut rural grants and that the Shopmobility scheme would lose funding.

163 Minutes of the Previous Meeting

The Minutes of the meetings held on the 7th December 2015 and the 4th January 2016 were approved as a

correct record and signed after item 148b was amended to read Cllr Philip Hobson cleared a flight of stairs off Low Road and not Low Road.

164 Matters Arising from the previous meeting

Matters arising from the previous meeting were reviewed.

165 For Information Only

The Parish Clerk is to attend a SLCC Finance Training day on 12th February.

166 Alconbury Weald

Cllr Michael Monk advised the meeting that the next JLCPM meeting was to be held on the 2nd February. Rebecca Britton gave a general update on the development at Alconbury Weald. Urban&Civic were currently working on developing the Mid-Tech Cluster and were in negotiations with a number of companies interested in this type of unit. A planning application for the Enterprise Zone IMET, a manufacturing skills centre with government funding, would be submitted soon. The governors of the primary school had now appointed a headteacher and discussions are ongoing with CCC concerning the school catchment area. Cllr Michael Monk was concerned that open spaces on the development could be eroded if more housing was required in the Huntingdonshire Local Plan and HDC looked at other areas other than RAF Wyton for further development. He felt that the open spaces in the development should be secured by a binding agreement. Rebecca Britton advised that progress had been made with the development naming strategy and that the name Ermine Village would not be used. The Enterprise Zone road names would be based on scientific heroes, military background teams and aircrafts. Names for the residential area would be based on historical local land owners and families etc. Proposed names would be shared with the Parish Council for their discussion and input.

167 Village Projects

- a Bus Shelter in Little Stukeley
This project was discussed under item 169c.

168 Village Maintenance, Highway Issues, Faults and Repairs

Cllr Stuart Bell advised that CCC Highways have agreed that the work in Low Road was not completed to specification and will be redone. He will contact CCC Highways to follow up on the other outstanding highway faults and repairs. The bollard at Owl End was left down and unlocked again, the Clerk to ask Urban&Civic if the Parish Council could hold a key for the post. Residents clearing the ditch in Owl End found a fire hydrant marker located 15 metres pass the allotment entrance on the right hand side of the ditch, the clerk to request Anglian Water to investigate. Cllr Stef van den Haak continues to monitor dangerous vehicle parking in Mill Road/Ermine Street.

169 To consider updates and reports received on current issues on the following:

- a Playing Fields
 - i The tree inspection/survey for Great Stukeley Playing Fields was reviewed and Cllr Karl Gasson felt the trees on the boundary, around the pond and the Elm tree should have been included in the report. Cllrs Sue Parkin and Karl Gasson to arrange a meeting with Arboricultural Solutions to discuss the report.
 - ii Cllr Sally Smith will submit the inspection report for Little Stukeley Playing Fields online, when the system goes live. Cllr Sally Smith stated that the bark in the Little Stukeley Playing Fields was not enough to give the required 200mm depth. It was **RESOLVED** to instruct Stuart Fry lay more bark for a cost of up to a value £150. Cllr Paul Vincent to submit the current inspection report for Great Stukeleys Playing Fields, Cllr Barrie James will then take on the task.
- b Rights of Way
Nothing to report
- c Traffic Group
The Parish Council reviewed the Traffic Group Report submitted by Cllr Michael Monk. Cllr Michael Monk stated that a bus shelter was to be provided on the northbound side in Little Stukeley. This would not form part of the works, and therefore does not appear on the proposals. However, a contractor had offered to install a shelter (to be provided) free of charge if they undertook the traffic calming works.
A revised Ermine Street Enhancement Scheme should be available for public consultation in late February/early March, with one day manned exhibitions in both village halls from 3 - 8 pm. This should enable the scheme to progress through all stages for a construction start in summer 2016

with completion by summer 2017, in line with the S106 Agreement that it should be in place by the time of the occupation of the 250th dwelling.

Cllr Karl Gasson submitted a proposal to consider the removal of existing and reduce the number of proposed new road signs in the Stukeleys. Cllr Michael Monk felt that road speed in some areas should be reduced from 30mph to 20mph, this issue to be discussed by the Traffic Group. After discussion it was **RESOLVED** that the Parish Council should:

- consider every road sign proposed in the enhancement works for Ermine Street and make certain that the identifiable benefits to be achieved from each proposed road sign outweigh the visual amenity that will be sacrificed by its installation.
- work with the highways authority to actively review the purpose and benefit of each road sign in our villages, identify signs for which the sacrifice outweighs the benefit and where signs are found to have insufficient benefit, request their removal.

Item 170c was brought forward for discussion.

d Allotments

i Allotment Storage Unit Update

It was **RESOLVED** to hold an opening ceremony on Saturday 5th March at 10:30am and invite U&C, Breheny Civil Engineering, County and District councillors, allotment holders, Parish Councillors. The Hunts Post to be invited to attend. Rebecca Britton agreed to contact the Hunts Post and do a press release.

ii Allotments General Update

One coat of protective paint had been applied to the central storage unit. Cllr Sue Parkin to arrange for 12 keys to be cut for the unit. It was **RESOLVED** that the Rules for Use agreement for the central storage unit be adopted. The Rules for Use agreement to be emailed to all allotment holders and any allotment holder who wished to use the central storage unit would be required to sign the agreement and pay a £10 key deposit.

