

CHAIRMAN: Terry Pinner

14 Low Road
Little Stukeley
Huntingdon
PE28 4BA
07596 891618
clerk@thestukeleys-pc.gov.uk
<https://www.thestukeleys-pc.gov.uk/>

Dear Member,

You are hereby summoned to attend **The Stukeleys Woking Group Meeting** which will be held on **Monday 14th June 2021** at **7.15pm** – via Zoom ID:83108308452 Passcode: 613683 to deal with the following business:

MINUTES

Working Group Meeting acting under delegation, this element is retracted from proceedings.

140621/1 To Receive and Approve Apologies and Reasons for Non-Attendance

Apologies received from Cllr Pinner and Cllr Tuck

140621/2 Declarations of Interests for Members (Disclosable Pecuniary Interests)

There were no declarations of interest.

140621/3 To sign and approve minutes from 24th May 2021

Councillor Evans propose and Councillor Parkyn seconded that the Parish Council Minutes from 24th May 2021 circulated to all Councillor before the meeting were a true and accurate record of said meeting.

140621/4 Alconbury Weald, update

TS advised that the Joint Authority Meeting is due to take place on Wednesday 16th June 2021 at such a time an update would be given. The Parish Council requested that TS raise their concerns with Urban and Civic regarding the meeting notification process and lack of pre agenda information available.

140621/5 Planning

To discuss:

21/00825/FUL Land Southwest of November Cottage Green End Great Stukeley

Erection of three dwellings and garages including access.

Erection of three dwellings and garages including access.

Refuse on the grounds of over development within a rural area. No allocation of affordable housing for residents and no opportunity for employment of local residents

Councillor Burton proposed and Councillor Evans seconded to request objection. Motion carried with one abstention from Councillor Smith.

CCC/21/064/DCON Cambridgeshire County Council Civic Hub, Ermine Street, Alconbury Weald, PE28 4WX

Discharge Condition 16

The Council had no comment on the above application.

21/00848/LBC Stukeley Country Hotel, Church Road, Great Stukeley

Proposed replacement of 5 no. unauthorized PVCu and powder coated aluminum casement windows to front and rear elevations with new treated timber casement windows, to match existing.

The Council discussed the above application and had no observations either in favour or against the proposal.

Councillor Burton proposes and Councillor Smith seconded the above responses. Motion carried unanimously.

21/01166/FUL Land Northwest of The Incubator, The Boulevard Enterprise Campus, Alconbury Weald

Full planning for the construction of a 28,519m building including E9g), B2 and B8 uses, associated car parking, landscaping, lighting, ground remodeling and all other associated works.

The Parish Council discussed the application and wishes to object to the above application based on the scale and increased height of the building proposed and its impact on local amenity.

In addition, the Parish Council wishes to raise concerns as to the increase in traffic generation by the proposal and the potential for ongoing issues with LGV vehicles on Ermine Street.

Councillor Smith proposed and Councillor Burton seconded to approve the above proposal. Motion carried with one abstention from Councillor Parkyn.

21/01229/REM Land Northwest of The Incubator, The Boulevard Enterprise Campus, Alconbury Weald

Application for the approval of appearance, layout, landscaping, access, and scale in respect of the construction of hard and soft landscape works, drainage infrastructure, installation of foul water pumping station, SUDS ponds, associated utilities, relocation of utilities and all associated engineering and earthworks.

The Parish Council discussed the application and wishes to object to the above application based on the scale and increased height of the building proposed and its impact on local amenity.

Councillor Close proposed and Councillor Burton seconded to approve the above proposal. Motion carried unanimously.

18/02275/REM Land West of The East Coast Mainline Railway and North of Spittals Way Huntingdon

Reserved matters (appearance, access, landscaping, layout and scale) in respect of the construction of the new highway to form part of a link from the A142 to key phase 1 and all associated works (route part A)

The Parish Council wishes to log a holding objection on the above application based on; concerns at proposed 40mph speed, reduction of roadway from dual to single carriageway, lack of explanation for the changes.

Councillor Burton proposed and Councillor Close seconded to approve the above proposal. Motion carried unanimously.

Updates: None received

140621/6

Neighbourhood Plan update

Councillor Burton advised a meeting with Town Planning had now taken place and the plan will be started within 10 weeks. A quotation for the works will be sent to the Council in due course.

