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THE STUKELEYS PARISH COUNCIL

Minutes of the Meeting held on Monday 4th July 2016 at 7:30pm at the Little Stukeley Village Hall

Present: Karl Gasson (Chairman)
Councillors: Stuart Bell
Philip Hobson
Sue Parkin
Michael Womersley-Carter
Sally Smith
Stef van den Haak

Clerk: Carole Pollock

County and District Councillors: County Councillor Sir Peter Brown
County Councillor Peter Ashcroft
District Councillor Keith Baker

Members of the Public: 4 members of the public

39 To receive and approve Apologies for Absence
None received

40 Councillors' Declaration of Disclosable Pecuniary and Other Interests
Cllr Stuart Bell declared an interest in item 53 as an employee of HDC

41 Public Participation Session
A neighbour expressed concern about the planning application for 9 Church Way and possible issues that could arise with vermin, flies, smell and increased traffic. The Chairman explained that the Parish Council can only recommend refusal of a planning application only if there are material issues, the Council sympathised with the resident and assured him that the Parish Council would support him and neighbours if any of the environmental conditions were not met by the applicants.

42 County/District Councillors' Update
County Councillor Sir Peter Brown stated that the big issue currently under discussion at Cambridgeshire County Council was Devolution and a Combined Authority. County Councillor Sir Peter Brown to investigate complaints received regarding the state of the verge by the village side of the flyover near Low Road. District Councillor Keith Baker/County Councillor Sir Peter Brown to also investigate the general condition of grass cutting by District and County contractors in the area. County Councillor Peter Ashcroft had nothing to add.

43 Minutes of the Previous Meeting
The Minutes of the meeting held on the 6th June 2016 were approved as a correct record and signed after amendment to item 33b to Owl End and item 32 to Cllr Michael Womersley-Carter.

44 Matters Arising from the previous meeting
Matters arising from the previous meeting were reviewed.

45 For Information Only
One resident left the meeting.

46 Alconbury Weald
No update available.
One resident left the meeting.

47 Fields in Trust – Centenary Fields Programme
The Parish Council discussed participating in the Centenary Fields Programme to ensure the playing fields in the village were protected for the future. Cllr Karl Gasson to investigate the programme and report to the

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next meeting. Cllr Stef van den Haak to research who owns Little Stukeley Playing Fields. Community Right to Bid options will also be reviewed at the next meeting.

48 Network Rail – Anglia Level Crossing

It was **RESOLVED** that a response to the consultation was not necessary.

49 Village Maintenance and Repairs

The condition of the village grass cutting to be investigated and monitored by the Open Spaces and Environment working party, who are also working on a new specific tender for next year. Cllr Karl Gasson to meet on site with T&S Gardening Services and J&P Plant Limited to discuss the condition of the recent grass cutting. The Clerk to instruct T&S Gardening Services to cut the village hedges immediately and before the Remembrance Day. A group of Parish Council volunteers to trim the overgrown vegetation along the path in Mill Road. Cllr Karl Gasson to organise and complete appropriate risk assessments.

County Councillor Peter Ashcroft left the meeting.

50 Highway Issues, Faults and Repairs

Cllr Stuart Bell to report highway faults, repairs and issues to Cambridgeshire County Council Highways Department, including an overgrown hedge between the speed sign in Mill Road and the bus shelter; a pot hole in Low Road in the verge and in Church Road.

51 To consider updates and reports on current issues on the following:

- a Playing Fields
No update.
- b Rights of Way
No update.
- c Traffic Group
No update.
- d Allotments
 - i The Parish Council considered offer from Allotment Association to cut down weeds/grass on vacant plots and assist in finding future tenants. It was **RESOLVED** to accept the Allotment Association's offer providing no chemicals are used.
 - ii General update
No update
- e Website
No update
- f Village Street Lighting
 - i The Parish Council considered a quotation received for supplying and fitting 18 watt LED lamps and electrical check. Only one contractor quoted for the works although several contractors were requested to tender. It was **RESOLVED** to accept the quotations from K&M Lighting Services for £1,525.25 for supplying and fitting 18 watt LED lamps and £166.75 for an electrical test to all Parish Council owned units.
 - ii Other updates
No other updates
- g Parish Magazine.
No update
- h Training
No report.

