

THE STUKELEYS PARISH COUNCIL

CHAIRMAN: Terry Pinner

Clerk to the Council: -
Ms Ramune Mimiene
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28 August 2019

Dear Member,

You are hereby summoned to attend **The Stukeleys Parish Council Meeting** which will be held on **Monday 2 September 2019 at 7.15pm at Great Stukeley Village Hall** to deal with the following business:
Public and Press are invited to attend.



Ms R Mimiene – Clerk & RFO
to The Stukeleys Parish Council
28 August 2019

NOTICE and AGENDA

15 MINUTE OPEN MEETING 7.15pm to 7.30pm

Members of the council will be available between 7.15pm and 7.30pm when members of the public can address the Council in an open surgery session. Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes subject to the Chairman's discretion. This part cannot be longer than 15 minutes so that the formal meeting is started promptly at 7.30pm.

09/697 To Receive and Approve Apologies and Reasons for Non Attendance

09/698 Declarations of Interests for Members (Disclosable Pecuniary Interests)

09/699 To Receive and Approve the Minutes of the Parish Council Meeting 1 July 2019

09/700 Matters arising from those Minutes and previous meetings (*action plan circulated to members*)

09/701 To Consider Councillor Responsibilities: Committee and Working Groups.

09/702 Electronic storage of PC documents: IT Issues and Repository of Correspondence. To discuss proposals for the supply of IT to the Council, K Gasson

09/703 HDC and CCC Cllrs reports

09/704 Alconbury Weald, update: Ermine Street Safety Audit and Other Matters

09/705 Planning

09/705.1 Outstanding matters – list attached. Planning Application 17/02513/FUL. Further PC actions and outcome, Cllr A Hallihan

09/705.2 Applications determined by HDC – list attached

09/705.3 Applications awaiting determination by HDC – list attached

09/705.4 Outcome after the meeting with Town Council on 8 Jul 19 re: the Bloor Development in Huntingdon Town boundary and Savills Development planned to be built in The Stukeleys Parish boundary, verbal update by Cllr S Smith

To consider a possible joint response from the PC and Huntingdon Town Council in relation to existing and potential planning applications around the northern fringe of Huntingdon/ southern edge of Stukeley Parish.

09/705.5 New Applications:

- 1) Reserved matters approval of access, appearance, landscaping, layout and scale following 1201158OUT approval - up to 84 car parking spaces and 8 motorcycle spaces, and associated landscaping and engineering works. Site Address: Alconbury Weald Ermine Street Little Stukeley 19/01591/REM
- 2) Erection of wooden shed/garage Site Address: 51 Park View Great Stukeley Huntingdon Reference: 19/01535/HHFUL
- 3) Planning Application for 1,500 at Alconbury Weald (Grange Farm): Outline planning permission (all matters reserved) for a mixed-use development to include- means of access, residential development of up to 1,500 dwellings (C2 & C3), local centre including retail and community facilities (A1-A5 & D1), primary school, open space, play areas, recreation facilities, landscaping, associated demolition, ground works and infrastructure. Site Address: Alconbury Weald Ermine Street Little Stukeley Reference: 19/01341/OUT
- 4) Variation of conditions 1, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 18, 20, 24, 26 and 28 for application 1201158OUT - Amended wording (see covering letter, appendix 1) and Key Phase Submission - KP2 - The Country Park (Hybrid Element). Site Address: Alconbury Weald Ermine Street Little Stukeley Reference: 19/01320/S73
- 5) Application for approval of appearance, layout, landscaping, access and scale in respect of the construction of hard and soft landscape works, drainage infrastructure, installation of electrical sub station and all associated engineering and earth works. Site Address: Land East Of IMET Emery Crescent Enterprise Alconbury Weald Campus Reference: 19/01528/REM

09/705.6 Allocation HU1: Land North of Ermine Street: To note the update on the Ermine Street application – submission to HDC planned by the developer mid Sep 2019

09/705.7 Neighbourhood Plan: Update by Cllr A Hallihan

09/706 Finance – Budget Reports

09/706.1. Bank Balances, Cashbook and Bank reconciliation to 31 Jul 2019

09/706.2 Income and Expenditure against the Budget Report 2019

09/706.3 To Approve Financial Regulations (last reviewed Apr 2018)

09/706.4 Bank mandate approved at Jul PC needs resinging as the bank introduced new forms of updating the signatories

09/706.5 Software for Parish Council lap top

09/706.6 PO Box approved at the last PC meeting, to further consider the options as the fees list is now obtained from the Royal Mail

09/706.7 Start considering Budget and Precept for 2020/21, Finance WG to meet, suggested day Tue 1 Oct 19

09/706.8 To note August 2019 Expenditure already approved by PC:

