

THE STUKELEYS PARISH COUNCIL

Minutes of the Meeting held on 7th March 2016 at 7:30pm at the Little Stukeley Village Hall

Present:	Karl Gasson
Councillors:	Philip Hobson Barrie James (Vice Chairman) Sue Parkin (Chairman) Sally Smith
Clerk:	Carole Pollock
County and District Councillors:	County Councillor Peter Ashcroft District Councillor Keith Baker
Members of the Public:	No members of the public

- 175 To receive and approve Apologies for Absence**
Apologies were received and approved from Councillors Stef van den Haak, Michael Monk and Stuart Bell.
- 176 Councillors' Declaration of Disclosable Pecuniary and Other Interests**
Cllr Philip Hobson declared an interest in item 188dvi.
- 177 Public Participation Session**
None present
- 178 County/District Councillors' Update**
County Councillor Peter Ashcroft advised the meeting that budgets and service provisions were continuing to be reviewed. Cambridgeshire County Council need to plan ahead for the next four/five years.
- 179 Minutes of the Previous Meeting**
The Minutes of the meeting held on the 1st February 2016 were approved as a correct record and signed.
- 180 Matters Arising from the previous meeting**
Matters arising from the previous meeting were reviewed. Bridget Halford (HDC) had visited the Ermine Road trees site and had reported that 36 trees had been damaged. A working party would be needed to plant new trees etc., possibly during the first two weekends in April. Bridget Halford would provide the trees.
- 181 For Information Only**
The Parish Clerk had attended a Rights of Way and Byways seminar and will attend the SLCC Regional Road Show on the 29th April. Last year's recycling collection of electrical goods raised £81.80. However due to the current seriously low value of scrap materials, WEEE cannot at the present time operate the same style of collection event, paying rebates to Parish Council. As the collection of recyclable electrical items was of benefit to parishioners and the environment, a further collection event to be booked May or June.
- 182 Alconbury Weald**
No update available.
- 183 Electoral Review of Huntingdonshire**
It was **RESOLVED** to not make a response.
- 184 Parish Councillor Vacancy**
Arrangements to fill the current Parish Councillor Vacancy were discussed. Notices would be displayed as soon as possible and would comply with section 87(2) of the Local Government Act 1972. If requests by ten electors to hold a poll were not received by the Returning Officer (HDC); the Parish Council would seek to fill the vacancy by co-option at the next meeting. Notices inviting parishioners to apply for co-option would be printed by Cllr Sally Smith and distributed to parishioners by members of the Parish Council after the required the statutory period of notice.

185 Village Maintenance, Highway Issues, Faults and Repairs

- i The Parish Clerk to report a number of highway faults and repairs to CCC Highways.
- ii The Council reviewed the HDC audit of the Stukeleys Parish litter bins on the Public Highway emptied by HDC. HDC will charge an annual fee of £252.64 to empty Parish Council owned bins. It was **RESOLVED** to request that HDC remove the bin owned by the Parish Council on Church Road, between Park View and West View.

186 To consider updates and reports received on current issues on the following:

- a **Playing Fields**
Cllr Sue Parkin had contacted Arboricultural Solutions with a view to meeting to discuss their report. Cllr Karl Gasson will remove the heap of branches on Great Stukeley Playing Fields. Cllr Karl Gasson advised that playing field inspection reports could now be submitted online.
- b **Rights of Way**
The bollard near the allotments had been knocked down again and Urban & Civic are considering putting in a gate instead.

District Councillor Keith Baker left the meeting.

- c **Traffic Group**
No Update available.
- d **Allotments**
The central storage unit opening ceremony was well attended and was a successful event. Urban & Civic had arranged for a photographer to attend to record the event. The Parish Council thanked Cllr Karl Gasson and other volunteers for their work in organising the event. A response from Day Today Maintenance Limited was discussed and it was **RESOLVED** to approve for payment the invoice for the central storage unit base work minus non materials (eg saw, gloves etc).
Notice will be issued to the plot holder (plot 7) who had still not paid his fees after having been sent a number of reminders. Plot 4 had now become available and will be offered to the next applicant on the waiting list. Four key deposits for the central storage unit had been received.
- e **Website**
The Webmaster advised that work on making the website work on mobile devices was continuing.
- f **Village Street Lighting**
Cllr Stuart Bell had advised the Parish Clerk that the signage plates had been attached to the Parish Council's street lighting stock, however one plate was missing and he would contact the suppliers. Some foliage needed trimming around some lights, Cllr Stuart Bell to trim these when the weather improves. The Street Lighting Committee to consider redirecting the freephone telephone number.
- g **Parish Magazine**
Cllr Sue Parkin advised that four parishioners have volunteered to distribute the Parish Magazine and although there had been further resignations, all posts should now be covered. Contact details for wardens are not to be printed in the Parish Magazine.

