

MINUTES

The Parish Council Meeting of The Stukeleys was held on Monday 4 February 2018 at 7.15pm at Ermine Street Church Academy

Present Terry Pinner (Chairman), Tim Close (Vice-chairman), Sally Smith, Paula Tuck and Andie Hallihan Parish Councillors.
Ms Ramune Mimiene, Clerk.
4 members of the public
R Britton, U&C
3 representatives by David Lock Associates and CCC
1 representative from Breheny Engineering
HDC Cllr T Sanderson
CCC Cllr T Rodgers

OPEN MEETING

Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes subject to the Chairman's discretion. This part cannot be longer than 15 minutes.

Speaker 1: Raised the traffic issues in GS. Concerns expressed re: dangerous driving. To avoid speed bumps at Ermine street, Church Road is used as a cut through way. CC Cllr T Rodgers will raise the matter with CC Highways. R Britton, U&C explained that safety audit was carried and when in place, it will be assessed again.

Cllr SS join the meeting.

1 member of the public joins the meeting.

Speaker 2: Explained that living on the main road when enormous number of lorries are going by daily, makes it impossible to live even at night time when the whole house shakes. Traffic does not slow down at the bumps.

Speaker 3: Worries expressed re: Additional car park at the planned Country Park. The resident was assured by U&C that Green End and Owl End will not to be used as an entry. Access is planned from southern side.

2 members of the public leave the meeting

2018/19

02/574

02/574.1

To Receive and Approve Apologies and Reasons for Non Attendance

The Clerk reported that there are no apologies for absence.

02/575

02/575.1

Declarations of Interests for Members (Disclosable Pecuniary Interests)

None.

02/576

Proposal:

To Receive and Approve the Minutes of the Parish Council Meeting 3 December 2018 Proposed by Councillor SS, seconded by Councillor SB, all in favour, and it was RESOLVED that the minutes of 3 December 2018 be accepted and signed as a true record of the meeting.

Carried

Chairman signed the Minutes.

02/577

12/554.1

Matters arising from those Minutes and previous meetings (action plan circulated to members)

Action Plan noted.

02/578

02/578.1

To Consider 3 Vacancies on parish council

Cllr SS reported that there is one person interested in joining Parish Council but was unable to attend the meeting tonight.

02/579

02/579.1

02/579.2

02/579.3

HDC and CCC Cllrs reports

CC Cllr TR presented a verbal report.

HDC Cllr SS reported that other road are also used avoiding main road through The Stukeleys.

HDC Cllr TS reported that HDC are in process of setting their budget. Council tax will go up by probably 2%. Car parking charges will more likely go up. Funding to HDC being withdrawn. Re: Local Plan, the inspector made recommendations and will be making further adjustments to the plan before formally adopting it.

02/580

02/580.1

Councillor email addresses and Committees & working parties

Cllr TC joined Personnel Committee. Clerk to update and re-circulate the list to PC.

Clerk

02/581

02/581.1

Alconbury Weald, the Local Plan update and the Country Park

Presentation by David Lock Associates on the pre-application consultation process and latest iteration of the Cambridgeshire County Council Civic Hub proposals at Alconbury Weald.

David Lock Associates Limited are currently supporting Cambridgeshire County Council in the delivery of their new HQ at Alconbury Weald and are presently in the first phase of the pre-

T.P.P.

application discussions with Huntingdonshire District Council and Cambridgeshire County Council on the proposals. As part of their wider pre-application consultation process, they agreed to meet with The Stukeleys Parish Council to do a short presentation outlining the proposals and answer any immediate questions PC may have and take on board any comments PC may have in the final submission scheme.

RB will raise a question to CC re: traffic and parking on site issues.

Application is planned to be submitted in Mar and works on site should start in Nov this year. Completion of works is planned for Dec 2010.

RB U&C provided feedback re: Traffic, Ermine Street calming, Country Park and questions were answered on development and facilities. Next steps would be 2/3 workshops around: Country Park design options and management; long term protection of the Park. Planning table: Key Phase 1 Extension – Feb; Public consultations Apr, Country Park and Grange Farm – May; Caveats: A141 and rail Station discussions ongoing.

Traffic calming – night works at LS caused complaints. U&C been working with Breheny Civil Engineering Ltd.

Breheny representative attended the meeting tonight and reported on further works to be carried. Day works planned. Works will depend on the weather.