52 Financial Matters

a **RESOLVED** that the following accounts be approved and paid:

July Payments

i	Clerk's salary	Chq 1949	C. Pollock (June)	£	443.40
ii	Clerk's Expenses	Chq 1950	Office Exps (June)	£	26.00
iii	E-on	Chq 1951	Street lighting energy costs	£	77.39 plus VAT
iv	T & S Gardening	Chq 1952	Grass Cutting	£	644.31
v	Easiprint	Chq 1953	Printing Chgs	£	180.00
vi	J&P Plant Ltd	Chq 1954	Verge Cutting	£	300.00 plus VAT
vii	K&M Lighting Services	Chq 1955	Street Light Repair	£	60.00 plus VAT

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viii	Canalbs Ltd	Chq 1956	Internal Audit Fees	£	144.82
ix	Anglian Water	Chq 1957	Allotments Water Charges	£	13.44
x	UK Power Networks	Chq 1958	New UMC Services	£	762.00 plus VAT
xi	HMRC	Chq 1959	PAYE	£	104.20
August Payments					
i	Clerk's salary	Chq 1960	C. Pollock (July)	£	436.08
ii	Clerk's Expenses	Chq 1961	Office Exps (July)	£	26.00
iii	T & S Gardening	Chq 1962	Grass Cutting	£	745.60
b	The following receipts were noted				
i	Various	Mag Advertising Income	£	96.00	
ii	NatWest	Bank Interest	£	1.78	
c	The quarterly Financial Statements were reviewed and considered. Cllr Steff van den Haak to investigate the possible of providing a gratuity for the Clerk and to report findings to the Personnel Committee.				
d	The 2015/16 Internal Audit Report was reviewed and the Parish Clerk was thanked for all her hard work and it was RESOLVED to appoint Canalbs Ltd as the Parish Councils Internal Auditor for 2016/17				

53 Planning

a Outstanding Matters

No report

b Application determined by HDC

15/01753/FUL - Land North Of 13 Moorfield Way Great Stukeley - Proposed residential development of 4no dwellings with garages with ancillary works comprising of access roadway, drives and parking for visitors and hard and soft landscaping

SPC: Refusal

HDC: Approval

c Applications awaiting determination by HDC

No report

d New Applications

To consider new applications

- i **9 Church Way, Little Stukeley– 16/01037/HHFUL** – Replacement of existing detached garage & store with new double garage and store and construction of detached stables to rear of existing property. After discussion and consideration of objections raised by neighbours, it was **RESOLVED** to recommend approval as the application was entirely compatible with the surrounding conservation area and with no deleterious effects on neighbouring properties that could be considered material planning considerations.
- ii **Alconbury Weald, Ermine Street – 16/01148/REM** – Submission of reserved matters (appearance, access, landscaping, layout and scale) in respect of the construction of strategic foul & potable water main, water pressure boost pump, foul water pumping station and pedestrian and cycleway including ground remodelling and ancillary works. After considering a report from the Planning Committee the Parish Council **RESOLVED** to make the following comments:
 - In terms of process and compliance with the outline it was considered that the application was sound.
 - In terms of infrastructure it was considered that the water mains were necessary and it was welcomed that this work was to be done in advance of KP2.
 - The provision of the footpath cycle way from Alconbury Weald to Huntingdon was an important piece of infrastructure as it provided an alternative route other than Ermine Street and it had long been the Stukeleys Parish Council's desire to provide an alternative. This was welcomed.
 - While the Council fully supported the provision of the work proposed and the use of the route as a cycleway and footpath, the Council was concerned that in encouraging use by these modes, the applicant had provided no details on how this route would integrate into the cycling and walking network for Huntingdon. More importantly, the Council were concerned that the proposal was not supported by any measures to introduce a controlled crossing where the existing route crossed the A141. The Council were aware of a similar situation less than a mile to the east when the Towerfield development was approved some years ago which included

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the relocation of the Jubilee Playing fields along Kings Ripton Road further out from town. No provision was made for pedestrians and cyclists to cross the A141 and some years later, a local teenager, Warren Hay, was killed when crossing at that location without the benefit of a controlled crossing facility. A controlled crossing was subsequently installed. The Council was concerned that given the level of potential usage that would arise as a result of providing this route from Alconbury Weald, that a similar situation might occur at this location given the lack of a controlled crossing and this Parish Council considered that the Local Planning Authority must take this into consideration before any resolution to grant planning permission is made.

