



CHAIRMAN: Terry Pinner

14 Low Road  
Little Stukeley  
Huntingdon  
PE28 4BA  
07596 891618  
[clerk@thestukeleys-pc.gov.uk](mailto:clerk@thestukeleys-pc.gov.uk)  
<https://www.thestukeleys-pc.gov.uk/>

**Stukeleys Parish Council Meeting** was held on **Monday 4<sup>th</sup> October 2021** at **Little Stukeley Village Hall**: Parish Councillors present Chairman Terry Pinner, Tim Close, Sally Smith, Paula Tuck, Glyn Evans, Peter Digby and Ben Parkyn.

## MINUTES

- 210410/1 To Receive and Approve Apologies and Reasons for Non-Attendance**  
Apologies received from Cllr Shaun Burton, Cllr Steve Corney and Cllr Tom Sanderson.
- 210410/2 Declarations of Interests for Members (Disclosable Pecuniary Interests)**  
There were no declarations of interest.
- 210610/3 To Received and Approve the Minutes of the Parish Council Meeting 6<sup>th</sup> September 2021**  
Cllr Sally Smith thought there should be more detail regarding the open meeting, it was pointed out that there was a second version of the minutes which in fact covered this. Cllr Sally Smith also wanted the surnames of the two Cllrs included, which has been done.
- 210610/4 Matters arising from those Minutes and previous meeting**  
It was mentioned that one Samantha Dale is audio typing the minutes for us on a temporary basis, until we find a Clerk. Cllr Glyn Evans is dictating the content, which Samantha is then typing up.

There was some discussion around the fact that the Parish Council has sub-committees; the Chairman felt that the Parish Council is such a small group that there is no need for sub-committees, Cllr Sally Smith felt otherwise. Some discussions took place and the Chairman asked if all Cllrs could check on the rules regarding the Chairman's appointment of the sub-committees and it will be discussed at the next meeting. It was felt that the Cllrs should possibly reappraise the number of sub groups as there were quite a few, and check on the Chairman's point that there are rules regarding the appointment of sub-committees/sub groups and that all Cllrs need to become familiar with those for the next meeting.

**Minutes then signed off.**

The second applicant for the post of Clerk has been contacted once and the discussion was to contact her again, if possible.

Mention was made of the BT phone account and the Clerk's phone had been switched on, but nobody has tested as of yet so this is to be done.

- 210410/5 Alconbury Weald, update**

Nobody was present representing the Weald development, we had a full account at the last meeting.

**210410/6 HDC and CCC Cllrs reports**

Cllr Sally Smith mentioned there are a couple of planning applications coming up which we will discuss at a later date.

**210410/7 Planning**

**21/01959/FUL**

To demolish the existing garage and erect a dwelling in its place and associated work 74 Owl End Great Stukeley Huntingdon PE28 4AQ:

Cllr Sally Smith proposed that this should be approved and Cllr Tim Close seconded, all in favour. A comment was made that **Connors** had addressed previous objections and that was now resolved, so even more reason to support the application.

**21/01/261/HHFUL**

Conversion of barn to residential annex of 14 Green End Great Stukeley Huntingdon PE28 4AW.  
No comment at this stage.

**21/02148/HHFUL**

Conversion and extension of residential garage to form a granny annex 20 Green End Great Stukeley Huntingdon PE28 4AE.  
No comment at this stage.

**210410/7 Planning Neighbourhood Plan update**

Cllr Shaun Burton not present to comment, no further discussion took place. It felt there was a need for another meeting with the committee regarding the neighbourhood plan.

**210410/8 Finance**

The sums listed on the Agenda were all approved for payment, including an annual ZOOM payment.

It was also noted that the Parish Council received a preset payment of £28,015.

Proposal by Cllr Sally Smith, seconded by Cllr Tim Close.

**210410/9 CIL (Community Infrastructure Levy)**

The Stukeleys Pocket Park Project: Tim Slater had produced quotes for a topographical survey and an ecological survey. It was proposed by Cllr Tim Close that we let Tim Slater know that we approve of the two surveys being done, seconded by Cllr Sally Smith.