Date	PC Date	Ref No	Payable to	Details	Rec/ Date credited a/c	For a/c purpose only	Income	Expenditure	Balance	VAT	
August payments											
01/08/2019		190801.1	Wages	Wages Jul 19				£511.54	£267,542.77		
01/08/2019		190801.2	HMRC	Tax deductions Jul 19				£128.00	£267,414.77		
01/08/2019		190801.3	Clerk	Expenses on running cost of Parish Council Jul 19				£29.12	£267,385.65		
01/08/2019		DD	NEST	Pensions Contribution Jul 19				£74.05	£267,311.60		
01/08/2019		190801.4	Ridyards	Grass cutting 4 & 20 Jun 19				£360.00	£266,951.60	£60.00	
01/08/2019		190801.5	Easiprint	July edition				£246.40	£266,705.20		
01/08/2019		190801.6	Easiprint	August edition				£246.40	£266,458.80		
01/08/2019		190801.8	RHD Building Solutions	LSVH New gate - payable form CIL funds				£1,044.00	£265,414.80	£174.00	
			Bank reconciliation to be carried					£	-	£2,639.51	£234.00

09/706.9 Expenditure for approval 2 Sep 19:

Date	PC Date	Ref No	Payable to	Details	Rec/ Date credited a/c	For a/c purpose only	Income	Expenditure	Balance	VAT
02-Sep-19		190902.1	Wages	Wages Aug 19				£511.74	£263,553.06	
02-Sep-19		190902.2	HMRC	tax deductions for Aug 19 wages employee				£127.80	£263,425.26	
02-Sep-19		190902.3	Expenses	Expenses on running cost of Parish Council Aug 19				£29.12	£263,396.14	
02-Sep-19		190902.4	Ermine Street Church Academy	Room hire 4 Feb				£30.00	£263,366.14	
02-Sep-19		190902.6	Ermine Street Church Academy	Room Hre 13 May, 1 Jul 19				£60.00	£263,306.14	
02-Sep-19		190902.7	BT	Reimburse Cllr K gasson re: the line to report faulty streetlights				£36.20	£263,269.94	£6.03
02-Sep-19		190902.8	E-ON	Streetlighting energy Jun 19				£140.16	£263,129.78	£6.67
02-Sep-19		190902.9	e-ON	Streetlighting energy Jul 19				£144.84	£262,984.94	£6.90
02-Sep-19		190902.9	Wave	Water supply to Allotments				£11.80	£262,973.14	
02-Sep-19		190902.10	K&M Lighting Services Ltd	PCS Green End GS faulty LED lamp replaced (no charge) + removed the ivy down the pole				£78.00	£262,895.14	£13.00
02-Sep-19		190902.11	Viking	Cartridge				£40.75	£262,854.39	£6.79
02-Sep-19		190902.12	CPRE Campaign to Protect Rural England	Yearly Membership				£36.00	£262,818.39	
02-Sep-19		190902.13	Ridyards	Village maintenance July 19				£1,590.00	£261,228.39	£265.00
				Bank Reconciliation to be carried					£261,228.39	
							£0.00	£2,836.41		£304.39

09/706.10 CIL (Community Infrastructure Levy) funds, balance as at 31 May 19 was £218,403.23. So far spending this year to 31 Aug 19: Village Maintenance Net amount £3,215.00 and VHs projects Net amount £870.00.

It was agreed to consider transferring CIL funds to a different a/c. options and outcome

- 1) GSVH and LSVH applications, update and outcome.
- 2) Redeveloping of GS PF into recreation park, Cllr T Close
- 3) Quotes for bark replacement/ rubber matting – thick wet pour at LS Play Area, Cllr S Smith - Estimates/Quotes for reinstated surface at LS Playing Field, Cllr S Smith

09/707 County Council emailed PC re: Working with Parish and Town Councils and the Great Ouse Valley Trust to improve the Ouse Valley Way, to consider joining

09/708 Village Maintenance and Repairs

09/708.1 General maintenance, issues and outcome

09/708.2 Grass cutting contract expires 29 Feb 2020: To further consider and agree the way forward. Clerk circulated the copy of the existing contract, schedule of works and previous tendering process info

09/709 Highways Issues, Faults and Repairs, to review outstanding issues;

09/709.1 HGV parking on the slip road outside Top Farm on the old A1 - Highways working group, feedback by Cllr A Cull

09/709.2 Ermine Street Improvement Scheme, outcome

09/709.3 To Consider the Gateway features for both villages, info circulated by U&C

09/710 To consider updates and reports on current issues on the following:

09/710.1 Playing Fields:

09/710.1.1 Play Areas: Visual Inspection reports for GS and LC Play Areas - monthly reports from Cllrs SB and TC.

09/710.2 Rights of Way

09/710.3 Allotments

09/710.4 Website

09/710.5 Village Street Lighting – issue raised by County Council re: streetlighting energy, PC already paying E-ON for the supply of the electricity

09/710.6 Parish Magazine

09/710.7 Training

09/710.8 Trees in the villages, Cllr G Evans

09/711 Supporting Churches

09/712 Relocation of the Village Sign, with U&C

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

09/713 Freedom of Information request dealt with between the PC meetings, outcome, further info and requests

09/714 Correspondence

09/715 Councillors' questions

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

09/716 Date of the next meeting: Mon 7 October 19 at LSVH

Signed (Clerk) Ramune Mimiene



Date: 28 August 2019