County Councillor Peter Ashcroft left the meeting

The Parish Council thanked Cllr Paul Vincent for all his perseverance and hard work in connection with the construction of the central storage unit.

ii It was **RESOLVED** to appoint Cllr Sue Parkin as Allotment Officer from April and to adopt the schedule of Allotment Officer duties.

iii The allotment waiting list was reviewed and the one full and one half vacant plots to be offered to the next applicants on the waiting list.

e Website

The website playground inspection report forms were reviewed and it was **RESOLVED** that the system should go live on Monday 8th February.

f Village Street Lighting

i The Street Lighting Committee recommended that on Parish Council owned street lighting stock, the existing control gears and lamp be removed and disposed of, supply and fit 18 watt LED lamp controlled by existing photo electric cell. The cost was approximately £65.00 per unit, 22 lights would need to be changed (excluding the bus shelter). It was **RESOLVED** to replace all Parish Council owned street lights with 18 watt LED lamps. Cllr Stuart Bell to obtain three quotations for consideration by the Parish Council. Quotations are still awaited for the costs for an electrical check on all Parish Council owned street lighting units.

ii The Council considered adoption and funding of repairs/maintenance of the church column lamp at St Bartholomew's Church. It was felt that many members of the community use the area during the year and therefore the street light would benefit the community as a whole by lighting a wider area of the road and entrance of the church yard. It was **RESOLVED** that the Parish Council would provide funds for the installation and the supply of electric to the unit (UK Networks) up to a total value of £1,800, on the condition the St Bartholomew's PCC provided a column and lamp to the Parish Council's specification (as advised by an expert from HDC). The street light would become part of the Parish Council street lighting stock. Cllr Stuart Bell to respond to the Balfour Beatty survey on behalf the Parish Council.

g Parish Magazine

Cllr Sue Parkin reported that Buster Evans, a volunteer parish magazine distributor, can no longer take on this role. He would continue to deliver the magazines in February and March. The Parish Council thanked Buster Evans for his long service to the community. Cllr Sue Parkin to place an advertisement in the Parish Magazine for a replacement distributor.

- a** **RESOLVED** that the following accounts be approved and paid:
- | | | | | | |
|------------|------------------|----------|------------------------------|---|--------------------|
| i | Clerk's salary | Chq 1897 | C. Pollock(Jan) | £ | 428.02 |
| ii | Clerk's Expenses | Chq 1898 | Office Exps (Jan) | £ | 26.00 |
| iii | T&S Gardening | Chq 1899 | Grass Cutting Dec 15 | £ | 103.67 |
| iv | E-on | Chq 1900 | Street lighting energy costs | £ | 152.29 plus
VAT |
| v | Easiprint | Chq 1901 | Printing Chgs Jan/Feb 16 | £ | 350.00 |
| vi | Stuart Fry | Chq 1902 | Play bark and labour | £ | 99.00 |
| vii | GSVH | Chq 1903 | Room Hire May/Nov | £ | 224.00 |
- It was **RESOLVED** not to approve the following invoice.
- | | | | | | |
|-------------|-------------------|----------|-------------------------|---|--------|
| viii | Day Today Mtn Ltd | Chq 1904 | Allotment Base Material | £ | 700.00 |
|-------------|-------------------|----------|-------------------------|---|--------|
- Cllr Paul Vincent to advise the Clerk of the approximate cost of materials used in the allotment base.

b The following receipts were noted

i	HSBC	Interest	£	1.38
ii	Allotment Holders	Rental Income	£	90.00

c The Parish Council considered a voluntary and community sector grant application received from St Martins Church PCC. Cllr Michael Monk felt that the replacement of the window over the font would benefit the entire community but not the enhancement of the windows with stained glass. It was **RESOLVED** under the power of Section 137 (LGA) to award a grant of £3,000 for the refurbishment of the window, any extra costs for enhancement to be met by the St Martins PCC. The grant would only be payable on the receipt of an invoice from a glass supplier/fitter and the work must be commenced with 24 months from the date of this meeting.