- In relation to the design of the footpath /cycleway:
It was questioned if it was really necessary to restrict the width of the route to 2m through the ridge and furrow as materially this makes little difference in visual or archaeological terms. Consideration should be given to lighting the footpath / cycleway. Consideration be given to improving the final section of path to Spittals Way, A141.

- iii **1 Low Road, Little Stukeley – 16/01062/LBC** – Repair (or replacement where beyond repair) of sash windows to front elevation, including the upgrade of glazing to ultra-thin double glazing without change to window section profile. Replacement of ground floor casement windows and sills with new wooden double glassed windows without change to window style. Replacement of fixed windows on second floor including upgrade to double glazing. Repaint of house in matching finish and colour, with repair to plaster work as necessary.

After discussion it was **RESOLVED** to recommend approval as the application was a sympathetic repair and upgrade of windows to current, more sustainable standards with minimal impact on the visual appearance of this historically important building.

- iv **4 Beech Avenue, Great Stukeley– 16/01222/TREE** – T1 Copper Beech: crown lift by 4 metres and reduce lower lateral limbs, T2 Copper Beech: crown lift by 4 metres and reduce lower lateral limbs.

After discussion it was **RESOLVED** to recommend approval with reservations.

The application would protect the house and outbuildings. These were important trees that make a substantial contribution to the visual amenity of the area. They significantly pre-date the buildings they were close to and are slow growing; any part of the tree that was removed will regrow only very slowly. The Council recommend varying the permission to remove the request to lift the crowns 'by 4 metres' and apply a condition to the permission such that the crown lift and reduction of lateral limbs is limited to only those parts of the trees that must be removed to give immediate relief to the buildings and that further lifting and reducing should not take place for any other reason, including but not limited to reduction of shading and the like.

- v **22 Pringle Way, Little Stukeley– 16/01156/FUL** – Erection of two detached dwellings and garage following the demolition of the existing house and garage.

Cllr Stef van den Haak proposed that the application be refused because of the effect the development would have on the historic neighbourhood. The vote for this proposal was not supported. After further discussion it was **RESOLVED** to recommend approval as this was a sustainable development that enhanced the conservation area and returned to use a site that was currently derelict.

- e **Closure of the American Base at RAF Alconbury**

No update available

District Cllr Keith Baker left the meeting.

- f **Neighbourhood Plan**

The Parish Council reviewed the draft Neighbourhood Steering Group's Terms of Reference and **RESOLVED** to adopt the draft with the following amendments:

- the frequency of the meetings to be not more than 6 weeks apart
- the group to determine their own agenda
- the group to meeting alternatively at Great Stukeley and Little Stukeley Village Halls
- room hire fees to be met out of grants received by the group or by the Parish Council

The next meeting of the group to be convened in July.

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54 Correspondence

The following correspondence was noted as received:

- a Email: CCC - Cambridgeshire Highways Depot Open Days 2016
- b Email: Rural Services Network Newsletters
- c Email: Ann Pickford - verges
- d Email: Fields in Trust – Centenary Fields Programme
- f Email: Network Rail – Anglia Level Crossings
- g Email: Anglian Water Private Pumping Stations Campaign
- h Email: Cambridgeshire Future Transport (Area F) - new bus service timetables
- i Email: CCC -Rights of Way Improvement Plan
- j Email: HDC - The Stukeleys neighbourhood area designation
- k Email: Hunts Forum Newsletters
- l Email: HDC - Street Naming & Numbering Notifications
- m Email: G Brackley – 9 Church Way, Little Stukeley
- n Email: Hopkins Homes - Annual Review 2015
- o Email: HDC - 2nd Weed Treatment of adopted Highways

55 Publications Received

None received.

One resident left the meeting.

56 Matters for Future Consideration

- a To consider that the Parish Council accept ownership of the Parish Magazine.
- b Parish Councillor Co-option

Meeting closed at 22:24 pm

Next Meeting:

Monday 5th September 2016– Great Stukeley Village Hall, Little Stukeley