140621/7

Finance

1. Online Payments

To Note Payments from 1st April 2021 to 9th June 2021

Easiprint – Parish Magazine	£270.00 BACS
HMRC and Salary	£1489.45 BACS
Lubbe & Sons – planting and bulbs	£696.00 BACS
Team Plant Ltd - Excavator	£149.03 BACS
T & S Gardening -Ground Work	£875.00 BACS
Easiprint – Parish Magazine	£261.00 BACS
Edge – Support	£78.00 BACS
Beam – Grass Cutting	£1500.00 BACS
BT – deacicated number and late payment fee	£80.94 BACS
EON – Street Lighting	£275.66 BACS
T & S Gardening - Ground Works	£100.00 BACS
Canalbs Ltd- Internal Audit Fee	£191.32 BACS
Easiprint – Parish Magazine	£540.00 BACS
Arthur J Gallagher – Insurance Renewal	£1093.70 BACS
Starboard – Scribe	£918.00 BACS

2. Direct Debits

Nest – pension	£94.36
Lloyds Bank Plc - admin	£3.00
Lloyds Banks Plc – admin	£23.00

3. Income

HDC – CIL	£36370.52
HDC – Precept	£28015.00
Raab - Allotment Fees	£35.00
CCCouncil Finance - Street Light Refund	£291.35

All payments, direct debits and Income were approved by unanimous vote.

140621/8

To Approve the Internal Audit Report for 2020-21

The report was circulated to all Councillors prior to the meeting. Councillor Smith proposed and Councillor Burton seconded to accept the report and its content. Motion carried unanimously.

140621/9

Open Spaces Update

1. Outdoor table tennis tables x 2 ordered, need installing.
Councillor Close to chase and update at next meeting.
2. The Stukeleys Pocket Park Project: Redeveloping of GS PF into Recreation Park/ Pocket Park

The Council discussed the project and resolved that 3D Planning is to prepare the planning application for the change of use of the playing field to community park. The fee proposal for this has already been agreed with SPC.

3. Little Stukeley Village Hall: Additional meeting room and redesign of toilets to incorporate accessible toilets (CIL funds required up to 50k) Cllr S Smith to report on the plan and quotes.

This is awaiting a response from HDC Planning. Councillor Smith and Councillor Burton to produce a parishioner update for the Parish Magazine.

4. Tree in the Village

The Parish Magazine article will also provide an update on this subject.

5. Allotments

Councillor Evans reported that there is a rat problem and also an issue with the water pump at the allotment site. Councillor Evans to contact the Allotment Committee and advise of the Councils wish to support a proposal for repair and remedy.

6. Rights of Way

There was no update.

7. Monthly Play Area Risk Assessments, update by Cllr Tim Close

The inspection had been completed by Councillor Close.

8. Playing Fields

The Council discussed the current cutting of the Great Stukeley Playing Field and requested the Clerk contact the contractor BEAM and ask that the field received a full cut in future.

9. Play Area Deep Cleaning – to decide if to be continued

This has now ceased.

10. Height of the curbing at the pedestrian entrance to RAF Alconbury and related to disability access issues.

The Council discussed the curbing, and it was agreed the Council would write to the Wing Commander directly regarding the situation.

11. Electronic speed sign in Ermine Street

Councillor Burton updated the Council and confirmed the 4 solar powered signs are due for delivery.

12. Defibrillator3

There was no update. The Council requested the Clerk contact the co-ordinator to establish when a demonstration on the equipment maybe possible. Clerk to email and update the Council.

13. Chairman's proposals for village improvements [TC to update]

Councillor Close advise that the Chairman had outlined areas for repair and maintenance. The Council felt that there was now a need for a Handyman Role to be created. Councilor Smith to draw up a Job Description to be approved by the Council.

14. Chairmans proposal for metal railings at GS playing field and Tumuli's.

The Council discussed the application and decided this would be placed on hold.

1. Website: The new Website <https://www.thestukeleys-pc.gov.uk/>
There was no update.
2. Parish Magazine
Articles already agreed.
3. Training
No training needs currently.
4. Correspondence received.
The Council has received a letter regarding planning application 21/00825/FUL
5. HGV Parking
It was agreed that Councillor Close would contact Urban and Civic for some further cones to assist with this issue.
6. Litter Pick
The Council agreed to advertise for the Community Litter Picking Committee to set up and event after restriction ease.
7. Parish Council Address
It was agreed the address would remain the same.
8. Parish Council Insurance Renewal
Councillor Close advised that the renewal for the insurance had not been completed and the renewal amount was £1093.70.
9. Scribe – Update
No information had been sent to Scribe currently. The Clerk is to work on this with the support of the Council.
10. Meeting Venues
It was agreed due to the extension of lockdown restrictions the Council would continue under delegation until September 2021.

140621/11 Councillors' questions

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

There were no questions.

140621/12 Diary Dates –The Council will continue under delegation Zoom meeting 7pm 5th July 2021

140621/13 EXCLUSION OF THE PUBLIC AND PRESS

Clerking matters

Councillor Smith and Councillor Close will meet virtually with the Clerk for a update on Tuesday 22nd June at 6pm via Zoom.

The meeting closes at 21.24

.....
K Peck

Clerk and RFO

.....
T Pinner

Chairman



The Stukeleys Parish Council

The Stukeleys Parish Council