Presentation made by RB U&C, attached to the minutes. Dates to be passed to the Clerk re: the workshops.

CC Cllr TR leaves the meeting

1 Breheny Representative and 2 representatives from David Lock Associates leave the meeting

The following Agenda Item 02/587.8.3 was brought forward on Chairman's request and agreed by the full PC:

02/582 To choose the best quote for works to be carried to Elm trees at GS. Also 30 trees and 30 native hedge plants donation from the Woodland Trust to be received (will come with stakes and cones) to be replanted to replace the dead trees on Ermine street

The dead trees in Great Stukeley as you enter Great Stukeley from Huntingdon, go past the 30mph sign, then past the Old Lodge and the entrance to Church Street, then come to a right hand turn into a cul de sac, the dead Elms are either side of the entrance. There are approximately 7 before the entrance and 1 or 2 after.

The quotes are for removing the trees and planting 60 mixed trees and hedges donated by the woodland trust.

Q 1: Fenland Tree care £650 + VAT for removing the dead Elm trees from the side of the road and dispose all waste and £220 + VAT Plant 60 saplings and install stakes and tree guards

Q2: PC contractor Ridyards – labour £480.00, hire of the chipper £155.25, total cost £635.25 + VAT – the only issue that they would leave wood chippings on site.

Q 3: GTS (Global Tree Solutions Ltd) – Fell dead Elms, clear all arisings and supply labour to plant 60 mixed trees and hedging. Total price: £1,680.00 + VAT.

Proposal: Proposed by Councillor SB, seconded by Councillor SS, all in favour and it was RESOLVED that the Quote No 1 for is approved. Carried

Trees will be delivered between 1 and 15 March: Small Copse (30 saplings), Small Hedge (30 saplings).

Cllrs to think are there any other areas for the hedging to be planted on the receipt of extra ones Clerk to notify the contractor.

SB leaves the meeting

02/583 Planning

02/583.1 To reinvigorate the Planning Committee, Cllr AH – carry this item forward to the next meeting.

02/583.2 Outstanding matters: Complaint PC wishes to make.

17/02513/FUL The erection of 3 x 4 bedroom dwellings, Land Opposite 91 Ermine Street Little Stukeley received.

PC complaint submitted HDC. Response received. PC not satisfied with the HDC response.

PC to revisit HDC response. Cllr AH will draft a letter (it was agreed to write to Ombudsman) and circulate to PC. Letter to be approved and signed at the next meeting.

02/583.3 Applications determined by HDC: Clerk circulated Planning spreadsheet which was noted and approved by the members.

02/583.4 Applications awaiting determination by HDC, list circulated to members.

02/583.5 New Application:

HDC Cllr TS and 1 member of the public leave the meeting

1) Planning in principle for the erection of one dwelling Site Address: Land Between 36 And 52A Green End Great Stukeley Reference: 19/00112/PIP

No comments.

1 member of the public leaves the meeting

T.R.P.

- 2) Single storey extension to front of dwelling Site Address: 26 Montagu Road Great Stukeley Huntingdon Reference: 19/00040/HHFUL
The Council has no grounds to object.
- 3) Certificate of existing lawful development for two flats Ref No 18/02707/CLED 5 Church Way, LS PE28 4BQ. Comments by 4 Feb 19 (the day of our next meeting).

No comments.

- 4) Update on planning permission for LVIS gate consultation: LVIS GATE RAF ALCONBURY ERMINE STREET (REF: 18/02380/FUL) - ROAD TRAFFIC SAFETY MEASURES – outcome after the meeting

Cllrs TP, SS and AH went to the meeting. Cllrs presented PC point of view.

02/583.6 Neighbourhood Plan (NP) - Update on the Neighbourhood Plan, with recommendations for next steps

Notes put together by Cllr AH and ex Cllr K Gasson, attached to these Minutes.

Cllrs SS and TC joined the NP group.

Proposal: **Proposed by Councillor AH, seconded by Councillor TC, all in favour and it was RESOLVED that the next steps for the NP are approved.**

AH
SS, TC
Carried

02/584 Finance – Budget Reports

02/584.1 Bank Balances, Cashbook and Bank reconciliation statement as at 31 Dec18

PC are in the process of changing banks therefore 2 cashbooks presented to PC as well as two separate bank reconciliations carried: one for NatWest and one for Unity Trust.