Little Stukeley Village Hall: Cllr Sally Smith reported that the plans for the additional meeting room and redesign of toilets to incorporate accessible toilets were going to be heard in the November meeting, so should hopefully hear back soon.

Request from Mr H Raby regarding a disability access to a public building in Great Stukeley:

Some discussion took place, it was agreed in principle that Mr H Raby should be allowed to get some quotes for the proposed works.

**210410/10 Village maintenance issues**

The maintenance of the ditches cleared previously in Owl End was discussed and it was suggested that the Parish Council should maintain those ditches and make sure they are clear.

Seat and brickwork surrounding the Millennial Oak was discussed and it was noted that they were in poor condition and potentially dangerous, so Cllr Terry Pinner agreed he would fence them off and secure the area.

There was discussion regarding the flooding on the corner on Ermine Street between Great Stukeley and the roundabout on the left hand side when heading south, Cllrs are aware of the problem and the Flood England Representative was made aware and he was going to report it to Highways. It was noted that any individual could make a report to that effect.

Maintenance of the Tumuli, overgrown roadside hedges and overgrown hedges surrounding the allotments was discussed and it was agreed that one of the two Parish Council contractors should be approached to deal with these matters. It was also agreed that the alleyway between Beech Avenue and Ermine Street should get some attention from the Parish Council maintenance people. It was agreed that where tree cutting needed to be done along the hedges, the Parish Council would possibly get two quotes to do this.

It was agreed that Terry Pond should be contacted to do four things:

- 1) The alleyway between Beech Avenue and Ermine Street
- 2) Maintain the Tumuli
- 3) The hedges around the allotments
- 4) The ditches in Owl End

#### **210410/11 Local Highways Improvement [LHI] application**

Some discussion took place and it was agreed the Cllrs did not have time at this stage in the year to apply, so hopefully next year.

#### **210410/12 Open Reach Broadband improvement scheme**

Cllr Ben Parkyn reported on a community project in regards to this and that approximately 174 dwellings would benefit from the scheme at present.

#### **210410/13 To consider updates and reports on current issues on the following**

Electronic speed signs: Cllr Tim Close commented that these have been purchased and it has been identified where they could be placed using some of the land posts; there is a need for one extra post to be put in and the Parish Council has a contractor to do this. It was agreed that Rupert Deeth should help install these signs. Some mention was made regarding reducing the speed from 50mph to 40mph, it was suggested that the Parish Council discuss this with Cllr Steve Corney as he might be able to help.

Allotments water supply issues: it was agreed that the tanks should be fitted and that the Cllrs should proceed with getting a new pump.

Height of the kerbing at the pedestrian entrance to RAF Alconbury and related to disability access issues: no comments were made.

There has been no Risk Assessment to the Play Areas in the last month.

Nothing to report about the Website and the Parish Magazine.

Nothing to report about the Defibrillators, they were inspected last month.

To Review Risk Register for 2021/22: Cllr Paula Tuck suggested we checked our insurance to make sure it is up-to-date and valid, otherwise nothing to note.

#### **2104108/14 Correspondence received**

The Invite to Mayor of Godmanchester's event wasn't circulated and nobody attended.

Invite from incumbent MP for nominations for Covid Community Champions: there were no special nominations noted.

#### **210410/15 Councillors' questions**

Peter raised the issue of Speed Watch Data Collection on the Weald estate, as well as the issue of the 30mph speed limit on the estate and he wishes to survey people to see if there is a need or desire for the speed to limit to be reduced to 20mph; a poll on The Stukeley Parish Council website was suggested – Peter and Cllr Ben to look into this.



Cllr Terry mentioned the purchase of two wreaths to go next to the memorial statue.

**210410/16      EXCLUSION OF THE PUBLIC AND PRESS**

Clerking matters: it was decided, as stated previously, that Cllr Tim Close was to contact the applicant from Abbots Ripton again to see if she would be interested in the post. It was also noted that the exit interview for the previous Clerk hadn't taken place and that there was little point at this stage.

**210410/17      Confirm Date and venue of next Meeting**

The date of the next meeting is to be on Monday 1<sup>st</sup> November at 7:15pm at Alconbury Weald.

Clerk and RFO  
The Stukeleys Parish Council

Chairman  
The Stukeleys Parish Council