187 Financial Matters

a **RESOLVED** that the following accounts be approved and paid:

i	Clerk's salary	Chq 1905	C. Pollock(Feb)	£	427.82
ii	Clerk's Expenses	Chq 1906	Office & Gen Exps (Feb)	£	63.28 plus VAT
iii	HMRC	Chq 1907	PAYE Mths 10-12	£	117.40
iv	T&S Gardening	Chq 1908	Grass Cutting Feb 16	£	372.80
v	E-on	Chq 1909	Street lighting energy costs	£	77.39 plus VAT
vi	Easiprint	Chq 1910	Printing Chgs March 16	£	195.00
vii	Stuart Fry	Chq 1911	Play bark and labour	£	99.00
viii	K&M Lighting Svc	Chq 1912	Streetlight repair	£	60.00 plus VAT
ix	PECS	Chq 1913	Streetlight signs	£	342.00 plus VAT
x	CCC	Chq 1914	Streetlight energy costs	£	125.46
xi	BT(Karl Gasson)	Chq 1915	Street lighting Freephone telephone number	£	176.05 plus VAT
xii	Timpsons (S Parkin)	Chq 1916	Allotment keys	£	68.00

- b** The following receipts were noted
- | | | | | |
|-----------|-------------------|---------------------|---|-------|
| i | HSBC | Interest (Jan) | £ | 1.29 |
| ii | Allotment Holders | Rental Income (Jan) | £ | 50.00 |
- c** Quarterly Financial Statements were received and considered. It was **RESOLVED** to transfer £3,000 to the bus shelter project reserve.
- d** It was **RESOLVED** to order 100 HM Queen Elizabeth II 90th Birthday Commemorative Medals at £1.99 each plus postage and VAT to be distributed to all children living in the villages up to the age of 18 years in full time education. Any medals remaining after distribution to the children of the villages would be available for sale at cost to parishioners. Cllr Karl Gasson to place an advert in the Parish Magazine requesting parents, who would like a commemorative medal for their child, to email the Parish Clerk with the number required and the ages of their children.

188 Planning

a Outstanding Matters

To receive a report on the status and progress

b Application determined by HDC

To note the outcome

c Applications awaiting determination by HDC

To note the outcome

d New Applications

To consider new applications

- i 26 Ermine Street, Little Stukeley – 16/00117/HHFUL – Demolish single storey side extension and form side two storey extension.**
After discussion the Parish Council **RESOLVED** to make no observations for or against.
- ii 24 Low Road, Little Stukeley – 16/00125/HHFUL – Construction of new garage structure with alterations to driveway.**
After discussion the Parish Council **RESOLVED** to recommend refusal as the planned development would have an adverse effect on the street scene. The Stukeleys Parish Council recommended that the planned garage should be moved back away from the front boundary.
- iii 24 Low Road, Little Stukeley – 16/00124/HHFUL – Two storey extension to existing dwelling including living area, downstairs WC, store room, bedroom and ensuite.**
After discussion the Parish Council **RESOLVED** to recommend approval as the extension would improve the property and the street scene.
- iv Alconbury Weald, Ermine Street – 16/00262/NMA – Application for non-material amendment to approval of reserved matters (outside of a key phase) for primary infrastructure to support the delivery of the primary school (KP1-01)**
After discussion the Parish Council **RESOLVED** to make no observations for or against.
- v 17 Beech Avenue, Great Stukeley – 16/00250/TREE – Beech tree: crown lift the tree to 5 metres.**
After discussion the Parish Council **RESOLVED** to recommend approval.
- vi 8 Beech Avenue, Great Stukeley – 16/00251/TREE – Large mature beech; low branches infringe on the road and driveway, and low lateral branches now infringe on the front of the house, blocking light from the front windows. Proposed work is to crown lift the tree to 4 metres to improve access beneath, and to reduce lateral branches close to the house by approx. 3 metres, up to a height of approx. 6 metres.**
After discussion the Parish Council **RESOLVED** to recommend approval.
- vii 18 Chestnut Grove, Great Stukeley – 16/00268/TREE – Fell a Horse Chestnut due to ill health. Crown lift and reduce end weight of a Horse Chestnut T2. T3 Beech tree: removal of the central stem.**
After discussion the Parish Council **RESOLVED** to recommend approval.
- viii 67 Ermine Street, Great Stukeley – 16/00254/HHFUL – New access to side of house to enable future occupants access to rear part of garden to be used as paddock land..**
After discussion the Parish Council **RESOLVED** to recommend refusal as the proposed new access would lead onto an already busy road and result in road safety issues. The access was unnecessary as there was an adequate access to the paddock between the eastern boundary of the property and the garage.

e Implications of the closure of the American Base at RAF Alconbury

No further update.

f Neighbourhood Plan

No further update.

189 Correspondence

The following correspondence was noted as received:

- a** Emails: Rural Services Network- Weekly News Digests
- b** Email: Local Gov. Boundary Commission – Electoral Review of Huntingdonshire
- c** Email: Balfour Beatty - 1585 Street Lighting Spittals Way, The Stukeleys
- d** Email: HDC - Textile Recycling Banks in The Stukeleys
- f** Email: Local Government Boundary Commission- Electoral Review of Huntingdonshire
- g** Email: Update from Cambridgeshire County Council: School Crossing Patrols
- h** Email: LGBC – Electoral Review of Cambridgeshire – Final Recommendations
- i** Email: Cambridgeshire ACRE News Digests and information.
- j** Email: Hunts Forum Newsletters
- k** Email: CCC – Community Reach Grant
- l** Email: HDC - Forthcoming Town/Parish Council Planning Forum - Monday 21 March 2016
- m** Email: HDC - Huntingdonshire neighbourhood planning workshop – 15th March 2016
- n** Email: Anglian Water - Help us reduce pollution in your parish!
- o** Email: J Ryley – Closure of MOD Alconbury
- p** Email: Breheny Civil Engineering - Works on Ermine Street
- q** Email: HDC – Litter Bins

190 Publications Received

None

191 Matters for Future Consideration

- a** Chestnut Grove trees replacement

Meeting closed at 10.09pm

Next Meeting:

Monday 4th April 2016 at 7:30pm – Little Stukeley Village Hall, Little Stukeley