02/584.2 Income and Expenditure against the Budget Report up to 31 Dec 18 – noted.

02/584.3 Change of banks: Unity Trust, update

No final funds transfer from NatWest to Unity Trust yet.

02/584.4 Precept for 2019/20 submitted HDC on 4 Dec 18.

02/584.5 Lap top for PC use. The lap top purchased, software to be obtained.

02/584.6 To approve further transfer between Pc accounts; from NatWest to Unity Trust bank

PC agreed to make funds transfer between PC accounts: the chq for £225,629.93 was raised from NatWest to Unity Trust a/c.

Proposal: **Proposed by Councillor SS, seconded by Councillor TP, all in favour and it was RESOLVED that the above transfer is to be approved.** Carried

02/584.7 To note the Expenditure approved in principle at Dec 18 PC meeting and paid on 2 January 2019

Date	Chq No.	Payee and Description	Net	VAT	Total amount
2 Jan 19	190102.1	Wages Dec 18	-	-	£1,155.42
2 Jan 19	190102.2	HMRC Tax deductions & NIC Dec 18	-	-	£270.92
2 Jan 19	190102.3	Expenses on running cost of PC Dec 18	-	-	£33.96
2 Jan 19	190102.4	NEST pensions contribution Dec 18	-	-	£150.14
		Total Jan 19 Expenditure			1,610.44

Proposal: **Proposed by Councillor SS, seconded by Councillor TC, all in favour and it was RESOLVED that the payments listed in 02/584.7 are to be formally approved and paid.** Carried

02/584.8 Expenditure for approval 4 February 2019

Note: Expenses not £41.01 but £49.01.

TRP.

Date	Chq No.	Payee and Description	Net	VAT	Total amount
4 Feb 19	190204.1	Clerk's Wages Jan 19	-	-	£602.57
4 Feb 19	190204.2	HMRC Tax deductions from Clerk's wages Jan 19	-	-	£24.20
4 Feb 19	190204.3	Clerk's Expenses on running cost of PC Jan 19	-	-	£49.01
4 Feb 19	190204.4	NEST pensions contribution Jan 19 – deduct £4.26 overpayment made on 9 Nov 18 for Oct 18. £65.98- £4.26 (Oct overpayment) = £61.72	-	-	£61.72
4 Feb 19	190204.5	Ridyards Ltd: Extra grass cutting 8 Nov 18 for £180.00 & Tree belts and Hedge Cutting Nov and Dec 18 £540.00	£600.00	£120.00	£720.00
4 Feb 19	190204.6	E-ON Electricity Nov & Dec 18	£219.84	£11.00	£230.84
4 Feb 19	190204.7	Ermine Street Church Academy, room hire 5 Nov 18 for PC meeting	-	-	£30.00
4 Feb 19	190204.8	Easiprint Jan 19 £238.00 & Feb 19 £238.00	-	-	£476.00
4 Feb 19	190204.9	Reimburse K Gasson re: BT bill	£30.17	£6.03	£36.20
4 Feb 19	190204.10	Fenland Tree Care – pollard Ash tree £650 and cut back the hedge rows £950 at GS PF	£1,600	£320.00	£1,920
4 Feb 19	190204.11	Great Stukeley Village Hall room rent	-	-	£105.00
4 Feb 19	190204.12	Wave: Stukeley Allotments Owl End	-	-	£12.10
4 Feb 19	190204.13	R Mimiene: Nov 18 expenses bounced bank – payment returned on 5 Dec 19 as per bank statement, re-enter the payment	-	-	£35.80
		Total Feb 19 Expenditure:	2,450.01	457.03	£4,305.44

Proposal: Proposed by Councillor SS, seconded by Councillor TC, all in favour and it was RESOLVED Carried that the Invoices listed in 02/584.8 are to be paid.

02/584.9 CIL (Community Infrastructure Levy) funding spending, updated report circulated

1) GSVH and LSVH applications for CIL spending, outcome. Clerk created a spreadsheet listing all payments, VAT and balance. Email re: LSVH to full PC.

2) Quotes for bark replacement/ rubber matting – thick wet pour at LS Play Area

Quotes to be circulate by Cllr SS and overview will be provided at the same time.