One resident left the meeting

171 Planning

a Outstanding Matters

To receive a report on the status and progress

b Application determined by HDC

- 15/02119/ TREE - 65 Ermine Street - Consent
- 15/0911/TRCA – St Martins Church - Consent
- 15/01879/HHFUL- 38 Ermine Street – Permission
- 15/01702/HHFUL – 15 Low Road - Permission
- 15/01637/TRCA – 40 Church Way - Consent

c Applications awaiting determination by HDC

To note the outcome

d New Applications

To consider new applications

- i Alconbury Weald, Ermine Street, Little Stukeley – 15/02331/REM** – Submission of reserved matters (appearance, layout, landscaping, scale and mass) in respect of the construction of a Mid-Tech Building comprising B1(a), B1(c) and ancillary B8 uses, highway works, with car parking, landscaping, lights, minor ground remodelling and associated works.
After discussion it was **RESOLVED** to recommend approval although expressing disappointment that more distance and landscaping had not been given for the setting of the Watchtower Listed Building.
- ii Alconbury Weald, Ermine Street, Little Stukeley – 15/02380/REM** – Application for approval of appearance, layout, landscaping, access and scale in respect of the construction of new highways including associated highways landscaping and ancillary works.
After discussion it was **RESOLVED** to make no observations for or against.
- iii Alconbury Weald, Ermine Street, Little Stukeley – 15/02254/REM** – Application for approval of appearance, layout, landscaping, access and scale in respect of the construction of SUDS Drainage, infrastructure (including drainage ponds and ditches) and all associated engineering and earth works, including ground remodelling, formal landscaping, foul water pumping stations and ancillary works.
The Ermine Street frontage landscaping was very attractive and would provide an appropriate edge to the development and interface with Ermine Street in the form of a linear park incorporating the previous tree planting. It was **RESOLVED** to recommend approval and to express support for the quality of the design.

- iv **Alconbury Weald, Ermine Street, Little Stukeley – 15/02288/NMA** – Minor adjustments to location of highway junctions off Parachute Way and the adjustment of the location of SUDS ponds.
After discussion it was **RESOLVED** that the Parish Council noted this application and would make no representation.
- v **Alconbury Weald, Ermine Street, Little Stukeley – 15/02289/NMA** – Minor modifications to both the Western Estate Road and Boulevard Spur.
After discussion it was **RESOLVED** that the Parish Council noted this application and would make no representation.
- vi **Alconbury Weald, Ermine Street, Little Stukeley – 15/02290/NMA** – Minor adjustments to the location of highway junctions off Parachute Way and the adjustment of the location of SUDS ponds.
After discussion it was **RESOLVED** that the Parish Council noted this application and would make no representation.
- vii **3 Chestnut Grove, Great Stukeley – 16/00060/TREE** – T1 and T2 Hornbeam: fell. The trees are part of a group of four, these two trees have been previously reduced due to their lean angles and decay in stems. Removal of these two trees will enhance the appearance of the remaining trees.
It was felt that the trees in the back garden were very crowded therefore it was **RESOLVED** to recommend approval.
- viii **20 Pringle Way, Little Stukeley – 16/00132/TRCA** – Holm Oak – To rear of property, approximately 12ft from property, to sectionally dismantle the tree to ground level and grind stump to allow renovation of the property. 2 x Ash – along right hand boundary when looking at the property. To sectionally dismantle to ground level. Trees are in poor health and are within close proximity of road and phone line.
It was a small site and the trees were very close to the property therefore it was **RESOLVED** to recommend approval.
- ix **Agricultural Buildings, 33 Low Road, Little Stukeley – 16/00087/S73** – Removal of personal planning conditions from planning permissions 0300646FUL and 0501624FUL
After discussion it was **RESOLVED** to object because this was the only break to restrict traffic. The current situation limited damage that could be caused through access by heavy commercial vehicles along Low Road and Mill Road and could lead to further loss of residential amenities.
- x **Alconbury Weald, Ermine Street, Little Stukeley – 15/01117/REM** – C1, C2, C3, C4, C6, C7 and C9.
To be deferred until the next meeting.
- e **Implications of the closure of the American Base at RAF Alconbury**
No further update.
- f **Neighbourhood Plan**
No further update.

172 Correspondence

The following correspondence was noted as received:

- a Emails: Rural Services Network- Weekly News Digests
- b Email: HDC - Hole adjacent to footpath 16, in field south of Westview
- c Email: Local Joint Forum Meeting information
- d Email: Newsletters from Police and Crime Commissioner
- f Letter: J Bacon & U&C Response – Traffic Issues
- g Email: HDC – Development Management Panel Meeting 14.12.15
- h Email: Cambridgeshire ACRE News Digest.
- i Email: CAPALC E-Bulletin November 2015
- j Email: Email newsletter from Jonathan Djanogly MP - December 2015
- k Email: P Leggate – 28 Park View
- l Email: HDC – New Neighbourhood & Community Planning Guide
- m Email: Local Joint Forum Agenda
- n Email: Office of the Cambridgeshire Police & Crime Commissioner Newsletters
- o Email: Hunts Forum Newsletters
- p Email: Balfour Beatty – Stukeley Road & Spittals Way A1126
- q Email: Cambridgeshire County Council News for Towns and Parishes
- r Email: K&M Lighting and UK Networks quotations.

s Email: A14 Cambridge to Huntingdon Improvement Scheme Parish & Community forums
t Email: Arboricultural Solutions - Great Stukeley Playing Fields Tree Inspection

173 Publications Received

None

174 Matters for Future Consideration

a Chestnut tree – Chestnut Grove replacement.

Meeting closed at 10.44pm

Next Meeting:

Monday 7th March 2016 at 7:30pm – Little Stukeley Village Hall, Great Stukeley