SS

02/585 Tour of Cambridgeshire 2019 – cycle route

02/585.1 The flyer provided by the organizer now forwarded to the editor of the parish magazine.

02/586 Village Maintenance and Repairs

02/586.1 General maintenance, issues and outcome – nothing to report.

PC agreed to identify the work that needs doing, for example seats which need oiling, gates to the GSPF need sorting. Roads need sweeping.

TP

02/587 Highways Issues, Faults and Repairs, to review outstanding issues

No issues raised.

02/588 To consider updates and reports on current issues on the following:

02/588.1 Playing Fields:

02/588.1.1 Play Areas: Visual Inspection reports for GS and LC Play Areas - monthly reports from Cllrs SB and TC.

Cllr TC carried GS PA inspection on 4 Feb 19.

LS PA inspection is yet to be carried.

02/588.2 Rights of Way: No update.

Nothing to report.

02/588.3 Allotments:

Rent being collected.

02/588.4 Website:

Ex Cllr K Gasson agreed to carry on maintaining and updating the PC website after the resignation.

PC would like to offer a contribution for the recognition of work. Clerk to ask Cllr KG to bill PC.

Proposal: Proposed by Councillor SS, seconded by Councillor AH, all in favour and it was RESOLVED Carried that ex Cllr K Gasson is to be offered to be paid for the works carried on the PC website.

Note since meeting: K Gasson thanked the PC for their thoughtful suggestion and noted that the payment is not necessary as it something K Gasson enjoys doing for the community of The Stukeleys.

02/588.5 Village Street Lighting:

TGP

Clerk reported the lights listed below to PC contractor:

- Great Stukeley – Green End PC04 and
- Little Stukeley – Owl End PC01 and PC07.

02/588.6 Parish Magazine – to consider the request made by The Stukeleys Heritage Group re: advertising in the Parish Magazine

The group met and the request was approved. Cllr AH will document the matter for PC records. There is a policy which will be applied reasonably.

Proposal: **Proposed by Councillor AH, seconded by Councillor SS, all in favour and it was RESOLVED that the PC approved the request and recommendations made by the Magazine working group.** Carried

02/588.7 Training: Cllr AH would like to go on training. Clerk will inform if anything is available.

Personnel Committee approved Councillor Training for Cllrs A Hallihan and P Tuck. Training is on 9 Feb 19 – 3 sessions for a cost £75.00 per attendee.

Proposal: **Proposed by Councillor SS, seconded by Councillor TC, all in favour, and it was RESOLVED to approve Councillor Training at a price of £150.00.** Carried

Cllrs SS and AH will be attending the seminar 'Free Future Mobility and Energy' on 5 Mar 19 run by Curtin & Co and based in HDC offices.

02/588.8 Trees in the villages

02/588.8.1 Tree belts maintenance, contractor informed, outcome

PC planted trees and cut the grass in this area. PC have to check with the farm manager re: the future maintenance as due to the change in land ownership, there might be some changes regarding the maintenance too. PC only had a verbal agreement. Consider a written agreement. PC need to find out do PC retain the responsibility of maintaining the area. PC need to understand the position of the new landowner's perspective as well. It was agreed to leave this item on the Agenda and review in July 19. Bands round the trees need putting and tidying up. It needs to be clear what farmers expectation from PC are.

02/588.8.2 An ash tree felling in the GSPF – works carried, also the hedge attended at the same time. Invoice paid tonight for £1,920 (incl VAT of £320).

02/589 To consider the legislation re: support and help to Churches

02/589.1 The advice was sought: The Local Government Act 1894 expressly forbids contributions towards the church costs. Contributions cannot be made towards the fabric of the building.

02/590 Electronic storage of PC documents: IT issues, Cllrs email addresses and Repository of Correspondence

02/590.1 Cllr KG notified PC that he is seeking 2 more quotes.

KG

02/591 Relocation of the Village Sign

02/591.1 All agreed and is with U&C.

RB leaves the meeting

02/592 Correspondence – dealt with.

02/592.1 A letter from resident.

02/593 Councillors' questions

02/593.1 No questions raised.

02/594 Date of the next meeting: The next meeting is on Mon 4 Mar 19 at GSVH

Meeting finished at 9.45pm.

These minutes are considered draft until ratified at the next The Stukeleys Parish Council meeting

4 Mar 2019

Date



Chairman: Terry Pinner